

**MINUTES OF A MEETING OF THE LICENSING & REGULATORY
COMMITTEE HELD AT THE COUNCIL OFFICES, WIGSTON ON
THURSDAY 20 MARCH 2014, COMMENCING AT 7.00 P.M.**

IN ATTENDANCE:

Councillor Mrs H Loydall – Chair
Councillor R Morris – Vice-Chair

Councillors: F Broadley, R Eaton, Mrs J Gore, J Kaufman
and K Loydall

Officers in Attendance: I Dobson, K Garcha and A Ward

Min Ref	Narrative	Officer Resp
38.	<u>APOLOGIES</u> G Boulter, L Broadley, M Chamberlain, R Kanabar, R Thakor	ID
39.	<u>DECLARATIONS OF INTEREST</u> None.	
40.	<u>DECLARATIONS OF SUBSTITUTIONS</u> None.	ID
41.	<u>PETITIONS AND DEPUTATIONS</u> None.	ID
42.	<u>MINUTES</u> RESOLVED: That the minutes of the previous meeting of the Committee held on 23 January 2014, be taken as read, confirmed and signed.	ID

<p>43.</p>	<p><u>VERBAL UPDATE ON TAXI FORUM</u></p> <p>The Licensing and Land Charges Officer provided the Committee with an update about a taxi forum held prior to the Committee meeting..</p> <p>The Chairman informed Members that the taxi forum had been complimentary about the approach of the Corporate Resources (Licensing Team) towards enforcement and testing arrangements.</p>	
<p>44.</p>	<p><u>REVIEW OF TAXI ENFORCEMENT</u></p> <p>The Committee considered the report of the Head of Corporate Resources as set out in report pages 4 – 6 which should be read in conjunction with these minutes as a composite document.</p> <p>The Licensing and Land Charges Officer informed Members that this report proposed four new measures to provide effective enforcement in respect of hackney carriages and private hire vehicles.</p> <p>These measures can be summarised as 1) Random tests as conducted currently 2) Random operator visits to request all vehicles to be presented for testing 3) written requests to present vehicle for testing 4) Random checks of vehicles parked at Operators office.</p> <p>The Committee requested that “dated documentation” is given to licensed drivers following a test to certify that the vehicle has been tested and to avoid frustrating licensed drivers by subjecting them to multiple tests in close succession.</p> <p>RESOLVED: That the four methods of enforcement set out in the report be approved for use from 1 April 2014.</p>	<p>AW</p>
<p>45.</p>	<p><u>REVIEW OF STATEMENT OF LICENSING POLICY UNDER THE LICENSING ACT 2003</u></p> <p>The Committee considered the report of the Head of Corporate Resources as set out in report pages 7 – 30 which should be read in conjunction with these minutes as a composite document.</p> <p>The Committee heard that the Policy must be reviewed every 5 years.</p>	

	<p>The Committee discussed the importance of considering the impact of other related pieces of legislation on the Licensing Policy.</p> <p>The Licensing and Land Charges Officer stated that the updated Policy will seek to encourage responsible authorities to take a more pro-active approach to their duties under the Licensing Act 2003.</p> <p>RESOLVED: That the Policy be sent out for consultation.</p>	AW
46.	<p><u>SPECIAL TREATMENTS POLICY</u></p> <p>The Committee considered the report of the Head of Corporate Resources as set out in report pages 31 – 40 which should be read in conjunction with these minutes as a composite document.</p> <p>The Licensing and Land Charges Officer informed the Committee that the Policy should assist with strengthening and streamlining the process of regulating persons carrying on the business of Special Treatments and ensuring compliance.</p> <p>RESOLVED: That the draft Special Treatments Policy be sent out for consultation.</p>	AW
47.	<p><u>EVENTS POLICY</u></p> <p>The Committee considered the report of the Head of Corporate Resources as set out in report pages 41 – 53 which should be read in conjunction with these minutes as a composite document.</p> <p>The Licensing and Land Charges Officer informed the Committee that the Policy would assist in co-ordinating different Council departments and outside bodies when arranging events.</p> <p>The Committee noted that the timelines set out in the Policy were recommendations and allowed for flexibility in the appropriate circumstances.</p> <p>RESOLVED: That the draft Events Policy be sent out for consultation</p>	

The Meeting Closed at 7:50 p.m.