

DEVELOPMENT CONTROL COMMITTEE										1.0020
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge	
1	BUILDING CONTROL & PLANNING - COMMON CHARGES									
	1.1 PLANNING AND BUILDING CONTROL FEES									
	(a) Statutory Charge set by Central Government and Local Authorities							X		
	1.2 BUILDING AND PLANNING RECORDS SEARCH									
	(a) Domestic and simple commercial development	N	40001 9356	Per Hour	1-Apr-17	40.00	40.50		Increase based on CPI	40.08
	(b) Commercial enquiries	N	40001 9356	Per Hour	1-Apr-17	80.00	80.50		Increase based on CPI	80.16
	1.3 COPY OF PLANS, DOCUMENTS & DECISIONS**									
	If the total charge (at the rates below) does not exceed £3.00 then no charge will made to provide the requested copies.									
	(a) A4 size (black and white) per sheet*	N	40001 9206	Each	1-Apr-13	0.10	0.10		Keep the same, no increase needed	
	(b) A4 size (colour) per sheet*	N	40001 9206	Each	1-Apr-13	1.00	1.00		Keep the same, no increase needed	
	(c) A3 size (black and white) per sheet*	N	40001 9206	Each	1-Apr-13	0.15	0.15		Keep the same, no increase needed	
	(d) A3 size (colour) per sheet*	N	40001 9206	Each	1-Apr-13	2.00	2.00		Keep the same, no increase needed	
	(e) A2 size per sheet	N	40001 9206	Each	1-Apr-17	8.50	8.50		Keep the same, no increase needed	
	(f) A1 per sheet	N	40001 9206	Each	1-Apr-17	8.50	8.50		Keep the same, no increase needed	
	(g) A0 per sheet	N	40001 9206	Each	1-Apr-17	8.50	8.50		Keep the same, no increase needed	
	1.4 PRE APPLICATION CHARGES									
	(a) Householder Proposal Enquiries (Including works to tree enquiries, if permission is required/dropped kerb/home working enquires etc)									
	Basic Service (desk based assessment with no follow ups)	I	40001 9395	Per Enquiry	1-Apr-19	49.00	50.00		Increase based on CPI and Comparison of Prices Charged by other Leicestershire District Councils	
	Gold Service (includes one site visit or meeting, a written response, plus one follow-up proposal)	I	40001 9395	Per Enquiry	1-Apr-19	97.00	98.00		Increase based on CPI and Comparison of Prices Charged by other Leicestershire District Councils	
	Permitted Development Check	I	40001 9395	Per Enquiry	1-Apr-21		30.00		New Charge	
	(b) New Residential Unit Enquiries (including if permission is required)									
	1-3 new dwellings	I	40001 9395	Per Enquiry	1-Apr-19	161.00	300.00		Increase based on Comparison of Prices Charged by other Leicestershire District Councils	
	4-9 new dwellings	I	40001 9395	Per Enquiry	1-Apr-19	250.00	700.00		Increase based on Comparison of Prices Charged by other Leicestershire District Councils	
	10-49 new dwellings	I	40001 9395	Per Enquiry	1-Apr-19	700.00	1500.00		Increase based on Comparison of Prices Charged by other Leicestershire District Councils	
	50-199 new dwellings	I	40001 9395	Per Enquiry	1-Apr-19	1400.00	2500.00		Increase based on Comparison of Prices Charged by other Leicestershire District Councils	
	200 or more dwellings	I	40001 9395	Per Enquiry	1-Apr-21		3500.00		New Charge	
	(c) Commercial / Other Enquiries (including if permission is required)									
	Lawful use of premises enquiry	I	40001 9395	Per Enquiry	1-Apr-19	161.00	162.00		Increase based on CPI	161.32
	Change of Use / No additional floor space / telecoms / advertisements etc	I	40001 9395	Per Enquiry	1-Apr-19	161.00	162.00		Increase based on CPI	161.32
	Additional floor space up to 500 square metres	I	40001 9395	Per Enquiry	1-Apr-19	250.00	251.00		Increase based on CPI	250.50
	Between 500 and 999 additional square metres	I	40001 9395	Per Enquiry	1-Apr-19	700.00	701.50		Increase based on CPI	701.40
	Over 1000 additional square metres	I	40001 9395	Per Enquiry	1-Apr-19	1400.00	1403.00		Increase based on CPI	1402.80
	1.5 HIGH HEDGE COMPLAINTS									
	Complaints via verbal or electronic means	N	40001 9369	Per Enquiry	1-Apr-19	495.00	496.00		Increase based on CPI	495.99
	Those on means tested benefits and war pensions will receive 33% discount	N	40001 9369	Per Enquiry	1-Apr-19	330.00	331.00		Increase based on CPI	330.66
	1.6 WEEKLY LIST OF ALL PLANNING APPLICATIONS	N	40001 9354	Per Year	1-Apr-19	140.00	141.00		Increase based on CPI	140.28
	1.7 OADBY AND WIGSTON LOCAL PLAN									
	Oadby and Wigston Saved Local Plan **	N	40101 9206	Each	1-Apr-17	45.00	45.00		Keep the same, no increase needed	
	Residents and Local groups	N	40101 9206	Each	1-Apr-17	20.00	20.00		Keep the same, no increase needed	
	Core Strategy DPD (non resident or local group)	N	40101 9206	Each	1-Apr-18	45.00	45.00		Keep the same, no increase needed	
	Core Strategy DPD (resident or local group)	N	40101 9206	Each	1-Apr-18	20.00	20.00		Keep the same, no increase needed	
	Town Centres Area Action Plan DPD (non resident or local group)	N	40101 9206	Each	1-Apr-18	45.00	45.00		Keep the same, no increase needed	

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Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.										
NB: A two thirds majority agreement from residents is required by ballot.										
1.12 WORK ASSOCIATED WITH AN EMERGENCY OR ENFORCEMENT INCIDENT										
(a) Building Control Surveyor - rate per hour (either on site or in office)	N	21001 9356	Per Hour	1-Apr-09	50.00	56.50		Leicestershire Building Control Partnership (LBCCP) brought in line with LBCCP fees		
(b) Preparation & posting of documentation (letters, notices, etc) per document	N	21001 9356	Per Document	1-Apr-15	29.85	29.85			Keep the same, no increase needed	
(c) Telephone calls made from a mobile - per minute (standard rate)	N	21001 9356	Per Minute	1-Apr-15	0.03	0.03			Keep the same, no increase needed	
(d) Telephone calls made from a mobile to mobile - per minute (standard rate)	N	21001 9356	Per Minute	1-Apr-15	0.09	0.09			Keep the same, no increase needed	
(e) Mobile text messaging (standard rate)	N	21001 9356	Per Text (SMS)	1-Apr-15	0.04	0.04			Keep the same, no increase needed	
(f) Telephone calls made from landlines to mobiles - connection charge (standard business rate)	N	21001 9356	Per Phone Call	1-Apr-15	0.08	0.08			Keep the same, no increase needed	
(g) Telephone calls made from landlines to mobiles - per minute thereafter (standard business rate)	N	21001 9356	Per Minute	1-Apr-15	0.16	0.16			Keep the same, no increase needed	
(h) Telephone calls made from a landline to a landline - connection charge (standard business rate)	N	21001 9356	Per Phone Call	1-Apr-15	0.08	0.08			Keep the same, no increase needed	
(i) Telephone calls made from a landline to a landline - per minute thereafter (standard business rate)	N	21001 9356	Per Minute	1-Apr-15	0.03	0.03			Keep the same, no increase needed	
1.13 SUPPLY OF RADAR KEY TO A RESIDENT WITH PROOF OF DISABILITY	N	14204 9201	Each	1-Apr-14	3.50	3.50			Keep the same, no increase needed	
1.14 NOTIFICATION OF DEMOLITION (Section 80)										
(a) Buildings with a volume less than 49.56 cubic metres (Exempt)	E	21002 9363	Each	1-Apr-15	0.00	0.00		Keep the same, no increase needed		
(b) Domestic Building in excess of 49.56 cubic metres	E	21002 9363	Each	1-Apr-17	120.00	120.00		Keep the same, no increase needed		
(c) Non-Domestic Building in excess of 49.56 cubic metres	E	21002 9363	Each	1-Apr-17	120.00	120.00		Keep the same, no increase needed		
(d) Non-Domestic Building in excess of 300 cubic metres	E	21002 9363	Each	1-Apr-17	180.00	180.00		Keep the same, no increase needed		
(e) Sites with multiple buildings, additional charge per non-exempt unit	E	21002 9363	Per Unit	1-Apr-17	25.00	25.00		Keep the same, no increase needed		
1.15 ADVERTISING ON THE DIGITAL DISPLAY SCREENS										
(a) Community Groups/Charity	I	41001 9053	Per Week/Slot	1-Apr-16	0.00	0.00		No change in order to promote use of signs to groups & businesses		
(b) Business Within the Borough	I	41001 9053	Per Week/Slot	1-Apr-19	15.00	15.00		No change in order to promote use of signs to groups & businesses		
i) Introductory Offer of 4 weeks at Half Price	I	41001 9053	Per Week/Slot	1-Apr-19	7.50	7.50		No change in order to promote use of signs to groups & businesses		
(c) Business Outside the Borough	I	41001 9053	Per Week/Slot	1-Apr-19	30.00	30.00		No change in order to promote use of signs to groups & businesses		
i) Introductory Offer of 4 weeks at Half Price	I	41001 9053	Per Week/Slot	1-Apr-19	15.00	15.00		No change in order to promote use of signs to groups & businesses		
NB: A Slot will show an Advert for one minute in every ten minutes										
Total Advertising Time of 9 hours 6 minutes a week (8am-9pm 7days a week)										
5% discount for 3 - 6 months										
10% discount for 6 - 12 months										
20% discount for 12 months										
								The Borough Council is part of the Leicestershire Building Control Partnership Shared Service which is hosted by Blaby District Council and also includes Harborough District Council, Hinckley and Bosworth Borough Council and Melton Borough Council. During 2020 the Partnership has looked to develop a new fee structure that can be applied across all partner councils. The changes proposed for 2021/22 will enable the Council to move to this new aligned fee structure. There are many different fee categories in Building Control, but based on the 5 most used fees in the Borough, this new fee structure will amount to a 14% increase in income.		
VAT Key										
I	Inclusive of VAT									
E	Exempt from VAT									
N	Non Business Activity									
Z	Zero-rated VAT									

POLICY FINANCE AND DEVELOPMENT COMMITTEE

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2	LICENCES									
2.1	HACKNEY CARRIAGE AND PRIVATE HIRE CARS									
(a)	Driver's Licence - Private Hire and Hackney Carriage*									
i)	Three Year	N	42001 9333	Each	1-Apr-19	213.00	214.00		CPI 0.2% rounded up	213.43
(b)	Competence Test	N	42001 9389	Each	1-Apr-19	43.00	45.00		Additional cost for off site test	
(c)	Drivers Badge - Replacement	N	42001 9333	Each	1-Apr-19	23.00	23.00			
(d)	Private Hire Operator's Licence									
i)	Five Year	N	42001 9331	Each	1-Apr-19	1010.00	1012.00		CPI 0.2%	1012.02
ii)	Operators Licence Competency Test*	N	42001 9389	Each	1-Apr-19	43.00	45.00		Additional cost for off site test	
(e)	Private Hire Vehicle Licence	N	42001 9332	Each	1-Apr-19	300.00	301.00		CPI 0.2% rounded up	300.60
(f)	Hackney Carriage Vehicle Licence	N	42001 9335	Each	1-Apr-19	300.00	301.00		CPI 0.2% rounded up	300.60
(g)	Replacement of Vehicle Licence Plate	N	42001 9332	Each	1-Apr-19	28.00	28.00			
(h)	Transfer of Vehicle Licence to Another Licensee	N	42001 9332	Each	1-Apr-19	50.00	50.00			
(i)	Transfer of Licence from Private Hire Vehicle to Hackney Carriage (vice-versa)			Each	1-Apr-14	N/A	N/A			
(j)	Certificate of Compliance	N	42001 9201	Each	1-Apr-19	7.00	7.00			
(k)	Replacement of Vehicle Licence (paper)	N	42001 9332	Each	1-Apr-19	7.00	7.00			
(l)	Replacement docu-dash	N	42001 9201	Each	1-Apr-19	5.00	5.00			
(m)	Replacement Front Windscreen pouch	N	42001 9332	Each	1-Apr-19	7.00	7.00			
*	Excludes DBS fee £54.00 payable on application and £8.00 DVLA mandate fee									
(n)	HPI checks (new applicants)	N	42001 9383	Each	1-Apr-20	16.00	16.00			
(o)	Vehicle checks for 6 month inspections	N	42001 9384	Each	1-Apr-18	N/A	N/A			
(p)	Child Sexual Exploitation (CSE) Training (for new applicants & renewals)	N	42001 9385	Each	1-Apr-19	21.00	45.00		Additional cost for off site test	
2.2	LICENCE FEES									
(a)	Animal Boarding Establishment (new)	N	42002 9323	Each	1-Apr-19	120.00	120.00	X		
(b)	Animal Boarding Establishment (renewal)	N	42002 9323	Each	1-Apr-19	120.00	120.00	X		
i)	One Year (Up to 6 animals)	N	42002 9396	Each	1-Apr-19	68.00	68.00	X		
ii)	Two Year (Up to 6 animals)	N	42002 9397	Each	1-Apr-19	89.00	89.00	X		
iii)	Three Year (Up to 6 animals)	N	42002 9398	Each	1-Apr-19	110.00	110.00	X		
iv)	One Year (7 or more animals)	N	42002 9396	Each	1-Apr-19	88.00	88.00	X		
v)	Two Year (7 or more animals)	N	42002 9397	Each	1-Apr-19	109.00	109.00	X		
vi)	Three Year (7 or more animals)	N	42002 9398	Each	1-Apr-19	130.00	130.00	X		
(c)	Breeding of Dogs (new)	N	42002 9326	Each	1-Apr-19	120.00	120.00	X		
(d)	Breeding of Dogs (renewal)	N	42002 9326	Each	1-Apr-19	120.00	120.00	X		
i)	One Year	N	42002 9396	Each	1-Apr-19	68.00	68.00	X		
ii)	Two Year	N	42002 9397	Each	1-Apr-19	89.00	89.00	X		
iii)	Three Year	N	42002 9398	Each	1-Apr-19	110.00	110.00	X		
(e)	Dangerous Wild Animals (new) + Vet Fees	N	42002 9334	Each	1-Apr-19	155.00	155.00			
(f)	Dangerous Wild Animals (renewal) + Vet Fees	N	42002 9334	Each	1-Apr-19	113.00	113.00			
(g)	Hiring out horses (new)	N	42002 9325	Each	1-Apr-19	120.00	120.00	X		
(h)	Hiring out horses (renewal)	N	42002 9325	Each	1-Apr-19	120.00	120.00	X		
i)	One Year	N	42002 9396	Each	1-Apr-19	68.00	68.00	X		
ii)	Two Year	N	42002 9397	Each	1-Apr-19	109.00	109.00	X		
iii)	Three Year	N	42002 9398	Each	1-Apr-19	150.00	150.00	X		
(i)	Selling animals as pets (new)	N	42002 9327	Each	1-Apr-19	120.00	120.00	X		
(j)	Selling animals as pets (renewal)	N	42002 9327	Each	1-Apr-19	120.00	120.00	X		
i)	One Year	N	42002 9396	Each	1-Apr-19	68.00	68.00	X		
ii)	Two Year	N	42002 9397	Each	1-Apr-19	89.00	89.00	X		
iii)	Three Year	N	42002 9398	Each	1-Apr-19	110.00	110.00	X		
(k)	Exhibiting animals (new)	N	42002 9386	Each	1-Apr-19	120.00	120.00	X		
(l)	Exhibiting animals (renewal)	N	42002 9386	Each	1-Apr-19	120.00	120.00	X		
i)	Three Year (Only)	N	42002 9398	Each	1-Apr-19	89.00	89.00	X		

POLICY FINANCE AND DEVELOPMENT COMMITTEE										1.0020	
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(m)	Variation of licence (no visit)	N	42002 9388	Each	1-Apr-19	68.00	68.00	X			
(n)	Variation of licence (visit)	N	42002 9388	Each	1-Apr-19	27.00	27.00	X			
(o)	Re-evaluation of rating	N	42002 9388	Each	1-Apr-19	109.00	109.00	X			
(p)	Additional activity Fee (50% of fee)	N	42002 9387	Each	1-Apr-19	60.00	60.00	X			
i)	One Year	N	42002 9396	Each	1-Apr-19	34.00	34.00	X			
ii)	Two Year	N	42002 9397	Each	1-Apr-19	45.00	45.00	X			
iii)	Three Year	N	42002 9398	Each	1-Apr-19	55.00	55.00	X			
NB	For licences (a) - (j), vets fees incurred by the Council will be charged to the applicant. POA = Price on Application.			Each	1-Apr-19	POA	POA				
(g)	Acupuncture, Tattooing, Ear piercing, Electrolysis - Registration of Premises	N	42002 9329	Each	1-Apr-19	81.00	81.00				
ii)	Person	N	42002 9329	Each	1-Apr-19	81.00	81.00				
iii)	Person and premises combined	N	42002 9329	Each	1-Apr-19	123.00	123.00				
(r)	Hairdresser - Registration of Premises and Persons	N	42002 9336	Each	1-Apr-19	81.00	81.00				
i)	Premises	N	42002 9336	Each	1-Apr-19	81.00	81.00				
ii)	Person	N	42002 9336	Each	1-Apr-19	81.00	81.00				
iii)	Person and premises combined	N	42002 9336	Each	1-Apr-19	123.00	123.00				
(s)	Scrap Metal Dealers Act 2013	N	42002 9337	Each	1-Apr-19	375.00	376.00			CPI 0.2% rounded up	375.75
ii)	Renewal of Site Licence	N	42002 9337	Each	1-Apr-19	375.00	376.00			CPI 0.2% rounded up	375.75
iii)	Collectors Licence	N	42002 9337	Each	1-Apr-19	332.00	333.00			CPI 0.2% rounded up	332.66
iv)	Collectors Renewal of Licence	N	42002 9337	Each	1-Apr-19	332.00	333.00			CPI 0.2% rounded up	332.66
v)	Variation to Licence (inc change of site manager)	N	42002 9337	Each	1-Apr-19	70.00	70.00				
vi)	Change of Circumstance	N	42002 9337	Each	1-Apr-19	38.00	38.00				
(t)	Street Trading (fixed) per outlet	N	42002 9440	Each	1-Apr-19	102.00	102.00				
i)	1 day a week Annual Licence	N	42002 9440	Each	1-Apr-19	123.00	123.00				
ii)	1 month licence	N	42002 9440	Each	1-Apr-19	177.00	177.00				
iii)	3 month licence	N	42002 9440	Each	1-Apr-19	285.00	286.00		CPI 0.2% rounded up	285.57	
iv)	6 month licence	N	42002 9440	Each	1-Apr-19	450.00	451.00		CPI 0.2% rounded up	450.90	
v)	12 month licence	N	42002 9440	Each	1-Apr-19	70.00	70.00				
vi)	Transfer of Consent (fixed or mobile)	N	42002 9440	Each	1-Apr-19	70.00	70.00				
(u)	Street Trading (mobile) per outlet	N	42002 9440	Each	1-Apr-19	70.00	70.00				
i)	1 day a week Annual Licence	N	42002 9440	Each	1-Apr-19	91.00	91.00				
ii)	1 month licence	N	42002 9440	Each	1-Apr-19	123.00	123.00				
iii)	3 month licence	N	42002 9440	Each	1-Apr-19	199.00	199.00				
iv)	6 month licence	N	42002 9440	Each	1-Apr-19	343.00	344.00		CPI 0.2% rounded up	343.69	
v)	12 month licence	N	42002 9440	Each	1-Apr-19	86.00	86.00				
vi)	One off Event Licence	N	42002 9440	Each	1-Apr-19	2523.00	2528.00		CPI 0.2% rounded up	2528.05	
(v)	Sex Establishments	N	42002 9323	Each	1-Apr-19						
2.3	LICENSING ACT 2003										
(a)	Personal Licence	N	42003 9371	Each	1-Apr-11	37.00	37.00	X	LA 2003 Schedule 6		
(b)	Premises Licences / Club Premises Certificates										
	Annual Fees Rateable Value Bands :-										
A	(no rateable value to £4,300)	N	42003 9364	Each	1-Feb-05	70.00	70.00	X	LA 2003 Schedule 5		
B	(£4,301 to £33,000)	N	42003 9364	Each	1-Feb-05	180.00	180.00	X	LA 2003 Schedule 5		
C	(£33001 to £87,000)	N	42003 9364	Each	1-Feb-05	295.00	295.00	X	LA 2003 Schedule 5		
D	(£87,001 to £125,000)	N	42003 9364	Each	1-Feb-05	320.00	320.00	X	LA 2003 Schedule 5		
E	(£125,001 and above)	N	42003 9364	Each	1-Feb-05	350.00	350.00	X	LA 2003 Schedule 5		
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol										
D	(x2)	N	42003 9364	Each	1-Feb-05	640.00	640.00	X	LA 2003 Schedule 5		
E	(x3)	N	42003 9364	Each	1-Feb-05	1050.00	1050.00	X	LA 2003 Schedule 5		

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(c)	New or Variation of Premises Licences / Club Premises Certificates									
	Application fees Rateable Value Bands :-									
	A (no rateable value to £4,300)	N	42003 9364	Each	1-Feb-05	100.00	100.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	B (£4,301 to £33,000)	N	42003 9364	Each	1-Feb-05	190.00	190.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	C (£33001 to £87,000)	N	42003 9364	Each	1-Feb-05	315.00	315.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	D (£87,001 to £125,000)	N	42003 9364	Each	1-Feb-05	450.00	450.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	E (£125,001 and above)	N	42003 9364	Each	1-Feb-05	635.00	635.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol									
	D (x2)	N	42003 9364	Each	1-Feb-05	900.00	900.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	E (x3)	N	42003 9364	Each	1-Feb-05	1905.00	1905.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
	Minor Variation of Premises Licences	N	42003 9393	Each	1-Feb-05	89.00	89.00	X	LA 2003 Schedule 2 (wrt Reg 4 (2), (3) and 6 (1))	
(d)	Application / Notice									
	i) Temporary Event notice	N	42003 9372	Each	1-Feb-05	21.00	21.00	X	LA 2003 Schedule 6	
	ii) Theft, loss, etc of premises licence or summary	N	42003 9373	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	iii) Application for a provisional statement where premises being built etc	N	42003 9374	Each	1-Apr-17	315.00	315.00	X	Increase under s29 of LA 2003, (Schedule 6)	
	iv) Notification of change of name or address	N	42003 9375	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	v) Application to vary licence to specify individual as premises supervisor	N	42003 9376	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6	
	vi) Application for transfer of premises licence	N	42003 9377	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6	
	vii) Interim authority notice following death etc of licence holder	N	42003 9378	Each	1-Feb-05	23.00	23.00	X	LA 2003 Schedule 6	
	viii) Theft, loss, etc of certificate or summary	N	42003 9379	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	ix) Notification of change of name or alteration of rules of club	N	42003 9380	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	x) Change of relevant registered address of club	N	42003 9375	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	xi) Theft, loss, etc of temporary event notice	N	42003 9379	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	xii) Theft, loss, etc of personal licence	N	42003 9379	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	xiii) Notification of change of name or address of premises licence holder	N	42003 9375	Each	1-Feb-05	10.50	10.50	X	LA 2003 Schedule 6	
	xiv) Right to freeholder etc to be notified of licensing matters	N	49901 9356	Each	1-Feb-05	21.00	21.00	X	LA 2003 Schedule 6	
	2.4 GAMBLING ACT 2005									
(a)	Small Society Lotteries									
	i) Initial Application Fee	N	42004 9420	Each	1-Sep-07	40.00	40.00	X	The Small society Lotteries (Registration of Non-Commercial Societies) Regulations 2007. Section 3 (b)	
	ii) Renewal Fee	N	42004 9420	Each	1-Sep-07	20.00	20.00	X	The Small society Lotteries (Registration of Non-Commercial Societies) Regulations 2007. Section 5 (a)	
(b)	Bingo Premises									
	i) Premises Licence	N	42004 9410	Each	1-Apr-20	1200.00	1200.00	X		
	ii) Annual Fee	N	42004 9412	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	iii) Variation of Licence	N	42004 9410	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63
	iv) Change of Circumstances	N	42004 9410	Each	1-Apr-20	50.00	50.00	X		
	v) Transfer of Licence	N	42004 9410	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	vi) Re-instatement Fee	N	42004 9410	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	vii) Provisional Statement	N	42004 9410	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63
	viii) Copy of Licence	N	42004 9411	Each	1-Apr-20	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)	
(c)	Betting Premises (Track)									
	i) Premises Licence	N	42004 9404	Each	1-Apr-20	1200.00	1200.00	X		
	ii) Annual Fee	N	42004 9406	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	iii) Variation of Licence	N	42004 9404	Each	1-Apr-20	1250.00	1250.00	X		
	iv) Change of Circumstances	N	42004 9404	Each	1-Apr-20	50.00	50.00	X		
	v) Transfer of Licence	N	42004 9404	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	vi) Re-instatement Fee	N	42004 9404	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11
	vii) Provisional Statement	N	42004 9404	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63
	viii) Copy of Licence	N	42004 9405	Each	1-Apr-20	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)	
(d)	Family Entertainment Centres									
	i) Premises Licence	N	42004 9323	Each	1-Apr-20	1000.00	1000.00	X		

POLICY FINANCE AND DEVELOPMENT COMMITTEE										1.0020	
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge		
	ii) Annual Fee	N	42004 9323	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	iii) Variation of Licence	N	42004 9323	Each	1-Apr-20	1250.00	1250.00	X			
	iv) Change of Circumstances	N	42004 9323	Each	1-Apr-20	50.00	50.00	X			
	v) Transfer of Licence	N	42004 9323	Each	1-Apr-19	553.00	554.00				554.11
	vi) Re-instatement Fee	N	42004 9323	Each	1-Apr-19	553.00	554.00				554.11
	vii) Provisional Statement	N	42004 9323	Each	1-Apr-19	1314.00	1317.00				1316.63
	viii) Copy of Licence	N	42004 9323	Each	1-Apr-12	25.00	25.00	X		The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)	
	(e) Adult Gaming Centre										
	i) Premises Licence	N	42004 9414	Each	1-Apr-20	1200.00	1200.00	X			
	ii) Annual Fee	N	42004 9416	Each	1-Apr-19	553.00	554.00			CPI 0.2% rounded up	554.11
	iii) Variation of Licence	N	42004 9414	Each	1-Apr-20	1000.00	1000.00	X			
	iv) Change of Circumstances	N	42004 9414	Each	1-Apr-20	50.00	50.00	X			
	v) Transfer of Licence	N	42004 9414	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	vi) Re-instatement Fee	N	42004 9435	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	vii) Provisional Statement	N	42004 9436	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63	
	viii) Copy of Licence	N	42004 9434	Each	1-Apr-12	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)		
	(f) Betting Premises (Other)										
	i) Temporary Use Notice	N	42004 9323	Each	7-Jan-07	500.00	500.00	X	The Gambling Act 2005 (Temporary Use Notices) Regulations 2007 Regulation 7 (1)		
	ii) Replacement of Temporary Use Notice	N	42004 9323	Each	7-Jan-07	25.00	25.00	X	The Gambling Act 2005 (Temporary Use Notices) Regulations 2007 Regulation 7 (2) (a)		
	iii) Premises Licence	N	42004 9400	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63	
	iv) Annual Fee	N	42004 9402	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	v) Variation of Licence	N	42004 9400	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63	
	vi) Change of Circumstances	N	42004 9400	Each	1-Apr-19	50.00	50.00	X			
	vii) Transfer of Licence	N	42004 9400	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	viii) Re-instatement Fee	N	42004 9323	Each	1-Apr-19	553.00	554.00		CPI 0.2% rounded up	554.11	
	ix) Provisional Statement	N	42004 9323	Each	1-Apr-19	1314.00	1317.00		CPI 0.2% rounded up	1316.63	
	x) Copy of Licence	N	42004 9401	Each	1-Apr-12	25.00	25.00	X	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 Regulation 13 (2)		
	(g) Club Gaming Machine Permits										
	i) Grant of Permit	N	42004 9422	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1)		
	ii) Grant of Permit (Club Premises Certificate holder)	N	42004 9422	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1) (a) or (b)		
	iii) Variation of Permit	N	42004 9422	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 15		
	iv) Renewal of Permit	N	42004 9422	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (a)		
	v) Renewal of Permit (Club Premises Certificate holder)	N	42004 9422	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (b)		
	vi) Annual Fee	N	42004 9432	Each	1-Sep-07	50.00	50.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 12		
	vii) Copy of Permit	N	42004 9422	Each	1-Sep-07	15.00	15.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 16		
	(h) Club Gaming Permits										
	i) Grant of Permit	N	42004 9421	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1)		
	ii) Grant of Permit (Club Premises Certificate holder)	N	42001 9421	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (1) (a) or (b)		
	iii) Variation of Permit	N	42004 9421	Each	1-Sep-07	100.00	100.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 15		
	iv) Renewal of Permit	N	42001 9421	Each	1-Sep-07	200.00	200.00	X	The Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007 Regulation 8 (2) (a)		

SERVICE DELIVERY COMMITTEE									
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
3	ENVIRONMENTAL HEALTH								
	3.1 ENVIRONMENT & SAFETY INFORMATION ACT 1988								
	Copies of entries in register	I	14001 9356	Each	1-Apr-19	13.00	13.00		
	3.2 FOOD SAFETY ACT								
	Copies of Register of Food Business	I	14001 9356	Each	1-Apr-19	584.00	585.00		CPI 0.2%
	3.3 ENVIRONMENTAL PROTECTION ACT								
	Copies of Register of Authorisations	I	14001 9356	Each	1-Apr-19	62.00	67.00		raised in line with contaminated land enquiries
	3.4 DOG CONTROL								
	(a) Stray dogs - Statutory Charge	N	14007 9200	Each	1-Apr-16	25.00	25.00	X	The Environmental Protection (Stray Dogs) Regulations 1992 Sec. 2
	(b) Collect and Return to Owner (If Known)	N	14007 9200	Each	1-Apr-19	87.50	87.50	x	
	(c) Collect and Take to Kennels	N	14007 9200	Each	1-Apr-19	87.50	87.50	x	
	(d) Collect and Return if Dog Strays More Than Once (in a 6 month period)	N	14007 9200	Each	1-Apr-19	129.00	129.00	x	
	(e) Kennelling Fee	N	14007 9200	Per Day	1-Apr-18	14.50	14.50	x	
	(f) Emergency Vets Fee (plus 10% Admin Fee)	N	14007 9200	Visit	1-Apr-08	Actual	Actual		
	3.5 FOOD EXPORT CERTIFICATE	N	14001 9200	Each	1-Apr-19	130.00	131.00		CPI 0.2% rounded up
	3.6 RE-INSPECTION FEE FOR THE FHRS INSPECTION (FOOD HYGIENE RATING SCHEME)	N	14001 9200	Each	1-Nov-18	150.00	151.00		CPI 0.2% rounded up
	3.7 PRIVATE SECTOR HOUSING								
	(a) Accommodation Certificates	N	14001 9360	Each	1-Apr-19	124.00	125.00		CPI 0.2% rounded up
	(b) Change of Details on Certificate	N	14001 9360	Each	1-Apr-19	27.00	27.00		
	(c) Mandatory Five year Licensing of Houses in Multiple Occupation (HMO)	N	14001 9392	Each	1-Apr-19	805.00	807.00		CPI 0.2% rounded up
	(d) Additional Fee for Unlicensed Premises	N	14001 9392	Each	1-Apr-19	215.00	216.00		CPI 0.2% rounded up
	(e) Renewal of Mandatory Five Year Licences for HMO	N	14001 9392	Each	1-Apr-19	665.00	667.00		CPI 0.2% rounded up
	Deductions for -								
	i) Second house to be licensed	N	14001 9392	Each	1-Apr-19	(27.00)	(30.00)		Discretionary reduction incentive for application
	ii) Membership of approved accreditation schemes	N	14001 9392	Each	1-Apr-19	(108.00)	(100.00)		Discretionary reduction incentive for application
	iii) Membership of approved landlord scheme	N	14001 9392	Each	1-Apr-19	(54.00)	(100.00)		Discretionary reduction incentive for application
	(f) Notices served under Housing Act 2004	N	14001 9356	Per Hour	1-Apr-19	50.00	50.00		
	(g) Expenses incurred in determining Enforcement Action	N	14001 9356	Actual Cost	1-Apr-12	Actual	Actual		
	3.8 ABANDONED VEHICLE								
	(a) Abandoned Vehicle Charge								
	i) Abandoned Vehicle in Good condition	N	14004 9383	Each	1-Apr-18	150.00+	150.00+	X	The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008 see Table 1, Reg. 4
	ii) Abandoned Vehicle in Bad condition	N	14004 9383	Each	1-Apr-18	150.00+	150.00+	X	The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008 see Table 1, Reg. 4
	(b) Daily charge for every day we store vehicle with a maximum of 15 days storage & only if vehicle is worth more than £1000 in value	N	14004 9383	Daily	1-Apr-18	10.00+	10.00+	X	I am unsure of the origin of the narrative used to describe this charge. Increased by 1.9% RPI
	(c) For Disposal of Vehicle	N	14004 9383	Each	1-Apr-18	50.00+	50.00+	X	The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008 see Table 2, Reg. 5

POLICY FINANCE AND DEVELOPMENT COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
4	CORPORATE RESOURCES								These fees are statutory so they will remain the same.
4.1	COPIES OF OFFICIAL / CERTIFIED COUNCIL DOCUMENTS								
(a)	Annual Report & Budget Book (Hard-Copy Only)	Z	30201 9206	Each set	1-Apr-19	36.00	36.00		
(b)	Agendas, Reports & Background Documents (Hard-Copy Only)	Z	30201 9206	Each set	1-Apr-19	20.00	20.00		
(c)	Minutes (Hard-Copy Only)	Z	30201 9206	Each set	1-Apr-19	15.00	15.00		
(d)	Miscellaneous Legal Contracts, Agreements, Deeds, Instruments etc.	I	39904 9206	Each doc	1-Apr-19	42.00	42.00		
4.2	LEGAL / ADMINISTRATIVE SERVICES								
(a)	Simple Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	1-Apr-19	300.00	300.00		
(b)	Complex Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	1-Apr-19	600.00	600.00		
(c)	Commercial Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	1-Apr-19	POA	POA		
(d)	Freehold / Leasehold Property Enquiries	I	39904 9105	Each set	1-Apr-19	42.00	42.00		
(e)	Statutory Declarations, Statements, Affidavits, Certificates	I	39904 9105	Each doc	1-Apr-19	42.00	42.00		
(f)	Certification of Original Documents	I	39904 9356	Each doc	1-Apr-19	20.00	20.00		
(g)	Miscellaneous Hourly Rates (Qualified)	I	39904 9105	Per hour	1-Apr-19	120.00	120.00		
(h)	Miscellaneous Hourly Rates (Non-Qualified)	I	39904 9105	Per hour	1-Apr-19	60.00	60.00		
(i)	Miscellaneous Expenses and Disbursements	E	39904 9054	-	1-Apr-19	POA	POA		
(j)	Miscellaneous Courts, Tribunals, Quangos etc. Costs and Fees	E	39904 9100	-	1-Apr-19	POA	POA	X	
(k)	Miscellaneous Civil / Administrative Penalties etc.	E	39904/9103	-	1-Apr-19	POA	POA	X	
	POA = Price on Application								
4.3	LOCAL LAND CHARGES (LLC)								
(a)	Full Search (LLC and Con29R) (Residential / Commercial)	N	30101 9200	Per Search	1-Apr-19	TBC	TBC	X	
(b)	LLC1 Search	N	30101 9200	Each	1-Apr-20	30.00	30.00	X	
(c)	CON29R Search	N	30101 9200	Each	1-Apr-20	95.00	95.00	X	
(d)	CON29 Optional (Questions 4-22 each)	N	30101 9200	Each	1-Apr-19	TBC	TBC	X	
(e)	CON29 Building Regs (Q1.1j-l and 3.8 each)	N	30101 9200	Each	1-Apr-19	TBC	TBC	X	
(f)	LLC1 Additional parcel fee	N	30101 9200	Each	1-Apr-19	TBC	TBC	X	
(g)	CON29R Additional parcel fee (up to a maximum of 10)	N	30101 9200	Each	1-Apr-19	TBC	TBC	X	
(h)	Own written questions	N	30101 9200	Each	1-Apr-19	TBC	TBC	X	
4.4	COPIES OF BYLAWS (Statutory max 20p per 100 words)	I	39904 9206	Each	1-Apr-98	2.00	2.00	X	
4.5	ELECTORAL SERVICES								
(a)	Written proof of registration	N	30401 9203	Each	1-Apr-19	0.00	0.00	X	
(b)	Forwarding of documents	N	30401 9203	Each	1-Apr-19	0.00	0.00	X	
(c)	Written proof of historical registration	N	30401 9203	Each	1-Apr-19	0.00	0.00	X	
(d)	Sale of registers (open register, marked register etc).	N	30401 9203	Each	1-Apr-19	POA	POA	X	
	POA = Price on Application								
4.6	ENVIRONMENTAL INFORMATION REGULATIONS (EIR) CHARGES								
(a)	Photocopy or printing, standard, black and white, normal paper - min A4	I	39904 9356	Per Page	1-Apr-15	0.10	0.10		
(b)	Photocopy or printing, standard, black and white, normal paper - A3	I	39904 9356	Per Page	1-Apr-16	0.15	0.15		
(c)	Photocopy or printing, standard, black and white, normal paper - A2	I	39904 9356	Per Page	1-Apr-18	0.45	0.45		
(d)	Photocopy or printing, standard, black and white, normal paper - A1	I	39904 9356	Per Page	1-Apr-18	0.85	0.85		

POLICY FINANCE AND DEVELOPMENT COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
(e)	Photocopy or printing, standard, black and white, normal paper - A0	I	39904 9356	Per Page	1-Apr-18	1.25	1.25		
(f)	Reproduction of data onto CD, DVD, USB or other Portal / Cloud Device	I	39904 9356	Each	1-Apr-19	5.50	5.50		
(g)	Staff costs for location, collation, redaction and checking of information etc.	I	39904 9356	Per Hour	1-Apr-19	25.00	25.00	X	
(h)	Miscellaneous Expenses and Disbursements	E	39904 9054	-	1-Apr-19	POA	POA		
	POA = Price on Application								
	NB : If the total charge (at the rates above) does not exceed £3.00 then no charge will made to provide the requested copies								
4.7	FREEDOM OF INFORMATION ACT (FOIA) CHARGES UNDER SECTION 12								
(a)	Standard - Refusals of requests on cost grounds (Limit 18 hrs / £450.00 Max)	E	39904 9356	Per Hour	1-Apr-19	25.00	25.00	X	
(b)	Extra - Requests exceeding cost limit at (a) [Necessary for Compliance]	E	39904 9356	-	1-Apr-19	POA	POA		
	POA = Price on Application								
	VAT Key								
I	Inclusive of VAT								
E	Exempt from VAT								
N	Non Business Activity								
Z	Zero-rated vat								

SERVICE DELIVERY COMMITTEE									
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge	100.20%
6	CEMETERIES								
	The Cemeteries are open for interments from 9:30am to 3.45pm (2.30pm on Fridays); the latest time that an interment can be booked is 3.15pm (Monday to Thursday) and 2.00pm (Friday). For bookings outside of these hours the interment fee will be doubled.								
6.1	PURCHASE OF GRAVE AND EXCLUSIVE RIGHT OF BURIAL								
(a)	Resident								
i)	Adult grave (a single grave for two coffin burials and up to six ash caskets; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	1-Apr-19	820.00	850.00		Increase is in line with comparative authorities	
ii)	Children's grave (a single grave for one coffin burial in the children's section of Oadby Cemetery or Wigston Cemetery for a child up to and including 12 years of age; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	1-Apr-19	225.00	230.00		Increase is in line with comparative authorities	
iii)	Cremated remains plot in the Garden of Remembrance at Oadby Cemetery or Wigston Cemetery (a single plot for two caskets; includes application fee for memorial not exceeding 2'6" (750mm).	E	20102 9200	1-Apr-19	415.00	430.00		Increase is in line with comparative authorities	
(b)	Non Resident								
	The above charges are trebled in the case of a Non Resident of the Borough of Oadby and Wigston								
(c)	The fees above include the issue of the Deed of Grant of Burial which is given for a period of 100 years								
i)	To extend the exclusive right of burial in a grave previously purchased for a further 50 years.	E	20102 9200	1-Apr-19	165.00	165.00		Retain as existing as higher cost will deter people from extending deed which in turn leads to reduced cemetery capacity.	
	NOTES:								
	The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation.								
	Purchase of burial or cremation plots in advance is not permitted at Oadby Cemetery								
	Purchase of burial plots or cremation plots in Wigston Cemetery is limited to a maximum of 2 per applicant								
6.2	INTERMENT - IN A PRIVATE OR COMMON GRAVE								
	For Interment in a Grave :-								
(a)	Resident								
i)	A child whose age at the time of death did not exceed one month.			N/A	Free	Free		Retain as free	
ii)	A child whose age at the time of death exceeded one month but did not exceed 12 years.	E	20102 9200	1-Apr-19	135.00	140.00		Increase required to cover interment costs	
iii)	A person whose age at the time of death exceeded 12 years.	E	20102 9200	1-Apr-19	470.00	490.00		Increase required to cover interment costs	
iv)	For the interment of cremated remains in a grave or vault.	E	20102 9200	1-Apr-19	165.00	170.00		Increase required to cover interment costs	
v)	A scattering of Ashes	E	20102 9200	1-Apr-19	68.00	70.00		Increase required to cover interment costs	
(b)	Non Resident								
	The above charges are double in the case of a non resident of the Borough of Oadby and Wigston.								
(c)	Additional charge for burial with less than 48 hours notice or cremated remains with less than 24 hours notice over and above charges at i) ii) iii) and iv) for residents and non residents.	E	20102 9200	1-Apr-19	210.00	220.00		Increase in line with comparative authorities	
	NOTE:								
	The above charges include the digging of a grave where appropriate								
6.3	BURIAL OF A RESIDENT IN A DIFFERENT DISTRICT WHERE FAITH NEEDS CANNOT BE MET WITHIN THE BOROUGH								
	The Council subsidy where applicable will be limited to a maximum of £1,000	E	20102 2411	1-Apr-12	1,000.00	1,000.00		Retain at £1,000 max subsidy	
6.4	WALLED GRAVES AND VAULTS								
(a)	For the right to construct a walled grave or vault:-								
i)	9ft x 9ft	E	20102 9200	1-Apr-19	1,095.00	1,135.00		Increase in line with comparative authorities	
ii)	9ft x 4ft	E	20102 9200	1-Apr-19	885.00	920.00		Increase in line with comparative authorities	

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	Leisure Card 01.01.20 £	Non Member 01.01.20 £	Leisure Card 01.01.21 £	Non Member 01.01.21 £	Externally Set
7	SPORTS LEISURE MANAGEMENT LIMITED (SLM)							
	SWIMMING POOLS							
	7.1 ADMISSIONS / SESSION							
	a) Adult	I	1-Jan-20	£3.80	£4.20	£3.90	£4.35	x
	b) Junior	I	1-Jan-20	£2.70	£3.00	£2.80	£3.10	x
	c) Concessions	I	1-Jan-20	£2.70	£3.00	£2.80	£3.10	x
	d) Inflatable session Junior	I	1-Jan-20	£2.70	£3.00	£2.80	£3.10	x
	e) Inflatable session Adult	I	1-Jan-20	£2.70	£3.00	£2.80	£3.10	x
	f) Aquafit	I	1-Jan-20	£4.90	£5.45	£5.05	£5.60	x
	7.2 SWIM SCHOOL LESSONS / 1/2 HOUR							
	a) Adult/Junior	E	1-Jan-20	£6.75	£7.50	£6.95	£7.75	x
	b) Private 1:1 (1/2hr)	E	1-Jan-20	£17.75	£19.50	£18.30	£20.10	x
	7.3 PRIVATE HIRE							
	a) Parties - (1hr in pool / 1hr in Food Area)	I	1-Jan-20		£150.00		£155.00	x
	b) Extra Charge for Lifeguards	I	1-Jan-20		£18.00		£20.00	x
	7.4 SWIM DIRECT DEBITS							
	a) Adult 1Hr	I	1-Jan-20		£40.37		£41.60	x
	b) Junior	I	1-Jan-20		£34.00		£35.00	x
	7.5 SCHOOL HIRE (during school hours) / CLUB HIRE							
	a) During School Hrs	I	1-Jan-20		£69.00		£71.00	x
	b) Extra Charge for Lifeguards	I	1-Jan-20		£18.00		£20.00	x
	7.6 SAUNA							
	a) Adult	I	1-Jan-20	£4.65	£5.15	£4.80	£5.30	x
	b) Concessions	I	1-Jan-20	£4.65	£5.15	£4.80	£5.30	x
	PARKLANDS LEISURE CENTRE							
	7.7 SPORTS HALL							
	a) Badminton - Peak	I	1-Jan-20	£10.20	£11.30	£10.50	£11.65	x
	b) Badminton - Off Peak	I	1-Jan-20	£8.35	£9.30	£8.60	£9.60	x
	c) Active Life morning	I	1-Jan-20	£4.20	£4.65	£4.35	£4.80	x
	d) Five a side - Peak	I	1-Jan-20	£42.30	£47.00	£43.60	£48.40	x
	e) Five a side - Off Peak	I	1-Jan-20	£34.50	£34.50	£35.55	£35.55	x
	f) Table Tennis - Peak	I	1-Jan-20	£4.90	£5.45	£5.05	£5.60	x
	g) Table Tennis - Off Peak	I	1-Jan-20	£3.70	£4.10	£3.80	£4.20	x
	7.8 STUDIO							
	a) Virtual Workout	I	1-Jan-20	£3.35	£3.35	£3.45	£3.45	x
	c) 45 minute Sessions	I	1-Jan-20	£6.60	£7.30	£6.80	£7.50	x
	d) 60 minute Sessions	I	1-Jan-20	£6.60	£7.30	£6.80	£7.50	x
	e) Junior Dance Sessions	I	1-Jan-20	£3.50	£3.80	£3.60	£3.90	x
	7.9 GYM (Casual User)							
	a) Adult / Session	I	1-Jan-20	£6.75	£7.50	£6.95	£7.75	x
	b) Concession / Session	I	1-Jan-20	£4.00	£4.55	£4.10	£4.70	x
	c) Disabled (Registered)	I	1-Jan-20	£3.30	£4.00	£3.40	£4.10	x
	VAT Key							
	I Inclusive of VAT							
	E Exempt from VAT							
	N Non Business Activity							

SERVICE DELIVERY COMMITTEE												100.20%
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	DATE OF LAST CHANGE	Leisure Card 2020-21 £	2020-21 £	Leisure Card 2021-22 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge	
8	RECREATION GROUNDS AND PAVILION HIRE											
8.1	ROOM HIRE PER HOUR - VAT Exempt Pavilions											
	Blaby Road Park Pavilion											
	Freer Centre											
	Sheila Mitchell Pavilion											
	Uplands Park Pavilion											
	Walter Charles Centre											
(a)	Non Commercial Use - first hour	E	20002 9539	First Hour	1-Apr-19		16.00		16.00		Apply CPI and round to nearest pound.	16.032
	Non Commercial Use - each subsequent hour or part hour	E	20002 9539	Per Hour	1-Apr-21				10.00		New charge to encourage groups to book longer hours thus reducing cleaning requirements between groups	
(b)	Commercial Use - first hour	E	20002 9538	First Hour	1-Apr-19		20.50		20.50		Apply CPI and round to nearest pound	20.541
	Commercial Use - each subsequent hour or part hour	E	20002 9538	Per Hour	1-Apr-21				12.00		New charge to encourage groups to book longer hours thus reducing cleaning requirements between groups	
	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards											
(c)	Refundable deposit per booking (full or part)	E	62023 9627	Deposit	1-Apr-19		165.00		175.00		Increase to cover cost of potential damage / additional cleaning	
(d)	Charge for lost keys (in addition to (e) below)	E	20002 9539	Each	1-Apr-19		18.00		18.00		Retain as existing	
(e)	Late return of keys (charge per working day)	E	20002 9539	Each	1-Apr-19		11.50		12.00		Marginal increase	
8.2	ROOM HIRE PER HOUR - VATable Pavilions											
	Coombe Park Pavilion											
	Thythorn Hill Community Centre											
(a)	Non Commercial Use - first hour	I	20002 9539	Per Hour	1-Apr-19		19.00		19.00		Charge will be 8.1(a) plus VAT	19.038
	Non Commercial Use - each subsequent hour or part hour	I	20002 9539	Per Hour	1-Apr-21				12.00		New charge to encourage groups to book longer hours thus reducing cleaning requirements between groups (VAT already included)	
(b)	Commercial Use - first hour	I	20002 9538	Per Hour	1-Apr-19		25.00		25.00		Charge will be 8.1(b) plus VAT	25.05
	Commercial use - each subsequent hour or part hour	I	20002 9538	Per Hour	1-Apr-21				14.00		New charge to encourage groups to book longer hours thus reducing cleaning requirements between groups (VAT already included)	
(c)	Refundable deposit per booking (full or part)	E	62023 9627	Deposit	1-Apr-19		165.00		175.00		Increase to cover cost of potential damage / additional cleaning	
(d)	Charge for lost keys (in addition to (e) below)	E	20002 9539	Each	1-Apr-19		18.00		18.00		Retain as existing	
(e)	Late return of keys (charge per working day)	E	20002 9539	Each	1-Apr-19		11.50		12.00		Marginal increase	
	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards											
	CANCELLATION OF ROOM HIRE											
	Cancellation with more than 8 weeks notice - return 100% of hire fee											
	Cancellation less than 8 weeks but more than 6 weeks - return 75% of hire fee											
	Cancellations less than 6 weeks but more than 14 days- return 50% of hire fee											
	Cancellations less than 14 days but more than 7 days - return 25% of hire fee											
	Cancellations with less than 7 days notice - hire fee not returned											
8.3	RECREATION GROUNDS											
(a)	Bowls											
i)	Season Ticket - Adult	I	20002 9530	Each	1-Apr-18	87.60	90.00	87.60	90.00		Retain as existing; charges already higher than neighbouring authorities	
ii)	Half Season Ticket - Adult	I	20002 9530	Each	1-Apr-18	43.75	45.00	43.75	45.00		Retain as existing; charges already higher than neighbouring authorities	

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	TYPE	DATE OF LAST CHANGE	2020 £	2021 £	Externally Set
9	BROCKS HILL ENVIRONMENT CENTRE						
9.1	HIRE OF EXHIBITION HALL (TAKES UPTO 75 THEATRE STYLE)						
	2 hour hire rate for the hall or meeting room hire at £50.00						
	(a) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	All	1-Apr-14	50.00	50.00	x
	(b) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Private Hire	1-Apr-14	100.00	100.00	x
	(c) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Public Hire	1-Apr-14	90.00	90.00	x
	(d) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Charitable	1-Apr-14	75.00	75.00	x
	(e) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Private Hire	1-Apr-14	160.00	160.00	x
	(f) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Public Hire	1-Apr-14	150.00	150.00	x
	(g) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Charitable	1-Apr-14	140.00	140.00	x
	(h) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Private Hire	1-Apr-14	65.00	65.00	x
	(i) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Public Hire	1-Apr-14	60.00	60.00	x
	(j) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Charitable	1-Apr-14	50.00	50.00	x
	(k) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Private Hire	1-Apr-14	115.00	115.00	x
	(l) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Public Hire	1-Apr-14	105.00	105.00	x
	(m) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Charitable	1-Apr-14	95.00	95.00	x
9.2	HIRE OF THE CLASSROOM (TAKES UPTO 50 THEATRE STYLE)						
	(a) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Private Hire	1-Apr-14	90.00	90.00	x
	(b) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Public Hire	1-Apr-14	75.00	75.00	x
	(c) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Charitable	1-Apr-14	60.00	60.00	x
	(d) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Private Hire	1-Apr-14	150.00	150.00	x
	(e) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Public Hire	1-Apr-14	140.00	140.00	x
	(f) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Charitable	1-Apr-14	100.00	100.00	x
	(g) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Private Hire	1-Apr-14	60.00	60.00	x
	(h) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Public Hire	1-Apr-14	50.00	50.00	x
	(i) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Charitable	1-Apr-14	50.00	50.00	x
	(j) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Private Hire	1-Apr-14	105.00	105.00	x
	(k) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Public Hire	1-Apr-14	95.00	95.00	x
	(l) Weekend All day (10:00 a.m. 16:30 p.m.)	E	Charitable	1-Apr-14	95.00	95.00	x
	(m) Digital media projectors are available at a hire charge of £5.00. Please provide your own laptop	I		1-Apr-14	5.00	5.00	x
	10% discount for booking both the meeting room and hall together						
	10% discount for block bookings of six or more - claimable on sixth booking (only applicable if all bookings made on same date)						
9.3	HIRE OF HALL FOR EXHIBITIONS (OPEN TO THE GENERAL PUBLIC) PER DAY	E		1-Apr-14	25.00	25.00	x
	£30.00 per day for groups selling pictures, cards etc.			1-Apr-17	30.00	30.00	x
9.4	HIRE OF MEETING ROOM / HALL (EXCLUSIVE USE) - EVENINGS						
	WEEKDAY EVENING - 16:45 P.M ONWARDS (SUBJECT TO STAFF AVAILABILITY)						
	WEEKEND EVENINGS - 15:45 P.M. ONWARDS (SUBJECT TO STAFF AVAILABILITY)						
	(a) up to 3 hours	E		1-Apr-14	121.00	121.00	x
	(b) up to 4 hours	E		1-Apr-14	131.00	131.00	x
	(c) up to 5 hours	E		1-Apr-14	144.50	144.50	x
	(d) Natural History Groups (per hour)	E		1-Apr-14	10.00	10.00	x
	Evening meeting must vacate the site by 21:30 p.m.						
9.5	ENTRY TO EXHIBITION CENTRE						
	(a) Adults			1-Apr-14	Free	Free	x
	(b) Children / Senior Citizens			1-Apr-14	Free	Free	x
	(c) Children under 5			1-Apr-14	Free	Free	x
9.6	TALKS - PER GROUP			1-Apr-14	55.00	55.00	x
9.7	TOURS - PER ORGANISED GROUP			1-Apr-14	55.00	55.00	x
9.8	SCHOOL GROUPS						
	Per school activity up to maximum size of 35 pupils.						
	A fixed charge is applicable based on the following :-						
	(a) Upto 20 children for schools outside the Borough Council's boundaries			1-Apr-14	55.00	55.00	x
	(b) Upto 20 children for schools located within Oadby and Wigston boundaries			1-Apr-14	45.00	45.00	x
	(c) For all schools the additional charge above 20 children (per child per session)			1-Apr-16	2.50	2.50	x
	Teachers/Leaders			1-Apr-14	Free	Free	x
9.9	SELF LED ACTIVITIES AVAILABLE FOR HIRE BY SCHOOLS AND GROUPS SUCH AS THE MINI-BEAST KIT BOX (TERMS & CONDITIONS APPLY)			1-Apr-14	30.00	30.00	x

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	TYPE	DATE OF LAST CHANGE	2020 £	2021 £	Externally Set
9.10	PAPER CHARGES						
(a)	A4 black and white per sheet			1-Apr-14	0.10	0.10	x
(b)	A4 colour per sheet			1-Apr-14	1.00	1.00	x
(c)	A3 black and white per sheet			1-Apr-14	0.15	0.15	x
(d)	A3 colour per sheet			1-Apr-14	2.00	2.00	x
	ORGANISED EVENTS AND ACTIVITIES OPEN TO THE PUBLIC (POA)						
	Charges to the public for events vary according to the type of event & age of participants and so are not listed here.						
	They are calculated on an event by event basis taking into consideration materials provided, use of room, cost of instructor/speaker etc (POA = Price On Application)						
	FILMING AND PHOTOGRAPHY POA; small scale £55 per hour			1-Apr-15	POA	POA	
	WOOD SALES			1-Apr-15	POA	POA	
	VAT Key						
I	Inclusive of VAT						
E	Exempt from VAT						
N	Non Business Activity						
Z	Zero-rated VAT						

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
11	SPECIAL COLLECTION OF HOUSEHOLD REFUSE							<p>Avril Lennox and Brian Kew reviewed the current fees and charges for the Depot Services. Avril and Brian are of the opinion that due to the current financial climate, with residents losing their jobs and reduced family income, that the 2020/21 fees should remain the same for 2021/22. Avril and Brian also feel that if there was an increase in the charges for next year this could result in an increase in fly tipping, particularly in relation to white goods and bulky waste. In addition, the garden waste collection fee went up this financial year (by £5.00), so we feel this should also remain the same. To summarise, the updated spreadsheet submitted to finance therefore reflects no change to the fees and charges for the Depot Services for the next financial year.</p>
	11.1 COLLECTION OF HOUSEHOLD REFUSE							
	(a) The following non electrical items can be collected :-							
	All Domestic items - house improvement or building work related.							
	Items such as building waste or replaced windows will not be collected.							
	Broken glass must be supplied in a box.							
	Bagged, boxed and tied waste will be classed as individual items.							
	Sheds <u>must</u> be dismantled and each panel classed as an item.							
	Items <u>must</u> be presented in a form that reasonably facilitates loading and satisfies manual handling requirements - failure to do so will result in non-collection and payment refunded for those items not collected.							
	Note - Bags should be strong enough so items do not split when being taken to vehicle.							
	Charges for Garden Tools and Equipment* are :-							
	i) 1 Item	N	20801 9310	1-Apr-19	22.00	22:00		
	ii) Each Additional Item	N	20801 9310	1-Apr-19	4.10	04:10		
	(b) The following electrical items can be collected :-							
	Vacuum Cleaners, Televisions, Fridge, Fridge/Freezer, Coolers, Washing Machines, Tumble Dryers, Dishwashers, Audio Visual Equipment.							
	Charges for Electrical Items are :-							
	i) 1 Item	N	20801 9310	1-Apr-19	22.00	22.00		
	ii) Each Additional Item	N	20801 9310	1-Apr-19	4.10	4.10		
	The collection of electrical and non-electrical items are two separate services.							
	Free collection for all items above, for those residents receiving :-							
	Housing Benefit, Council Tax Benefit or Disability Benefit, Military Service -							
	Maximum of four items - no more than two separate collections per annum							
	* Garden Tools can be taken to Brocks Hill Environment Centre (for re-use by volunteers working in the Borough)							
	11.2 GARDEN WASTE COLLECTION SERVICE							
	(a) This charge applies to 1 x 240 litre bin or upto 2 x 140 litre bins	N	20805 9318	1-Apr-20	40.00	40.00		

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
	(le still applies if there is only 1 x 140 litre bin) This provides a fortnightly collection all year round.							Retain as existing since costs associated with an increase (amended signage; reconfiguration of P&D machines) would cost more than would be gained by increasing the rate, since the majority of parking is free).
(b)	Additional bins of any size (These will incur a charge for collection - currently £20 per year) * Please see separate terms & conditions for further details	N	20805 9217	1-Apr-18	20.00	20.00		
11.3	RECYCLING COLLECTION SERVICE - ADDITIONAL WHEELIE BIN	N	20802 9217	1-Apr-18	17.00	17.00		
11.4	DISPOSAL OF DECEASED DOMESTIC ANIMALS	I	20701 9200	1-Apr-19	65.00	65.00		
11.5	REMOVAL OF UNAUTHORISED ADVERTISING ON STREETS, OPEN SPACES AND PUBLIC NOTICE BOARDS							
(a)	Removal of unapproved advertising, promotional material or balloons on public spaces, street furniture or notice boards - per item per week	N	20701 9200	1-Apr-19	45.00	45.00		
(b)	Removal of unapproved notices	N	20701 9200	1-Apr-19	45.00	45.00		
(c)	Taking down and storage of fly posters	N	20701 9200	1-Apr-19	93.00	93.00		
11.6	COUNCIL CAR PARKS							
(a)	Off Street parking Parking charge for stays of over 3 hours (where applicable)	I	20501 9500	1-Apr-15	3.00	3.00		
11.7	CLEANSING OF PRIVATELY OWNED PARKING AREAS							
(a)	Cleaning of Slabbed and Block Paved Areas							
i)	Up to 20 sq metres (subject to availability and site inspection for suitability)	N	20701 9200	1-Apr-19	115.00	115.00		
ii)	Greater than 20 sq metres	N	20701 9200	1-Apr-11	POA	POA		
(b)	Cleaning of Car Parks and other areas	N	20701 9200	1-Apr-11	POA	POA		
(c)	Mowing of Large Private Grassed Areas POA = Price on Application	N	20701 9200	1-Apr-11	POA	POA		
11.8	RELOCATION OF STREET NAME PLATES							
(a)	At the request of resident and subject to agreement at the discretion of the Council							
i)	Wall mounted name plates	N	20601 2013	1-Apr-19	125.00	150.00	Increase reflects increased cost of sign manufacture and installation	
ii)	Frame mounted name plates	N	20601 2013	1-Apr-19	195.00	220.00	Increase reflects increased cost of sign manufacture and installation	
VAT Key								
I	Inclusive of VAT							
E	Exempt from VAT							
N	Non Business Activity							

SERVICE DELIVERY COMMITTEE

		DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	DATE OF LAST CHANGE	2020-21 £	2021-22 £	Externally Set	Explanation regarding the recommended level of charge
	Z	Zero-rated VAT							