

**SERVICE DELIVERY COMMITTEE**

**ACTION LIST**

**Arising from the Meeting held on Tuesday, 05 September 2023**

<b>No.</b>	<b>Minute Ref. / Item of Business</b>	<b>*Action Details / Action Due Date</b>	<b>Responsible Officer(s)' Initials</b>	<b>Action Status</b>
1.	<b>Corporate Performance Update (Q1 2023/24)</b>	<p>The average re-let time for Long term voids properties to be recorded separately from shorter term void properties in the Corporate Performance Update report.</p> <p align="right"><b><i>Due by Nov-23</i></b></p>	<b>AdTh &amp; ChEy</b>	Complete
Update has been included in the operational update for 28 <sup>th</sup> November 2023.				
2.	<b>Corporate Performance Update (Q1 2023/24)</b>	<p>Report to come to the next meeting about what the Council is doing about homelessness in the borough, whether looking at hostels or renting property form another body.</p> <p align="right"><b><i>Due by Nov-23</i></b></p>	<b>ChEy &amp; BeBu</b>	Complete
Report will be presented at Service Delivery Committee on 28 <sup>th</sup> November 2023.				
3.	<b>Corporate Performance Update (Q1 2023/24)</b>	<p>Track the number of days that the Council have employed waste agency staff, figure to be included as part of the HR Operational update.</p> <p align="right"><b><i>Due by Nov-23</i></b></p>	<b>TrHa</b>	Complete
Update has been included in the operational update for 28 <sup>th</sup> November 2023.				
4.	<b>Corporate Performance Update (Q1 2023/24)</b>	<p>For statistics on number of welfare burials, fly tipping, etc to be provided in the Corporate Assets Operational Update</p> <p align="right"><b><i>Due by Nov-23</i></b></p>	<b>DaGi</b>	Complete

		Update has been included in the operational update for 28 <sup>th</sup> November.		
5.	<b>Corporate Performance Update (Q1 2023/24)</b>	Clarify on the percentage figures on the chart in Appendix 3 of the Corporate Performance Update report, which shows the breakdown of the tonnage of the total waste collected per month	<b>DaGi</b>	Complete
		<b><i>Due by Nov-23</i></b>		
		Update has been included in the operational update for 28 <sup>th</sup> November 2023.		

\* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).