

## SERVICE DELIVERY COMMITTEE

### **ACTION LIST**

**Arising from the Meeting held on Tuesday, 11 March 2025**

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	<b>5. – Action List Arising from the Previous Meeting</b>  Officers were asked to push Leicestershire County Council to provide information previously requested regarding car park tickets and appeals.	David Gill to provide update in the next Quarterly Service Update Report  <b><i>Due by Jun-25</i></b>	<b>DaGi</b>	Complete
		This information has been included in the Q4 update for Corporate Assets		
2.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Cllr Alam asked to be kept informed about progress with cleaning and maintenance in Housing communal areas.	Chris Eyre to provide update in the next Quarterly Service Update Report  <b><i>Due by Jun-25</i></b>	<b>ChEy</b>	Complete
		Update will be provided in the housing update at Service Delivery Committee		
3.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Members queried the lower number of referrals to Lightbulb Assistive Technology Project.	Teresa Neal to speak to Blaby about increasing the number of referrals to Assistive Technology Project.  <b><i>Due by Jun-25</i></b>	<b>TeNe</b>	Complete
		Teresa Neal has spoken to the team at Blaby and will provide more details in the Operational Update.		
4.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Cllr Alam asked why the number of residents	Trish Hatton to check the reason for this and confirm with Cllr Alam  <b><i>Due by Jun-25</i></b>	<b>TrHa</b>	Complete
		Trish Hatton has advised Cllr Alam that some customers cancel their direct debit in December due to other financial pressures		

**Council Body**  
Date

Chair's  
Initials \_\_\_\_\_

	paying Council Tax by direct debit in December had dropped.	(such as Christmas). They mainly catch up this payment in January and many sign back up for direct debits in the new year. This is a common trend that other councils also experience each year.		
5.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Members asked about progress on the 5 Private Sector Housing penalties served.	David Gill to provide update for the next Service Delivery Committee.  <i><b>Due by Jun-25</b></i>	<b>DaGi</b>	Complete
		These cases are being progressed through the legal system.		
6.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Cllr Kaufman asked about progress with contacting landowners with a view to getting potholes fixed on East Street.	David Gill to give update at next Service Delivery Committee.  <i><b>Due by Jun-25</b></i>	<b>DaGi</b>	Complete
		This has been completed and the potholes are now filled.		
7.	<b>7. – Corporate Performance Update (Q3 2024/2025)</b>  Cllr Kaufman expressed concern that there may be gaps in Community Health & Wellbeing provision across the borough.	Teresa Neal to map provision across the borough to identify any geographical gaps in provision.  <i><b>Due by Jun-25</b></i>	<b>TeNe</b>	Complete
		Teresa Neal has mapped the provision across the borough and will provide more details in the Operational Update.		
8.	<b>9. – Homelessness Update</b>  Members asked to regularly updated with actions taken to reduce homelessness in the borough.	Chris Eyre to provide regular updates on how we are progressing in terms of additional accommodation to tackle homelessness. This is to be provided for every Service Delivery Committee going forward, as part of the regular Housing Update.  <i><b>Due by Jun-25</b></i>	<b>ChEy</b>	Complete
		Update will be provided in the housing update at Service		

		Delivery Committee
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\* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).