



Full Council (AGM)	Tuesday, 04 May 2021	Matter for Information and Decision
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Report Title: **Appointment of Office Holders, Council Bodies & Memberships (2021/22)**

Report Author(s): **Samuel Ball (Assistant Solicitor)
Steven Tucker (Democratic & Electoral Services Manager)**

Purpose of Report:	To appoint the Office Holders and Committees, Sub-Committees, Boards, Panels, Forums and Working Groups of the Council (hereafter "Council bodies") together with the Chairs, Vice-Chairs and Members to serve thereon for the ensuing municipal year 2021/22.
Report Summary:	The current political balance of the Council and the proportionality arrangements as a result thereof in terms of minimum eligible Member representation and allocation of seats on Council bodies is reflected in the number of appointments to be made by political group.
Recommendation(s):	<p>A. That Council notes the current political balance of the Council and the proportionality arrangements as a result thereof in terms of eligible Member representation and allocation of seats on Council bodies by political group (as set out at Appendices 1 and 2 to this report); and</p> <p>B. That the nominated appointments of Office Holders and Council bodies and the Chairs, Vice-Chairs and Members to serve thereon for the ensuing municipal year 2021/22 be approved (as set out at Appendix 3 to this report).</p>
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	<p>David Gill (Head of Law & Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk</p> <p>Steven Tucker (Democratic & Electoral Services Manager) (0116) 257 2605 steven.tucker@oadby-wigston.gov.uk</p> <p>Samuel Ball (Assistant Solicitor) (0116) 257 2643 samuel.ball@oadby-wigston.gov.uk</p> <p>Emily Byrne (Democratic Services Officer) (0116) 257 2729 emily.byrne@oadby-wigston.gov.uk</p>
Corporate Objectives:	Not applicable.
Vision and Values:	Not applicable.
Report Implications:-	
Legal:	Failure to adhere to the Local Government (Committees and Political Groups) (Amendment) Regulations 1990 and 1991 made under

	sections 15, 16 and 17 of the Local Government and Housing Act 1989 may result in the Council acting beyond its powers. The implications are as set out at paragraphs 4.1 to 4.6 of this report.
Financial:	There are no implications arising from this report.
Corporate Risk Management:	Political Dynamics (CR3) Regulatory Governance (CR6)
Equalities and Equalities Assessment (EA):	There are no implications arising from this report. EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.
Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Monitoring Officer:	The report is satisfactory.
Consultees:	Councillor J W Boyce (Liberal Democrat Group Leader) - Ongoing Councillor Miss P V Joshi (Conservative Group Leader) - Ongoing
Background Papers:	<ul style="list-style-type: none"> • The Council's Constitution • The Local Government (Committees and Political Groups) Regulations 1990 • The Local Government (Committees and Political Groups) (Amendment) Regulations 1991 • Local Government and Housing Act 1989
Appendices:	<ol style="list-style-type: none"> 1. Minimum Eligible Representation by Political Group (May 2021) 2. Minimum Allocation of Seats to Political Groups (May 2021) 3. Appointment of Office Holders, Council Bodies and Memberships (2021/22) - To Follow 4. Committee & Governance Structure (as of May 2021)

1. Appointment of Office Holders, Council Bodies and Memberships

- 1.1 In accordance with the Council's Constitution, the Council must at its Annual General Meeting (AGM) resolve upon nominations for the appointment of certain Office Holders and Council bodies together with the Chairs, Vice-Chairs and Members to serve thereon for the ensuing municipal year 2021/22.
- 1.2 The Council, as of May 2021, comprises of 26 elected Members, and it is anticipated that the final nominated appointees from each respective political group to hold Offices and/or serve on Council bodies will be tabled at the AGM itself at **Appendix 3** to follow, following further and ongoing consultation with each of Council's political group leaders.

2. Office Holders

The Office Holders of the Council are:

- Mayor;
- Deputy Mayor;
- Leader of the Council;
- Deputy Leader of the Council;
- Leader of the Opposition (and Deputy) (if any); and
- Other Opposition Group Leaders (and Deputies) (if any).

3. Council Bodies

3.1 Those Council bodies which are directly appointed by the Council are:

- Full Council (26 Members);
- Audit Committee (6 Members + 1 Independent Person);
- Appeals Panel (3 Members);^{FC}
- Appointments Committee (Chief Officers) (5 Members);^{FXD}
- Development Control Committee (12 Members).
- Investigatory Committee (Chief Officers) (3 Members);^{FC}
- Constitutional Working Group (7 Members);
- Independent Remuneration Panel (3 Independent Members);
- People Committee (6 Members);
- Policy, Finance and Development Committee (15 Members);
 - Assessment Sub-Committee (3 Members);^{PFDC}
 - Determination Sub-Committee (3 Members);^{PFDC}
 - Review Sub-Committee (3 Members);^{PFDC}
 - Place Shaping Working Group (10 Members);
 - IT and Communications Working Group (5 Members)
- Service Delivery Committee (15 Members);
 - Armed Forces Working Group (6 Members); and
 - Environment Working Group (5 Members)
- Licensing and Regulatory Committee (15 Members);
 - Licensing Sub-Committee (3 Members);^{LRC}
 - Taxi and Private Hire Sub-Committee (3 Members);^{LRC} and

Key

- Committee
- Sub-Committee
- Working Group
- ^{FC} Members appointed ad-hoc from Full Council
- ^{FXD} Fixed Office Holders and Committee Chairs (or appointed nominees)
- ^{LRC} Members appointed ad-hoc from Licensing and Regulatory Committee
- ^{PFDC} Members appointed ad-hoc from Policy, Finance and Development Committee

3.2 Those Council bodies which are directly facilitated by the Council are:

- Oadby Residents' Forum (11 Members)*;
- Wigston Residents' Forum (12 Members)*;
- South Wigston Residents' Forum (4 Members)*;
- Health and Wellbeing Board (5 Members);
- Community Engagement Forum (5 Members);
- Children and Young Peoples' Forum (6 Members);
- Community Safety Partnership (2 Members); and

* All Members from the relevant Oadby, Wigston and South Wigston Borough Council Wards and pertaining County Council Divisions.

3.3 Other outside bodies to which the Council appoints representatives are:

- Local Government Association (LGA) (1 Member);
- East Midlands Council (EMC) (1 Member);
- Leicestershire Safer Communities Strategy Board (LSCSB) (1 Member);
- Leicester, Leicestershire & Rutland Police and Crime Panel (LLRPCP) (1 Member);
- Oadby & Wigston Environmental Forum (1 Member); and
- Plastic Free Oadby Steering Group (1 Member).

3.4 A diagram of the Council's current Committee and Governance Structure (as of May 2021 and last revised in July 2019) is set out at **Appendix 4** for reference.

4. Political Balance Requirements

4.1 The requirements as to political proportionality in allocating and reviewing the membership of Council decision-making bodies are embodied in the Local Government (Committees and Political Groups) Regulations 1990, Local Government (Committees and Political Groups) (Amendment) Regulations 1991 ("the Regulations) made under sections 15, 16 and 17 of the Local Government and Housing Act 1989 ("the 1989 Act").

4.2 It is a statutory requirement that, where a relevant authority, or committee of a relevant authority, has a membership divided into different political groups then, subject to some limited exceptions, the allocation of seats on the decision-making bodies of the Council must be proportional to the numbers of elected Members of the authority as a whole and its overall composition by its different political groups.

4.3 The Monitoring Officer has a statutory responsibility for ensuring the Council implements proportionality correctly. In implementing proportionality correctly, due consideration must be given to the following four principles as far as is reasonably practicable:

- all the seats are not allocated to the same political group;
- the majority of the seats go to the political group in the majority on the Council;
- subject to the above two principles, the total number of seats on the decision-making bodies of the Council are allocated to each political group in the same proportion as the group's representation on the Council; and
- subject to the above three principles, the number of seats on each body are allocated to each political group in the same proportion as the group's representation on the Council.

4.4 Different provision(s) can be made by arrangements proposed and resolved by the Council, provided that the minimum requirements in relation to political balance in allocating and reviewing the membership of Council decision-making bodies are met.

4.5 It can be confirmed that such provisions (as described at paragraph 4.4 above) are to be proposed and to follow in **Appendix 3**. Any such proposals are to meet the minimum requirements in relation to political balance and, in respect of the certain Council bodies, dispensations to the Conservative Opposition Group in excess thereof, may be granted if Council is so minded similar to those dispensations made in 2019/20 and 2020/21.

4.6 The current political balance of the Council, and minimum proportionality arrangements as a result thereof, in terms of eligible Member representation and allocation of seats on Council bodies is reflected in the figurework as set out at **Appendix 1** and **Appendix 2**.