

**MINUTES OF A MEETING OF THE HEALTH AND WELLBEING BOARD
HELD AT THE COUNCIL OFFICES, WIGSTON ON
TUESDAY 18 FEBRUARY 2014, COMMENCING AT 1.30PM**

IN ATTENDANCE:

Councillor S Dickinson – Chair

J Boyce, B Boulter and Mrs S Haq

Also in Attendance:

K Banks, N Baker, A Pathak-Mould, A Lennox, M Smith

G Maltby, Dr R Palin, S Kara, S Rose

Min Ref	Narrative	Officer Resp
1.	<p><u>APOLOGIES</u></p> <p>Cllr B Dave, R Pointer (LCC), Stuart Haste (Swanswell)</p>	
2.	<p><u>MINUTES OF LAST MEETING</u></p> <p>RESOLVED: That the Minutes of the Meeting of the Board held on 10 December 2013 be taken as read, confirmed and signed.</p>	
3.	<p><u>MATTERS ARISING</u></p> <p>iHelp Initiative</p> <p>The board heard that the ‘iHelp’ initiative in place in Oadby has been presented to Blaby DC with additional information. Blaby DC is moving forward with the initiative. iHelp is cardiac arrest units which are especially good in town centres. The units themselves can support electronic rolling adverts on their fronts that can aid in funding them.</p> <p>Suggested locations for the units include Parklands and the pools in Oadby & Wigston. The implication of lowering to 2 units due to the new leisure contract was raised, particularly as the units could be unavailable out of hours and especially if they’re inside the buildings. Ideally the units should be relocated outside of the buildings in a seated, covered and signed area and within hard to reach (for emergency services) areas of the towns.</p> <p>Defibrillator at Age Concern</p> <p>The costs of having a defibrillator located at Age Concern is being looked at presently. The board was also advised that the newer models of defibrillator do not require any specialist training to use.</p> <p>Health Practitioners Directory – Electronic Version</p> <p>The board was advised that Mark Finlay is the best point of contact for moving forward with this with the NHS. Mark Smith will email through the current electronic directory to Dr Palin for the attention of Mark Finlay.</p> <p>The board spoke of the need for ‘Web Unity’ with the Practitioners Directory whereby all partners had up to date information. Printed directories are effectively out of date at the moment of printing. The directory is wanted to go live in June and its use supports the ‘movement to self-service’ currently being encouraged.</p> <p>Needs Analysis Day</p> <p>The Needs Analysis was not specific and will be dealt with in another forum.</p>	AL

	<p>Occupational Therapy / DFG Work</p> <p>The district representative for the Disabled Facilities Grant is Jane Toman at Blaby DC. At present money for DFG Work still comes down from LCC but, due to departments merging in 2015/16, this is only transitional funding at present.</p> <p>The board heard that last year there was an underspend on the DFG budget but no reduction in need. Concerns were raised that the DFG money is not being delivered in a timely manner. The board was assured that the spending is on track and likely to catch up at the year end as per previous years. It was felt, however, that a quicker DFG referral process is required in order to deal with a problem when it arises.</p> <p>It has been recommended that the DFG Work becomes an agenda item for the next meeting of the board in order to discuss the new framework for provision of funding. It was then suggested, and agreed, that the DFG Work becomes a regular agenda item.</p> <p>The board was asked if the merging of the departments is likely to increase the available budget. At present there is no firm answer on this although the feeling is that it will be lower. A concern was raised that should be budget be lower would Oadby & Wigston be heading toward a problem over mandatory work. As all DFG related work needs two quotes before it can be undertaken, and the law won't change on this, it is not expected to be an issue.</p>	
4.	<p><u>PRESENTATION: THE CARERS CENTRE</u></p> <p>The board received a presentation on The Carers Centre, operated by LCPT, delivered by S Kara and S Rose.</p> <p>Following the presentation the board asked where leaflets for referral to The Carers Centre will be located. The board were advised that they are already present in Sheltered Schemes. It was recommended that Housing Officers be included in those holding referral leaflets as well as local schools with a view to assisting young carers. A recommendation for this presentation to be repeated at the borough's resident's forums was made and agreed upon.</p> <p>The board mentioned that it is an excellent service with funding until 2015 but would like to know what happens after that funding ends, particularly if there would be any continuity to the support. The board were informed that there are no timescales and the support ends when the carer is ready. There is always the potential to signpost carers on to other schemes. Current funding is focussed on providing in-depth services in active areas. GP reception staff will be trained to refer to other services. The Carers Centre does not want to be the solely relied upon service so that support can remain from others if their funding ends.</p> <p>Other comments involved having a stand for The Carers Centre at the 'Young at Heart Day' on 1st October 2014 and ensuring that the centre builds further networks with voluntary organisations.</p>	
5.	<p><u>PRESENTATION: SWANSWELL</u></p> <p>Planned presentation could not take place due to absence and was deferred to a further meeting.</p>	
6.	<p><u>COUNCIL PRIORITIES UPDATE</u></p> <p>The board received an update on the Council's "Health and Housing" offer including planned practical sessions on the borough's three main priorities such as promotional work and town centre events. The board also heard that meetings are ongoing in order to develop the borough's offer to young carers. There is also movement in increasing the knowledge base of frontline staff and working with the HR department to assist carers within the borough including those who are OWBC staff.</p>	

	<p>O&W Local Sport Alliance</p> <p>At the last Local Sport Alliance (LSA) meeting a discussion took place around the Health and Wellbeing Board (HWBB) becoming a strategic arm of the LSA. This would allow for support from the HWBB, the ability to link into priorities and for a direct influence on schemes whilst the LSA could refocus on ground work. Such a change would also allow for more Voluntary Sector work. This idea met with support at the HWBB but will involve significant discussions further down the line.</p> <p>The board also heard that the funding/commissioning plan for the borough in 2014/15 has been submitted and awaiting feedback before final approval. The proposal documents have also been circulated for feedback.</p> <p>The board discussed how the projects featured in the plan will be advertised. The board were assured that it was a targeted plan and that actions were being taken to engage with the wider community. Schools will be sent information on each project where required but sometimes that can swamp those responsible and place a burden on school admin workers. It was agreed that the process should be about identifying the right people and building relationships with the schools. Targeted funding also received support.</p>	
7.	<p><u>UPDATES</u></p> <p>East Leicestershire and Rutland CCG</p> <p>The two year operation plan has been submitted and signed off. The first plan for the Better Care Fund has also been submitted and will be circulated when available.</p> <p>In regards to the Urgent Care Review the board heard that the public consultation starts in 8 weeks. The preferred option is a Monday – Friday, 8am – 9pm, nurse lead service. On weekends and bank holidays the centre is wanted to run from 8am – 7pm. Alternative locations to Oadby may be considered and GP services may be in a different building. The consultation will be advertised through local press and online mostly. The bottom line in all outcomes is that the Urgent Care service in the borough will not be removed.</p> <p>Lead Locality GP Update</p> <p>No specific update on locality priorities this month. Urgent Care centres are still a priority however. There are no agreed plans in place yet, as opposed to what has been reported in the press, regarding GPs working seven day weeks.</p> <p>Members of the board questioned referral times to emergency departments and specialist treatments from their GP; the board heard that most cases dealt with at the emergency department don't actually need emergency care but more Urgent Care instead. There are no major issues related to the referral process to UHL and treatment times for cancer have improved. On average there is a two month wait, longer for some speciality treatments, but overall times have improved.</p> <p>Community Action Partnership</p> <p>CAP have a new arrangement with LCC regarding the Bassett Centre and are developing it into a Community Hub. Swanswell are now based at the Bassett Centre working in Drug and Alcohol related areas of health. Also based at the Bassett Centre are Family Intervention Services.</p> <p>The Bassett Centre is now recognised by OWBC as a 'Safe Place' as part of the "Keep Safe Places" campaign. Linking into this the centre should also soon become a 'Hate Crime Reporting Centre'.</p> <p>All CAP services, including transport, are now based at the Bassett Centre. Mental Health Services are going out to tender and CAP will be making a bid for them with a focus on peer</p>	

intervention and volunteering. The current Mental Health Befriending scheme will cease and adapt due to changes in funding at an LCC level. An Older Persons Befriending scheme is currently being trailed in Blaby with links to the better neighbourhood scheme; if successful it will be rolled out into O&W.

Healthwatch

Engagement events have taken place across all seven districts in late autumn; the majority of people contacted through these events prioritise integrated care and the continuity of care.

Now one year in from the move from 'Leicestershire Link' to 'Healthwatch Leicestershire'; the new chair is Richard Moore. The first meeting of the new board will be held on 5th March 2014.

The Better Care Together scheme now involves patient and public input. Responsibility not confined to just members of Healthwatch but people must be a member to vote. The information from this scheme is available to all members of the public.

The three local Healthwatch groups are currently working with NHS England local area team to develop a 22 question questionnaire on survey monkey for a random selection of complainants to participate in.