

A46 Member Partnership Governance

January 2019

Chair/Vice Chair

To be agreed by the Member Partnership based on nominations, with a two year rolling tenure (i.e. Vice Chair becomes Chair after two years)

Geographical Coverage

The Partnership covers the section of the A46 trunk road between Syston near Leicester and M5 Junction 9 near Tewkesbury

Membership

Each Local Authority to be represented as follows:

- Local Highway/Transport Authorities: Portfolio Holder for Transport and Highways (or equivalent)
- Local Planning Authorities: Portfolio Holder for Planning and Economic Development (or equivalent)
- Other Members with a strong interest in the A46 corridor (at the discretion of the Chair)
- Officers to attend in support (one from each Authority)

LEPs to be represented by their Board Lead for Transport or Transport Business Group representative

MPs to be invited to attend specific events organised by the Partnership

Highways England to attend in an advisory capacity

Terms of Reference

To be agreed by the Member Partnership and reviewed annually

Meetings

Meetings to be non-constituted and not open to the general public

Quorum: A minimum of three members to allow the approval of minutes and key decisions to be taken

Frequency: 3 times per annum (January, May and October)

Duration: 2 hours

Agenda: To be agreed with the Chair via the A46 Multi-Agency Group

Format: Presentations and updates on key issues, proposals, strategy development and monitoring delivery of the action plan

Location: Rotating on a voluntary basis

Minutes: To be taken by the hosting Authority

Administrative Support

To be provided by the Authority represented by the Chair

Communications

All press queries regarding operational matters and improvement proposals for the A46 to be forwarded to Highways England. All other queries to be dealt with through the Chair in consultation with the other members of the Partnership.

Dedicated web page to be hosted by Gloucestershire County Council to share meeting agendas, minutes, Terms of Reference and other key documents.