

Appendix 2 – Penalty Points Scheme (2025)

Offences and Point Scale

Offences where penalty points will be given to drivers

Offence	Code	Points
Failure to give reasonable assistance to a passenger to or from any building, station or place at which the driver may pick up or drop off	D1	2
Failure to give reasonable assistance with passenger's luggage to or from any building, station or place at which the driver may pick up or drop off.	D2	2
Failure to maintain a reasonably clean and respectable appearance when conveying members of the public in a licensed vehicle or otherwise working in a capacity as a licensed driver.	D3	2
Drinking or eating without the express consent of the hirer	D4	2
The playing of any radio or sound or visual reproducing instrument or equipment without the express consent of the hirer other than for the purpose of sending or receiving messages in connection with the operation of the vehicle.	D5	2
Failure to check a vehicle used by the driver for the carriage of passengers for lost property after each fare.	D6	2
Failure to take any lost property found in a vehicle used by the driver for the carriage of passengers to a Police Station as soon as possible or within 48 hours.	D7	2
Failure to notify the Licensing Authority within 7 days of a change in address or for every 7 days that elapses following a change in the licensed drivers address for which the driver fails to notify the Licensing Authority.	D8	3
Failure to take all reasonable steps to ensure the safety of passengers conveyed in, entering or leaving the vehicle driven by the licensed driver.	D9	3
Causing or permitting the playing of any radio or sound or visual reproducing instrument or equipment in a licensed vehicle to be a source of nuisance or annoyance to anyone, whether inside or out.	D10	2
Refusing to carry a guide dog or assistance dog without a licensed driver's exemption certificate	D11	6
Failure to notify the Council within 48 hours of an investigation, arrest, charge or conviction for any offence.	D12	6
Failure to notify the Licensing Authority in writing within 7 days of any caution or conviction or fixed penalty notice imposed, received or accepted by the driver.	D13	6
Behaving in a rude, abusive, offensive or obstructive manner or other conduct failing to be civil and orderly, whether to customers, authorised officers, Council staff, or members of the public.	D14	4
Failure of a licensed driver to produce valid vehicle insurance certificate within 7 days of request.	D15	3
The sounding of a vehicle horn or other audible equipment to attract customers' attention.	D16	2
Failure to display a licensed drivers identity badge on his/her person as prescribed by the Licensing Authority when driving a licensed vehicle	D17	3
Failure to display one licensed drivers' identity badge in the licensed vehicle in a position clearly viewable to passengers or otherwise as directed by the Licensing Authority.	D18	3
Refusing to take a fare without good reason.	D19	3
Charging or attempting to charge more than the agreed or legal fare.	D20	6

Offence	Code	Points
Failing to wait after a deposit to wait has been paid.	D21	5
Travelling less than the lawful distance for an agreed fare.	D22	4
Permitting a vehicle other than a Hackney Carriage to wait on a Hackney Carriage stand (contrary to Section 64 and 76 Local Government (Miscellaneous Provisions) Act 1976)	D23	3
When driving a Hackney Carriage charging or attempting to charge more than the metered fare (whether for private hire or not).	D24	6
When driving a Hackney Carriage charging more than the metered fare for a journey ending outside the district other than with the prior agreement of the hirer	D25	6
Interfering with a Taximeter.	D26	6
Obstruction of, failing to comply with a requirement of, or offer reasonable assistance and information to, an authorised officer or constable.	D27	3
Failure to attend for hiring without good reason	D28	2
Failure to drive to rear of the last Hackney Carriage Vehicle on the stand	D29	2
Hackney Carriage Driver refusing to carry prescribed number of passengers. Section 52 Town Police Clause Act 1847	D30	4
Leaving a Hackney Carriage Vehicle unattended in public place. Section 62 Town and Police Clauses Act 1847	D31	2
Hackney Carriage Driver refusing to drive. Section 53 Town Police Clauses Act 1847	D32	2
Hackney Carriage Driver permitting persons to be carried without the consent of hirer. Section 88 Town and Police Clauses Act 1847	D33	2
Leaving Hackney Carriage Vehicle obstructing other drivers on the rank. Section 64 Town and Police Clauses Act 1847	D34	2
Failure to comply with any other licence condition imposed on the drivers' licence	D35	2
Allowing a non-licenced driver to drive a licensed vehicle	D36	6
Smoking in a licensed vehicle	D37	3
Not displaying a top box on a licensed vehicle	D38	2
Using a non-Council taxi rank for business	D39	3

Offences where Penalty Points will be given to Proprietors of Vehicles

Offence	Code	Points
Displaying signage or livery on a licensed vehicle not authorised by the Licensing Authority.	V1	3
Failure to keep a licensed vehicle reasonably clean and tidy inside and out.	V2	2
Failure to ensure a first aid box is carried in the licensed vehicle in a position or place which is easily accessible.	V3	2
Failure to ensure a fire extinguisher is carried in the licensed vehicle in a position or place which is easily accessible.	V4	2
Failure to notify the Licensing Authority in writing within 7 days of the transfer of ownership of a licensed vehicle	V5	3
Failure to display the external licence plate in the manner prescribed and required by conditions of licence as approved by the Licensing Authority.	V6	2
Failure to display the internal licence plate in the manner prescribed and required by conditions of licence as approved by the Licensing Authority	V7	2
Failure to report to the Licensing Authority any damage to a licensed vehicle caused by a road traffic accident or other means which affects the safety, performance or appearance of the vehicle within 72 hours of occurrence.	V8	2
Failure to ensure that a fare chart is displayed in Hackney Carriage.	V9	2
Failure to ensure that the fittings and equipment of a licensed vehicle which are reasonably noticeable to a prudent driver are kept in an efficient and safe condition at all times and ensuring compliance with all relevant statutory requirements.	V10	3

Where Penalty Points will be given to an Operator

Offence	Code	Points
Failure to keep records in the manner specified by Section 56(2) of the Local Government (Miscellaneous Provisions) Act 1976 as shown as a condition on the Operator's Licence.	O1	8
Failure to supply the records required to be kept as conditions of the operator's licence to the Licensing Authority upon request.	O2	8
Operating a vehicle which does not hold a current valid vehicle licence with the Licensing Authority.	O3	8
Employing, or permitting, a person who is not licensed as a hackney carriage/private hire driver by Oadby and Wigston Borough Council to drive a licensed vehicle operated by the operator.	O4	8
Operating a vehicle that is not in suitable mechanical condition to be used as a Licensed vehicle, where evidenced by a mechanical check undertaken by the Licensing Authority.	O5	2
Obstruction of, failing to comply with a requirement of, or offer reasonable assistance and information to, an authorised officer or constable.	O6	5
Behaving in a rude, abusive, offensive or obstructive manner or other conduct failing to be civil and orderly, whether to customers, authorised officers, Council staff, or members of the public.	O7	5
Failure of an Operator, with a booking office to which members of the public have access, to have valid public liability insurance or to produce such insurance certificate upon request.	O8	5
Refusing, or otherwise failing without good reason, to provide a vehicle to carry passenger with a guide dog or assistance dog.	O9	5
Failure to notify the Licensing Authority in writing within 7 days of any caution or conviction or fixed penalty notice imposed, received or accepted by the operator or operators or if the operator is a company, by a director of the company.	O10	6
Failure to provide a register of all staff that will take bookings or dispatch vehicles and the Council not provided with the amended register within 7 days of any changes to the register	O11	6
Failure to notify the Council within 48 hours of any investigation, arrest charge or conviction for any offence.	O12	6