

DEVELOPMENT CONTROL COMMITTEE							
	Description of Charge	VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Comments regarding the recommended level of charge
1	<b>BUILDING CONTROL &amp; PLANNING COMMON CHARGES</b>						
1.1	<b>PLANNING AND BUILDING CONTROL FEES</b> Statutory Charge set by Central Government and Local Authorities						
1.2	<b>BUILDING AND PLANNING RECORDS SEARCH</b>						
a)	Domestic and simple commercial development (min charge £17.00)		per hour	1-Apr-13	17.00	17.00	
b)	Commercial enquiries charged @ £34.00 per hour/Min charge £34.00		per hour	1-Apr-13	34.00	34.00	
1.3	<b>COPY OF PLANS, DOCUMENTS &amp; DECISIONS**</b> If the total charge (at the rates below) does not exceed £3.00 then no charge will be made to provide the requested copies.						
a)	A4 size (black and white) per sheet*		Each	1-Apr-13	0.10	0.10	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
b)	A4 size (colour) per sheet*		Each	1-Apr-13	1.00	1.00	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
c)	A3 size (black and white) per sheet*		Each	1-Apr-13	0.15	0.15	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
d)	A3 size (colour) per sheet*		Each	1-Apr-13	2.00	2.00	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
e)	A2 size per sheet		Each	1-Apr-11	8.00	8.00	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
f)	A1 per sheet		Each	1-Apr-11	8.00	8.00	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
g)	A0 per sheet		Each	1-Apr-11	8.00	8.00	Charges unchanged for this year (taking into account Environmental Information Regulations and case law)
	Documents Supplied electronically via the website Where information is held electronically and can be published to the website (without any data protection issues), subject to a maximum of 15 sheets, there will be no charge made. Requests in excess of 15 sheets will be charged at £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).						
	Documents Supplied electronically (by e-mail or by CD) If information is held electronically and cannot be published to the website without any data protection issues, then a Data Protection Act fee of £10 will be charged plus a charge of £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).						
1.4	<b>PRE APPLICATION CHARGES</b>						
a)	<b>Householder Proposal Enquiries (Including works to tree enquiries, if permission is required/dropped kerb/home working enquiries etc)</b>						
	<b>Basic Service</b> (desk based assessment with no follow ups)	I	per enquiry	1-Apr-14	42.00	42.00	No changes recommended this year (review 2016/17)
	<b>Gold Service</b> (includes one site visit or meeting, a written response, plus one follow - up proposal)	I	per enquiry	1-Apr-14	84.00	84.00	No changes recommended this year (review 2016/17)
b)	<b>New Residential Unit Enquiries (including if permission is required)</b>						
	1-3 new dwellings	I	per enquiry	1-Apr-14	144.00	144.00	No changes recommended this year (review 2016/17)
	4-9 new dwellings	I	per enquiry	1-Apr-14	216.00	216.00	No changes recommended this year (review 2016/17)
	10-49 new dwellings	I	per enquiry	1-Apr-14	600.00	600.00	No changes recommended this year (review 2016/17)
	50 or more new dwellings	I	per enquiry	1-Apr-14	1,200.00	1,200.00	No changes recommended this year (review 2016/17)
c)	<b>Commercial/Other Enquiries (including if permission is required)</b>						
	Lawful use of premises enquiry	I	per enquiry	1-Apr-14	144.00	144.00	No changes recommended this year (review 2016/17)
	Change of Use/No additional floor space/telecoms/advertisements etc	I	per enquiry	1-Apr-14	144.00	144.00	No changes recommended this year (review 2016/17)
	Additional floor space up to 500 square metres	I	per enquiry	1-Apr-14	216.00	216.00	No changes recommended this year (review 2016/17)
	between 500 and 999 additional square metres	I	per enquiry	1-Apr-14	600.00	600.00	No changes recommended this year (review 2016/17)
	over 1000 additional square metres	I	per enquiry	1-Apr-14	1,200.00	1,200.00	No changes recommended this year (review 2016/17)
1.5	<b>HIGH HEDGE COMPLAINTS</b> Those on means tested benefits and war pensions will receive 33% discount						
			per enquiry	1-Apr-14	450.00	450.00	No changes recommended this year (review 2016/17)
			per enquiry	1-Apr-14	300.00	300.00	No changes recommended this year (review 2016/17)
1.6	<b>WEEKLY LIST OF ALL PLANNING APPLICATIONS</b>		Year	1-Apr-09	125.00	125.00	None Sold. No changes recommended this year (review 2016/17)
1.7	<b>OADBY AND WIGSTON LOCAL PLAN</b>						
a)	Oadby and Wigston Local Plan **			1-Apr-98	35.00	35.00	Available on website; rarely sold

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	l) Residents and local groups			1-Apr-00	10.00	10.00		Available on website; rarely sold
<b>1.8</b>	<b>OTHER DOCUMENTS</b>							
a)	Residential Land Position Statement (Published Annually) **			1-Apr-07	10.00	10.00		Available on website; rarely sold
b)	Statements of Consultation			1-Apr-07	10.00	10.00		Available on website; rarely sold
c)	Supplementary Planning Guidance/Supplementary Planning Document Statements of Consultation **							Available on website; rarely sold
d)	Employment Land Availability Study (Published Annually) ** Facilities in Oadby & Wigston			1-Apr-07	10.00	10.00		Available on website; rarely sold
e)	Landscape Character Assessment			1-Apr-07	25.00	25.00		Available on website; rarely sold
f)	Oadby & Wigston Green Wedge Management Strategy			1-Apr-07	25.00	25.00		Available on website; rarely sold
g)	Oadby & Wigston Phase 1 Habitat Survey ( Available on CD only )			1-Apr-07	32.00	32.00		
h)	Oadby & Wigston Biodiversity Audit (Available on CD only)			1-Apr-07	35.00	35.00		
i)	Oadby and Wigston Employment Land and Premises Study**			1-Apr-07	25.00	25.00		Available on website; rarely sold
j)	Statement of Community Involvement **			1-Apr-07	12.00	12.00		Available on website; rarely sold
k)	Core Strategy Development Plan Document ** Residents and local groups			1-Apr-12	35.00	35.00		Available on website; rarely sold
l)	Annual Monitoring Report **			1-Apr-12	10.00	10.00		Available on website; rarely sold
m)	Nature Conservation Strategy			1-Apr-07	10.00	10.00		Available on website; rarely sold
n)	Local Development Scheme**			1-Apr-07	5.00	5.00		Available on website; rarely sold
o)	Strategic Housing Land Availability Assessment **			1-Apr-07	25.00	25.00		Available on website; rarely sold
p)	Retail Study**			1-Apr-07	25.00	25.00		Available on website; rarely sold
q)	Faith Community Study & Places of Worship Needs Assessment**			1-Apr-07	25.00	25.00		Available on website; rarely sold
r)	Play & Recreational Facilities Study			1-Apr-07	25.00	25.00		Available on website; rarely sold
s)	Affordable Housing Viability Assessment			1-Apr-10	25.00	25.00		Available on website; rarely sold
t)	Assessment of Highways and Transportation Implications			1-Apr-10	25.00	25.00		Available on website; rarely sold
u)	Employment Sites & Brownfield Land Study			1-Apr-11	25.00	25.00		Available on website; rarely sold
v)	Town Centre Area Action Plan **			1-Apr-14	35.00	35.00		Available on website; rarely sold
w)	Town Centre Area Action Plan - for residents and local groups **			1-Apr-14	10.00	10.00		Available on website; rarely sold
x)	Adopted Policies Map				New	10.00		A0 sized plan
y)	Housing Implementation Strategy				New	10.00		Same charge as for other similar monitoring documents
z)	Annual Open Space Review				New	10.00		Same charge as for other similar monitoring documents
	<b>** Documents are available on the Councils Website free of charge</b> <a href="http://www.oadby-wigston.gov.uk">www.oadby-wigston.gov.uk</a>							
	<b><u>BUILDING CONTROL</u></b>							
<b>1.9</b>	<b>COMPLETION CERTIFICATE</b>							
a)	Written conformation of works exempt from Building Regulations			1-Apr-14	10.00	12.50		Based upon 25 minutes of officer time using rechargeable rate
b)	Written conformation of non-existence of Building Regulations record			1-Apr-14	10.00	12.50		Based upon 25 minutes of officer time using rechargeable rate
c)	Written conformation of completion of work to which Building Regulations applied			1-Apr-14	10.00	12.50		Based upon 25 minutes of officer time using rechargeable rate
<b>1.10</b>	<b>RECOVERY OF EXPIRED PLAN</b>			1-Apr-12	39.50	37.50		Officer hourly chargeable rate for 1hr's works
<b>1.11</b>	<b>STREET NAMING &amp; NUMBERING</b>							
a)	List of all new property street names and numbers	E	Year	1-Apr-08	475.00	475.00		No change to service provision costs this is a deterrent price, service has never been req.
b)	Written confirmation of postal address details	E	per address	1-Apr-14	New	25.00		New charging scheme approved by PFD 25/04/14
c)	Renaming/renumbering of existing property	E	per address	1-Apr-14	New	40.00		New charging scheme approved by PFD 25/04/14
d)	Naming/Numbering of 1-5 plots	E	per plot	1-Apr-14	New	40.00		New charging scheme approved by PFD 25/04/14
e)	Naming/ Numbering for each additional plot over 5	E	per plot	1-Apr-14	New	25.00		New charging scheme approved by PFD 25/04/14
f)	Naming of a street	E	per street	1-Apr-14	New	150.00		New charging scheme approved by PFD 25/04/14
g)	Numbering of new flat complex	E	per flat	1-Apr-14	New	25.00		New charging scheme approved by PFD 25/04/14
h)	Change to a development after notification #	E	application	1-Apr-14	New	50.00		New charging scheme approved by PFD 25/04/14
i)	Administration fee, plus additional fee per plot	E	per plot	1-Apr-14	New	15.00		New charging scheme approved by PFD 25/04/14
	<b>* Notification means after the Authority has numbered the street or part of.</b>							
j)	Street re-named / re-numbered at residents request <sup>###</sup>	E	per request	1-Apr-14	New	<sup>###</sup> 250.00		New charging scheme approved by PFD 25/04/14
	<b><sup>###</sup> plus all compensation (the compensation is to be met by the applicant).</b>							

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	<p><i>Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.</i></p> <p><b>NB: A two thirds majority agreement from residents is required by ballot.</b></p> <p><b>1.12 WORK ASSOCIATED WITH AN EMERGENCY OR ENFORCEMENT INCIDENT</b></p> <p>a) Building Control Surveyor - rate per hour (either on site or in office)</p> <p>b) Building Control Manager - rate per hour (either on site or in office)</p> <p>c) Preparation &amp; posting of documentation (letters, notices, etc) per document</p> <p>d) Telephone calls made from a mobile - per minute (Vodafone standard rate)</p> <p>e) Telephone calls made from a mobile to mobile - per minute (Vodafone standard rate)</p> <p>f) Mobile text messaging (Vodafone standard rate)</p> <p>g) Telephone calls made from land lines to mobiles - connection charge (Talk Talk standard business rate)</p> <p>h) Telephone calls made from land lines to mobiles - per minute there after (Talk Talk standard business rate)</p> <p>i) Telephone calls made from a land line to a land line - connection charge (Talk Talk standard business rate)</p> <p>j) Telephone calls made from land lines - per minute there after (Talk Talk standard business rate)</p> <p><b>1.13 Supply of RADAR key to a resident with proof of disability</b></p> <p><b>1.14 NOTIFICATION OF DEMOLITION (Section 80)</b></p> <p>a) Buildings with a volume less than 49.56 cubic metres (Exempt)</p> <p>b) Domestic Building in excess of 49.56 cubic metres</p> <p>c) Non-Domestic Building in excess of 49.56 cubic metres</p> <p>d) Non-Domestic Building in excess of 300 cubic metres</p> <p>e) Sites with multiple buildings, additional charge per non-exempt unit</p>							
				1-Apr-09	50.00	<b>50.00</b>		No change to service provision costs
				1-Apr-14	58.00	<b>58.00</b>		No change to service provision costs
				1-Apr-12	22.00	<b>29.85</b>		45mins officer time and standard recorded delivery rate
				1-Apr-09	0.12	<b>0.03</b>		Vodafone standard rates
					New	<b>0.09</b>		Vodafone standard rates
					New	<b>0.04</b>		Vodafone standard rates
					New	<b>0.08</b>		Talk Talk standard Business rates
					New	<b>0.16</b>		Talk Talk standard Business rates
				1-Apr-09	0.05	<b>0.08</b>		Talk Talk standard Business rates
					New	<b>0.03</b>		Talk Talk standard Business rates
				1-Apr-14	3.50	<b>3.50</b>		No change to service provision costs
					New	<b>0.00</b>		Exempt, not notifiable
		E			New	<b>115.00</b>		3hr's work plus admin cost (incl. 1 site visit)
		E			New	<b>115.00</b>		3hr's work plus admin cost (incl. 1 site visit)
		E			New	<b>170.00</b>		4.5hr's work plus admin cost (incl. 2 site visits)
		E			New	<b>20.00</b>		approx 30mins per unit plus admin cost

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity

LICENSING AND REGULATORY COMMITTEE

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2	<b>LICENCES</b>							
	<b>2.1 HACKNEY CARRIAGE AND PRIVATE HIRE CARS</b>							
	a) Driver's Licence - Three Yearly Private Hire and Hackney Carriage*	N		1-Apr-14	190.00	195.00		RPI increase where increase have been made. Where no increase, this is due to the substantial recalculation of prices that took affect this April (i.e. Hackney carriage increased above inflation last year).
	b) Competence Test	N		1-Apr-14	35.00	35.00		RPI increase
	c) Drivers Badge - Replacement	N		1-Apr-12	20.00	20.00		Where no increase, this is due to the substantial recalculation of prices
	d) Private Hire Operator's Licence							
	i) Yearly Private Hire Operator's Licence	N		1-Apr-12	250.00	260.00		RPI increase rounded up to the nearest £10
	ii) Three Yearly Private Hire Operator's Licence*	N		1-Apr-12	650.00	670.00		RPI increase rounded up to the nearest £10
	iii) Operators Licence Competency test*			1-Apr-14	35.00	35.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	e) Private Hire Vehicle Licence	N		1-Apr-14	225.00	225.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	f) Private Hire Vehicle Licence - Age Exempt	N		1-Apr-14	260.00	260.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	g) Hackney Carriage Vehicle Licence	N		1-Apr-14	240.00	240.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	h) Hackney Carriage Licence - Age Exempt	N		1-Apr-14	275.00	275.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	i) Replacement of Vehicle Licence Plate	N		1-Apr-14	22.00	25.00		RPI increase rounded up to the nearest £5
	j) Transfer of Vehicle Licence to Another Licensee	N		1-Apr-14	45.00	45.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	k) Transfer of Licence from Private Hire Vehicle to Hackney Carriage (vice-versa)			1-Apr-14	delete	delete		
	l) Sale of Vehicle Licence Bracket	N		1-Apr-14	22.00	22.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	m) Certificate of compliance			1-Apr-14	5.00	5.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	n) Replacement of Vehicle Licence (paper)			1-Apr-14	5.00	5.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	o) Replacement docu-dash			1-Apr-14	2.50	3.00		RPI increase rounded up to the nearest £1
	p) Replacement Front windscreen pouch			1-Apr-14	5.00	5.00		Where no increase, this is due to the substantial recalculation of prices that took affect this April
	* Excludes CRB fee £44.00 also payable on application and £5.00 DVLA mandate fee							
	<b>2.2 LICENCE FEES</b>							
	a) Animal Boarding Establishment (new)	N		1-Apr-14	120.00+vet	120.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	b) Animal Boarding Establishment (renewal)			1-Apr-14	100.00+vet	100.00+vet		No increase as the prices were increased last year above rate of inflation
	c) Breeding of Dogs (new)	N		1-Apr-14	120.00+vet	120.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.

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<b>2</b>	<b>LICENCES</b>							
	d) Breeding of Dogs (renewal)			1-Apr-14	100.00+vet	100.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	e) Dangerous Wild Animals (new)	N		1-Apr-14	120.00+vet	120.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	f) Dangerous Wild Animals (renewal)			1-Apr-14	100.00+vet	100.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	g) Pet Animal Shop (new)	N		1-Apr-14	120.00+vet	120.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	h) Pet Animal Shop (renewal)			1-Apr-14	100.00+vet	100.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	i) Riding Establishment (new)	N		1-Apr-14	120.00+vet	120.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	j) Riding Establishment (renewal)			1-Apr-14	100.00+vet	100.00+vet		No increase as the prices were increased last year above rate of inflation following a costings exercise.
	k) Acupuncture, Tattooing, Ear piercing, Electrolysis - Registration of	N		1-Apr-14	delete	delete		
	i) Premises			1-Apr-14	66.00	70.00		RPI increase rounded up to the nearest £10
	ii) Person			1-Apr-14	66.00	70.00		RPI increase rounded up to the nearest £10
	iii) Person and premises combined			1-Apr-14	100.00	110.00		RPI increase rounded up to the nearest £10
	l) Hairdresser - Registration of Premises and persons	N		1-Apr-14	delete	delete		
	i) Premises			1-Apr-14	66.00	70.00		RPI increase rounded up to the nearest £10
	ii) Person			1-Apr-14	66.00	70.00		RPI increase rounded up to the nearest £10
	iii) Person and premises combined			1-Apr-14	100.00	110.00		RPI increase rounded up to the nearest £10
	m) Scrap Metal Dealers Act 2013	N		1-Apr-14	delete	delete		
	i) Site Licence				330.00	340.00		RPI increase rounded up to the nearest £10
	ii) Renewal of site Licence				330.00	340.00		RPI increase rounded up to the nearest £10
	iii) Collectors Licence				285.00	300.00		RPI increase rounded up to the nearest £10
	iv) Collectors Renewal of Licence				285.00	300.00		RPI increase rounded up to the nearest £10
	v) Variation to Licence (inc change of site manager)				60.00	62.00		RPI increase rounded up to the nearest £1
	vi) Change of circumstance				30.00	31.00		RPI increase rounded up to the nearest £1
	n) Street Trading (fixed) per outlet	N						
	i) 1 day a week annual licence			1-Apr-14	85.00	90.00		RPI increase rounded up to the nearest £10
	ii) 1 month licence			1-Apr-14	100.00	110.00		RPI increase rounded up to the nearest £10
	iii) 3 month licence			1-Apr-14	150.00	160.00		RPI increase rounded up to the nearest £10
	iv) 6 month licence			1-Apr-14	250.00	260.00		RPI increase rounded up to the nearest £10
	v) 12 month licence			1-Apr-14	400.00	410.00		Rpi increase
	vi) Transfer of consent (fixed or mobile)			1-Apr-14	50.00	60.00		RPI increase rounded up to the nearest £10
	o) Street Trading (mobile) per outlet							
	i) 1 day a week annual licence			1-Apr-14	50.00	60.00		RPI increase rounded up to the nearest £10
	ii) 1 month licence			1-Apr-14	75.00	80.00		RPI increase rounded up to the nearest £10
	iii) 3 month licence			1-Apr-14	100.00	110.00		RPI increase rounded up to the nearest £10
	iv) 6 month licence			1-Apr-14	175.00	180.00		RPI increase rounded up to the nearest £10
	v) 12 month licence			1-Apr-14	300.00	310.00		RPI increase rounded up to the nearest £10
	vi) One off event licence			1-Apr-14	50.00	75.00		Adjusted with consideration to time costings based on new events policy.

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2	<b>LICENCES</b>							
	p) Sex Establishments <b>NB</b> For licences (a), - (e), vets fees to be incurred by the Council will be charged to the applicant			1-Apr-12	2,250.00	2,310.00		RPI increase rounded up to the nearest £10
	<b>2.3 LICENSING ACT 2003</b>							
	a) <b>Personal Licence</b> Grant or renewal of a Personal Licence (valid for 10 years)	N		1-Apr-12	37.00	37.00	X	
	b) <b>Premises Licences / Club Premises Certificates</b>							
	<b>Annual Fee's Rateable Value Bands;</b>							
	A (no rateable value to £4,300)	N		1-Feb-05	70.00	70.00	X	
	B (£4,301 to £33,000)	N		1-Feb-05	180.00	180.00	X	
	C (£33001 to £87,000)	N		1-Feb-05	295.00	295.00	X	
	D (£87,001 to £125,000)	N		1-Feb-05	320.00	320.00	X	
	E (£125,001 and above)	N		1-Feb-05	350.00	350.00	X	
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							
	D (x2)	N		1-Feb-05	640.00	640.00	X	
	E (x3)	N		1-Feb-05	1,050.00	1,050.00	X	
	c) <b>New or Variation of Premises Licences / Club Premises Certificates</b>							
	<b>Application fees Rateable Value Bands;</b>							
	A (no rateable value to £4,300)			1-Feb-05	100.00	100.00	X	
	B (£4,301 to £33,000)			1-Feb-05	190.00	190.00	X	
	C (£33001 to £87,000)			1-Feb-05	315.00	315.00	X	
	D (£87,001 to £125,000)			1-Feb-05	450.00	450.00	X	
	E (£125,001 and above)			1-Feb-05	635.00	635.00	X	
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							
	D (x2)				900.00	900.00	X	
	E (x3)				1,905.00	1,905.00	X	
	d) <b>APPLICATION/NOTICE</b>							
	i) Temporary event notice	N		1-Feb-05	21.00	21.00	X	
	ii) Theft, loss, etc of premises licence or summary	N		1-Feb-05	10.50	10.50	X	
	iii) Application for a provisional statement where premises being build etc	N		1-Feb-05	195.00	195.00	X	
	iv) Notification of change of name or address	N		1-Feb-05	10.50	10.50	X	
	v) application to vary licence to specify individual as premises supervisor	N		1-Feb-05	23.00	23.00	X	
	vi) Application for transfer of premises licence	N		1-Feb-05	23.00	23.00	X	

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2	<b>LICENCES</b>							
	vii) Interim authority notice following death etc of licence holder	N		1-Feb-05	23.00	23.00	X	
	viii) Theft, loss, etc of certificate or summary	N		1-Feb-05	10.50	10.50	X	
	ix) Notification of change of name or alteration of rules of club	N		1-Feb-05	10.50	10.50	X	
	x) Change of relevant registered address of club	N		1-Feb-05	10.50	10.50	X	
	xi) Theft, loss, etc of temporary event notice	N		1-Feb-05	10.50	10.50	X	
	xii) Theft, loss, etc of personal licence	N		1-Feb-05	10.50	10.50	X	
	xiii) Notification of change of name or address of premises licence holder	N		1-Feb-05	10.50	10.50	X	
	xiv) Right to freeholder etc to be notified of licensing matters	N		1-Feb-05	21.00	21.00	X	
	<b>2.4 GAMBLING ACT 2005</b>							
	a) <b>Small Society Lotteries</b>							
	i) Initial Application Fee	N		1-Sep-07	40.00	40.00	X	
	ii) Renewal Fee	N		1-Sep-07	20.00	20.00	X	
	b) <b>Bingo Premises</b>							
	i) Premises Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	ii) Annual Fee	N		1-Apr-14	430.00	500.00		Increased in line with Statutory Maximums.
	iii) Variation of Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	iv) Change of Circumstances	N		1-Apr-14	38.00	40.00		Increased in line with Statutory Maximums.
	v) Transfer of Licence	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vi) Re-instatement Fee	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vii) Provisional Statement	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	viii) Copy of Licence	N		1-Apr-12	25.00	25.00	X	
	c) <b>Betting Premises (Track)</b>							
	i) Premises Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	ii) Annual Fee	N		1-Apr-14	430.00	500.00		Increased in line with Statutory Maximums.
	iii) Variation of Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	iv) Change of Circumstances	N		1-Apr-14	38.00	50.00		Increased in line with Statutory Maximums.
	v) Transfer of Licence	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vi) Re-instatement Fee	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vii) Provisional Statement	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	viii) Copy of Licence	N		1-Apr-12	25.00	25.00	X	
	d) <b>Family Entertainment Centres</b>							
	i) Premises Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	ii) Annual Fee	N		1-Apr-14	430.00	500.00		Increased in line with Statutory Maximums.
	iii) Variation of Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	iv) Change of Circumstances	N		1-Apr-14	38.00	40.00		Increased in line with Statutory Maximums.
	v) Transfer of Licence	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vi) Re-instatement Fee	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vii) Provisional Statement	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	viii) Copy of Licence	N		1-Apr-12	25.00	25.00	X	

LICENSING AND REGULATORY COMMITTEE

		VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Comments regarding the recommended level of charge
2	<b>LICENCES</b>							
	<b>e) Adult Gaming Centre</b>							
	i) Premises Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	ii) Annual Fee	N		1-Apr-14	430.00	500.00		Increased in line with Statutory Maximums.
	iii) Variation of Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	iv) Change of Circumstances	N		1-Apr-14	38.00	40.00		Increased in line with Statutory Maximums.
	v) Transfer of Licence	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vi) Re-instatement Fee	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	vii) Provisional Statement	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	viii) Copy of Licence	N		1-Apr-12	25.00	25.00	X	
	<b>f) Betting Premises (Other)</b>							
	i) Temporary Use Notice	N		7-Jan-07	500.00	500.00	X	
	ii) Replacement of Temporary Use Notice	N		7-Jan-07	25.00	25.00	X	
	iii) Premises Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	iv) Annual Fee	N		1-Apr-14	430.00	500.00		Increased in line with Statutory Maximums.
	v) Variation of Licence	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	vi) Change of Circumstances	N		1-Apr-14	38.00	40.00		Increased in line with Statutory Maximums.
	vii) Transfer of Licence	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	viii) Re-instatement Fee	N		1-Apr-14	460.00	500.00		Increased in line with Statutory Maximums.
	ix) Provisional Statement	N		1-Apr-14	1,040.00	1,200.00		Increased in line with Statutory Maximums.
	x) Copy of Licence	N		1-Apr-12	25.00	25.00	X	
	<b>g) Club Gaming Machine Permits</b>							
	i) Grant of Permit	N		1-Sep-07	200.00	200.00	X	
	ii) Grant of Permit (Club Premises Certificate holder)	N		1-Sep-07	100.00	100.00	X	
	iii) Variation of Permit	N		1-Sep-07	100.00	100.00	X	
	iv) Renewal of Permit	N		1-Sep-07	200.00	200.00	X	
	v) Renewal of Permit (Club Premises Certificate holder)	N		1-Sep-07	100.00	100.00	X	
	vi) Annual Fee	N		1-Sep-07	50.00	50.00	X	
	vii) Copy of Permit	N		1-Sep-07	15.00	15.00	X	
	<b>h) Club Gaming Permits</b>							
	i) Grant of Permit	N		1-Sep-07	200.00	200.00	X	
	ii) Grant of Permit (Club Premises Certificate holder)	N		1-Sep-07	100.00	100.00	X	
	iii) Variation of Permit	N		1-Sep-07	100.00	100.00	X	
	iv) Renewal of Permit	N		1-Sep-07	200.00	200.00	X	
	v) Renewal of Permit (Club Premises Certificate holder)	N		1-Sep-07	100.00	100.00	X	
	vi) Annual Fee	N		1-Sep-07	50.00	50.00	X	
	vii) Copy of Permit	N		1-Sep-07	15.00	15.00	X	
	<b>i) Family Entertainment Centre Permits</b>							
	i) Grant of Permit	N		1-Sep-07	300.00	300.00	X	
	ii) Renewal of Permit	N		1-Sep-07	300.00	300.00	X	



LICENSING AND REGULATORY COMMITTEE								
		VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Comments regarding the recommended level of charge
2	<b>LICENCES</b>							
	iii) Change of name on Permit	N		1-Sep-07	25.00	25.00	X	
	iv) Copy of Permit	N		1-Sep-07	15.00	15.00	X	
	j) <b>Prize Gaming Permits</b>							
	i) Grant of Permit	N		1-Sep-07	300.00	300.00	X	
	ii) Renewal of Permit	N		1-Sep-07	300.00	300.00	X	
	iii) Change of name on Permit	N		1-Sep-07	25.00	25.00	X	
	iv) Copy of Permit	N		1-Sep-07	15.00	15.00	X	
	k) <b>Licensed Premises Gaming Machine Permits</b>							
	i) Grant of Permit	N		1-Sep-07	150.00	150.00	X	
	ii) Variation of Permit	N		1-Sep-07	100.00	100.00	X	
	iii) Change of name on Permit	N		1-Sep-07	25.00	25.00	X	
	iv) Copy of Permit	N		1-Sep-07	15.00	15.00	X	
	v) Transfer of Permit	N		1-Sep-07	25.00	25.00	X	
	vi) Automatic Entitlement Notification	N		1-Sep-07	50.00	50.00	X	

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SERVICE DELIVERY COMMITTEE								
Description of Charge		VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
3	<b>ENVIRONMENTAL HEALTH</b>							
	<b>3.1 PEST CONTROL</b>							
	a) Domestic Rodents							
	i) Per treatment	I		1-Apr-14	51.60	50.00		All of the charges are being standardised to recover the minimum of the actual material and officer costs in line with other authorities. The charges remain under commercial rates but covers costs of our treatments.
	ii) Income support and/or other income related benefits	I		1-Apr-14	17.00	50.00		
	iii) OAP	I		1-Apr-14	30.90	30.90		
	b) Mice in detached shed, garage, outbuilding or garden							This applies to all of the charges being standardised to bring in a consistent charging policy in line with good practices
	i) Per treatment	I		1-Apr-14	51.60	50.00		
	c) Squirrels within premises							As above
	i) Standard treatment (3 visits)	I		1-Apr-14	51.60	50.00		
	Additional visits			1-Apr-14	17.00	25.00		
	ii) Income Support and /or other income benefits (MTB)	I		1-Apr-14	17.00	50.00		
	iii) OAP - Standard treatment (3 visits)	I		1-Apr-14	30.90	50.00		
	OAP - additional visits			1-Apr-14	10.30	25.00		
	d) Wasps							As above
	i) Per Treatment	I	Visit	1-Apr-14	51.60	50.00		
	Additional nests during same visit			1-Apr-14	17.00	25.00		
	ii) Income Support and /or other income benefits (MTB)	I	Visit	1-Apr-14	30.90	50.00		
	MTB- additional nests during same visit			1-Apr-14	10.30	25.00		
	iii) OAP	I	Visit	1-Apr-14	30.90	50.00		
	OAP - Additional nests during same visit			1-Apr-14	10.30	25.00		
	e) Bedbug/ cockroaches/fleas treatments							As above
	i) Initial visit	I	visit	1-Apr-14	51.60	50.00		
	ii) subsequent visits			1-Apr-14	17.00	25.00		
	iii) Income Support and /or other income benefits	I		1-Apr-14	17.00	50.00		
	iv) OAP	I		1-Apr-14	30.90	50.00		
	f) Treatments at commercial premises initial visit	I	Initial Visit	1-Apr-14	82.50	90.00		Still lower than commercial charges
	Commercial premises revisits per hour or part thereof.		per hour	1-Apr-14	51.60	50.00		
	g) Call out charge ( identification of pests)			1-Apr-14	10.30	50.00		This involves reactive work and needs to cover officer costs
	<b>3.2 ENVIRONMENT &amp; SAFETY INFORMATION ACT 1988</b>							
	Copies of entries in register	I	Each	1-Apr-14	10.80	10.66		RPI 2.6%
	<b>3.3 FOOD SAFETY ACT</b>							
	Copies of Register of Food Business	I	Each	1-Apr-14	530.00	535.00		RPI plus admin
	Per computer page	I	Page	1-Apr-99				
	<b>3.4 ENVIRONMENTAL PROTECTION ACT</b>							
	Copies of Register of Authorisations	I	Each	1-Apr-14	55.20	58.00		RPI plus admin
	<b>3.5 DOG CONTROL</b>							

SERVICE DELIVERY COMMITTEE								
	Description of Charge	VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
3	<b>ENVIRONMENTAL HEALTH</b>							
	a) Stray dogs statutory fee			1-Apr-09	25.00		X	
	b) Collect and Return to Owner (If Known)	N	Each	1-Apr-14	10.30	25.00		To cover minimum officer and fuel costs
	c) Collect and Take to Kennels	N	Each	1-Apr-14	25.80	30.00		As above
	d) Collect and Return if Dog Strays More Than Once	N	Each	1-Apr-14	51.60	55.00		As above
	e) Kennelling Fee	N	Per Day	1-Apr-14	10.30	12.00		RPI plus admin
						<b>Actual +</b>		
	f) Emergency Vets Fee	N		1-Apr-98	Actual	10% admin		Plus 10% admin charge
	g) Spray collar (barking dog prevention)	N		1-Apr-14	10.80	15.00		RPI plus material costs
	<b>3.6 FOOD EXPORT CERTIFICATE</b>	N	Each	1-Apr-14	63.90	65.00		RPI plus admin charge
	<b>3.7 PRIVATE SECTOR HOUSING</b>							
	a) ACCOMMODATION CERTIFICATES	N	Each	1-Apr-14	72.20	75.00		RPI plus admin
	b) Mandatory Five year Licensing of Houses in Multiple occupation	N		1-Apr-14	330.00	350.00		RPI plus admin
	c) Notices served under Housing Act 2004		per hour	1-Apr-14	32.00	35.00		RPI plus admin
	d) Expenses incurred in determining enforcement Action		actual cost		Actual	Actual		Plus 10% admin
	<b>3.8 ABANDONED VEHICLE</b>							
	a) Abandoned Vehicle Charge	N						
	i) Abandoned vehicle in good condition	N		1-Apr-11	150.00	155.00	X	RPI plus admin
	ii) Abandoned vehicle in bad condition	N		1-Apr-11	250.00	255.00	X	RPI plus admin
	b) For disposal of vehicle	N		1-Apr-11	75.00	80.00	X	RPI plus admin
	c) Daily charge for every day we store vehicle with a maximum of 15 days storage & only if vehicle is worth more than £1000 in value	N		1-Apr-14	20.60	25.00		RPI plus admin
	<b>3.9 CONTAMINATED LAND ENQUIRIES</b>	N	Per Letter	1-Apr-14	55.20	55.00		RPI plus admin
	<b>3.10 DRAIN CAMERA SURVEY</b>							
	a) First hour (including viewing)	I		1-Apr-11	50.00	55.00		RPI plus admin
	b) Additional Half Hour	I		1-Apr-11	16.50	20.00		RPI plus admin
	<b>3.11 CCTV</b>							
	a) Request for viewing	I			10.00	10.00		
	<b>3.12 SOLICITOR/BUSINESS REQUESTS</b>	I	Per Letter	1-Apr-11	53.50	55.00		RPI plus admin

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POLICY FINANCE AND DEVELOPMENT COMMITTEE							
	VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	ternally	Explanations regarding the recommended level of charge
<b>4 Corporate Resources</b>							
<b>4.1 COPIES OF OFFICIAL COUNCIL DOCUMENTS</b>							
a) Annual Report & Budget Book	Z	each set	1-Apr-14	33.00	34.00		RPI increase
b) Minutes	Z	each set	1-Apr-14	33.00	34.00		RPI increase
c) Agendas	I	each set	1-Apr-14	20.00	21.00		RPI increase
<b>4.2 LOCAL LAND CHARGES</b>							
a) Standard Search Fee	N		1-Apr-14	<b>92.00</b>	<b>94.00</b>	94.00	RPI increase
b) LLC1			1-Apr-14	<b>25.00</b>	<b>26.00</b>		RPI increase
c) Con29R			1-Apr-14	<b>67.00</b>	<b>68.00</b>		RPI increase
d) Con29O Enquiries (each) (except question 22)	N		1-Apr-14	<b>12.00</b>	<b>13.00</b>		RPI increase
e) Con29O- Question 22 (common land) only	N		1-Apr-13	<b>16.00</b>	<b>16.00</b>		Set by County Council
f) Additional Enquiries not within Con29R/O	N		1-Apr-13	<b>15.00</b>	<b>16.00</b>		RPI increase
g) Additional Parcel of Land (up to a maximum of 10)	N		1-Apr-13	<b>16.00</b>	<b>17.00</b>		RPI increase
<b>4.3 COPIES OF BYLAWS</b> (Statutory max 20p per 100 words)	I		1-Apr-98	2.00	2.00		
<b>4.4 PHOTOCOPIING</b> (Reduced to take into account Government and Information Tribunal Guidance) If the total charge (at the rates below) does not exceed £3.00 then no charge will made to provide the requested copies	I	per sheet	1-Apr-10	0.20	0.20		General, figures for additional sized paper given for EIR below should be used.
<b>4.5 ELECTORAL SERVICES</b>							
a) Written proof of registration	N		1-Apr-14	23.00	24.00		RPI increase
b) Forwarding of documents	N		1-Apr-14	23.00	24.00		RPI increase
c) Written proof of historical registration	N		1-Apr-14	29.00	30.00		RPI increase
<b>4.6 Environmental Information Regulations charges</b>							
Photocopy or printing, standard, black and white, normal paper - A4 (or smaller), per page	E			New	0.10		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
Photocopy or printing, standard, black and white, normal paper - A3, per page	E			New	0.20		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
Photocopy or printing, standard, black and white, normal paper - A2, per page	E			New	0.40		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
Photocopy or printing, standard, black and white, normal paper - A1, per page	E			New	0.80		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
Photocopy or printing, standard, black and white, normal paper - A0, per page	E			New	1.20		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
f) Reproduction of data onto CD	E			New	5.00		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.
g) Staff costs for the location, collation, redaction and checking of information, per hour	E			New	25.00		Set in July 2014 at PFD committee and in line with Information Commissioner's Office (ICO) guidance.

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**SERVICE DELIVERY COMMITTEE**

	Description of Charge	VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	ernally	Explanations regarding the recommended level of charge
<b>5</b>	<b><u>HOUSING</u></b>							
	<b>5.1 Use of Guest Rooms</b>	E	Night	1-Apr-13	<b>18.00</b>	<b>20.00</b>		RPI plus admin and collection charges
	<b>5.2 Questionnaires re Loans for House Purchase</b>			1-Apr-13	<b>25.00</b>	<b>28.00</b>		RPI Plus admin
	<b>5.3 Graytone House (Temporary Accommodation for Homelessness)</b>	E		1-Apr-13	<b>98.00</b>	<b>100.00</b>		RPI plus admin
	<b>5.4 Water Charges - William Peardon Court - Marriott House</b>		Yearly	1-Apr-14	<b>190.00</b>	<b>210.00</b>	<b>10.00</b>	RPI plus potential increases in charges
	<b>5.5 Charge for scooter storage</b>			1-Apr-14	<b>150.00</b>	<b>170.00</b>		As above
	<b>5.6 Room Hire - Communal lounge (sheltered housing scheme)</b>	E	Hourly	1-Apr-13	<b>7.50</b>	<b>7.70</b>		RPI
	<b>5.7 Communal Lounge and kitchen facilities</b>	E		1-Apr-13	<b>12.50</b>	<b>14.60</b>		RPI plus admin charges
		E		1-Apr-14	<b>15.00</b>	<b>17.50</b>		RPI plus admin charges

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## SERVICE DELIVERY COMMITTEE

	Description of Charge	VAT	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
6	<b>CEMETERIES</b>						
6.1	<b>INTERMENT - in a private or common grave</b> The Cemeteries are open for interments from 0930 - 1545 (1430 Friday); the last time that can be booked is 1515 (Monday to Thursday) and 1400 (Friday). For bookings outside of these hours the interment fee will be doubled.						
a)	Residents For interment in a grave:-						
i)	foetus, the body of a stillborn child, or a child whose age at the time of death did not exceed 12 years.	N	N/A	NIL	NIL		
ii)	the body of a child whose age at the time of death exceeded one month but did not exceed 12 years.	N	N/A	NIL	90.00		charge introduced (there has always been a non resident charge)
iii)	the body of a person whose age at the time of death exceeded 12 years.	N	1-Apr-14	348.00	357.00		Increased by RPI
iv)	For the interment of cremated remains in a grave or vault.	N	1-Apr-14	101.00	103.50		Increased by RPI
v)	A Scattering of ashes	N	1-Apr-14	45.00	46.00		Increased by RPI
b)	Non Residents The above charges are double in the case of a non resident of the Borough of Oadby and Wigston.						
	<b>Note</b> - The above charges included the digging of a grave where appropriate						
c)	Charge for burials within 48 hours, or cremated remains within 24 hours, over and above charges i), ii), iii), and iv) for residents and non-residents.	N	1-Apr-14	147.00	151.00		Increased by RPI
6.2	<b>Other Faith Burials outside of the Borough</b> The Council subsidy where applicable will be limited to a maximum of £1,000						The maximum subsidy paid for this will be £1,000
6.3	<b>Purchase of grave and exclusive right of burial</b> <b>Note</b> - the fees below refer to single graves for two coffin burials						
a)	Residents						
i)	For the exclusive right of burial, including the exclusive right of burial of cremated remains, in an earthen grave. (includes application fee for memorials not exceeding 2' 6"(760mm))	N	1-Apr-14	586.00	601.00		Increased by RPI
ii)	To extend the exclusive right of burial in a grave previously purchased for a period of 50 years.	N	1-Apr-14	121.00	124.00		Increased by RPI
iii)	For exclusive right of burial for a child in Oadby Cemetery up to and including the age of 12 years, (includes application fee for memorials not exceeding 2'	N	1-Apr-14	158.00	162.00		Increased by RPI
iv)	For the exclusive right of burial of a child in Wigston Cemetery Children's Section up to and including the age of 12 years. (includes application fee for a memorial not exceeding 2' 6"(760mm)).	N	1-Apr-14	158.00	162.00		Increased by RPI

**SERVICE DELIVERY COMMITTEE**

	<u>Description of Charge</u>	VAT	Date of Last Change	2014/15 £	2015/16 £	Internally	Explanations regarding the recommended level of charge
	v) Purchase of the exclusive right of burial for cremated remains in the Garden of Remembrance at Wigston or Oadby Cemetery. (includes application fee for memorials not exceeding 2' 6"(760mm))	N	1-Apr-14	279.00	286.00		Increased by RPI
	vi) Charge for memorials exceeding 2ft 6in (300mm to 760mm) Note: Memorials exceeding 2'6" are not allowed in the Gardens of Remembrance.	N			138.00		Increased by RPI (this is not a new charge but is a repeat of 6.5 (ii) and (iii))
	b) Non Residents The above chargers are trebled in the case of a non resident of the Borough of Oadby and Wigston						
	<b>Notes:-</b>						
	i) The Burial Grounds and the Garden of Remembrance corresponds respectively with the division shown in the plans of the Oadby & Wigston Cemeteries which are deposited at the Client Services Section, Works Unit, Wigston Road, Oadby LE2 5JE to where all applications in respect of burials must be sent or personally dealt with.						
	ii) The Council has, as shown by said plans, set aside areas to contain common graves where exclusive right of burial is not granted. The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation.						
	iii) The fees indicated include the issue of the Deed of Grant of Burial which is given for a period of 100 years						
	<b>6.4 WALLED GRAVES AND VAULTS</b>						
	a) For the right to construct and for the exclusive right of burial in a walled grave or vault:-						
	i) 9ft x 9ft	N	1-Apr-14	736.00	755.00		Increased by RPI
	ii) 9ft x 4ft	N	1-Apr-14	596.00	611.50		Increased by RPI
	<b>6.5 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS</b>						
	a) For the right to erect or place on a grave or vault in respect of which exclusive rights of burial have been granted, or a common grave subject to approval of the council						
	i) not exceeding 1ft in height (300mm)	N	1-Apr-14	46.00	47.00		Increased by RPI
	ii) exceeding 1ft but not exceeding 2ft 6in. (300mm to 760mm)	N	1-Apr-14	67.00	69.00		Increased by RPI
	iii) exceeding 2ft 6in (300mm to 760mm) Note: Memorials exceeding 2'6" (760mm) are not allowed in the Garden of Remembrance	N			138.00		Previous charge plus RPI
	b) Kerbstone, Borderstone or Flatstone enclosing or over a grave. <b>Notes</b> - Kerbstones and headstones above 2' 6" (760mm) will not be permitted in parts of both cemeteries currently being used and maintained as a Lawn Cemetery i.e. Wigston Cemetery Extension.	N	1-Apr-14	147.00	151.00		Increased by RPI

## SERVICE DELIVERY COMMITTEE

Description of Charge		VAT	Date of Last Change	2014/15 £	2015/16 £	Internally	Explanations regarding the recommended level of charge
<b>Fees are to be enclosed with all Applications to erect Monuments</b>							
For the right to place an inscribed plaque on the memorial at the Garden of Remembrance at Oadby Cemetery.							
c)							
i)	Not Exceeding 6ins x 4ins (150mm x 100mm)	N	1-Apr-14	40.00	41.00		Increased by RPI
ii)	Exceeding 6ins x 4ins (150mm x 100mm)	N	1-Apr-14	62.00	64.00		Increased by RPI
d)	For each inscription after the first inscription	N	1-Apr-14	33.00	34.00		Increased by RPI
e)	Replacement of existing memorial - administration fee	N	1-Apr-14	33.00	34.00		Increased by RPI
<b>An additional inscription is defined as an action taken after the erection of the monument.</b>							
<b>6.6 MISCELLANEOUS</b>							
a)	For registration of Assignment of Grave Deed	N	1-Apr-14	43.00	44.00		Increased by RPI
b)	for Searches of registers, copies and extracts there from:						
i)	Search of registers by Council staff - per entry	N	1-Apr-13	5.00	5.10		Increased by RPI
	Search of registers - in person - per hour or part hour	N	1-Apr-14	21.00	21.50		Increased by RPI
ii)	Certificated copies of entry	N	1-Apr-14	19.00	19.50		Increased by RPI
c)	Notice of Interment Forms		N/A				
d)	use of the Chapel at Wigston Cemetery	I	1-Apr-14	67.00	69.00		Increased by RPI
e)	Purchase and planting of memorial trees - Donation	I	1-Apr-14	130.00	133.50		Increased by RPI
f)	Donation towards a memorial seat (where seat provided by Council)	I	1-Apr-14	625.00	641.00		Increased by RPI
g)	Donation towards a memorial seat (where seat provided by Client).	I	1-Apr-14	179.00	184.00		Increased by RPI
h)	Exhumation (where requested by Deed Holder - subject to the required approvals)		1-Apr-14	515.00	528.00		Increased by RPI
<b>NOTES</b>							
Definition of resident:							
A person who has resided at a private address within the Borough for the 5 years prior to date of death or							
A person who has previously lived in the Borough for 5 years or more but who within the last 5 years prior to date of death has resided in a Residential or							
Had moved from the Borough within the 5 years prior to date of death							



SERVICE DELIVERY COMMITTEE								
		<u>Description of Charge</u>	VAT	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
		Where the person being interred lived in the Borough at the time of death but the person purchasing the Exclusive Right of Burial lives outside the Borough, then the fees for the purchase of the Exclusive Right of Burial will be a non-resident charge.						

**VAT Key**

- I Inclusive of VAT
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## SERVICE DELIVERY COMMITTEE

	Description of Charge	VAT	Date of Last Change	Leisure Card 2014/15 £	2014/15 £	Leisure Card 2015/16 £	2015/16 £	ternally	Explanations regarding the recommended level of charge
8	<b>RECREATION GROUNDS AND PAVILION HIRE</b>								
8.1	<b>ROOM HIRE / HOUR - VAT Exempt Pavilions</b> Blaby Road Freer Centre Horsewell Lane Sheila Mitchell Uplands Road Walter Charles Centre								Charges have been increased by RPI unless otherwise stated
a)	Non Commercial Use	E	1-Apr-14		13.80		14.20		
b)	Commercial Use	E	1-Apr-14		17.50		18.00		
	<b>Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards</b>								
c)	Refundable deposit per booking (full or part)				100.00		110.00		10% (refunded in full/part)
d)	Charge for lost keys		1-Apr-14		14.90		15.30		
8.2	<b>ROOM HIRE / HOUR - VATable Pavilions</b> Coombe Park								
a)	Non Commercial Use	I	1-Apr-14		16.70		17.20		
b)	Commercial Use	I	1-Apr-14		21.10		21.70		
c)	Refundable deposit per booking (full or part)				100.00		110.00		10% increase (refundable in full/part)
d)	Charge for lost keys		1-Apr-14		14.90		15.30		
	<b>Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards</b>								
8.3	<b>RECREATION GROUNDS</b>								
a)	<b>Bowls</b>								
i)	Season Ticket - Adult	I	1-Apr-14	81.70	84.50	83.82	86.70		
ii)	Half Season Ticket - Adult	I	1-Apr-14	40.90	42.50	41.72	43.35		
iii)	Season Ticket - Junior U18	I	1-Apr-14		25.30		26.00		
iv)	Hourly Ticket - per person	I	1-Apr-14	3.50	3.70	3.59	3.80		
v)	Visiting Team	I	1-Apr-14		20.50		Delete		Recommendation from Service Del Comm 8/7/14 that this charge be waived
v)	Season Ticket - New member (one year introductory offer)	I	1-Apr-14		25.30		26.00		
b)	<b>Cricket</b>								
i)	Per match	I	1-Apr-14		66.70		68.50		



			VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
		<b>BROCKS HILL ENVIRONMENT CENTRE</b>							A complete review was carried out for 2014/15. This saw substantial increases this year and as a result it is proposed that prices are held at the same level for 2015/16
<b>9.1</b>		<b>Hire of Exhibition Hall (takes up to 75 theatre style)</b>							
a)	Private Hire	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E		1-Apr-14	100.00	100.00		
b)	Public Hire	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.			1-Apr-14	90.00	90.00		
c)	Charitable	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.			1-Apr-14	75.00	75.00		
d)	Private Hire	Weekday All day (9:00 a.m. to 16:30 p.m.)	E		1-Apr-14	160.00	160.00		
e)	Public Hire	Weekday All day (9:00 a.m. to 16:30 p.m.)			1-Apr-14	150.00	150.00		
f)	Charitable	Weekday All day (9:00 a.m. to 16:30 p.m.)			1-Apr-14	140.00	140.00		
g)	Private Hire	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.			1-Apr-14	65.00	65.00		
h)	Public Hire	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.			1-Apr-14	60.00	60.00		
i)	Charitable	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.			1-Apr-14	50.00	50.00		
j)	Private Hire	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	115.00	115.00		
k)	Public Hire	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	105.00	105.00		
l)	Charitable	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	95.00	95.00		
<b>9.2</b>		<b>Hire of the Classroom (takes 50 theatre style)</b>	E						
a)	Private Hire	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.			1-Apr-14	90.00	90.00		
b)	Public Hire	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.			1-Apr-14	75.00	75.00		
c)	Charitable	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.			1-Apr-14	60.00	60.00		
d)	Private Hire	Weekday All day (9:00 a.m. to 16:30 p.m.)			1-Apr-14	150.00	150.00		
e)	Public Hire	Weekday All day (9:00 a.m. to 16:30 p.m.)	E		1-Apr-14	140.00	140.00		
f)	Charitable	Weekday All day (9:00 a.m. to 16:30 p.m.)			1-Apr-14	100.00	100.00		
g)	Private Hire	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E		1-Apr-14	60.00	60.00		
h)	Public Hire	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.			1-Apr-14	50.00	50.00		
i)	Charitable	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E		1-Apr-14	50.00	50.00		
j)	Private Hire	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	105.00	105.00		
k)	Public Hire	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	95.00	95.00		
l)	Charitable	Weekend All day ( 10:00 a.m. 16:30 p.m.)			1-Apr-14	95.00	95.00		
m)		Weekday early opening is to be paid pro-rot of £19.00 before 9:00 a.m. (£4.75 per 15 minutes)	I						
n)		Digital media projectors are available at a hire charge of £5.00. Please provide your own laptop	I		1-Apr-14	5.00	5.00		
o)		10% discount for booking both the meeting room and hall together	I						
p)		10% discount for block bookings of six or more - claimable on sixth booking (only applicable if all booking made on same date)	E						
<b>9.3</b>		<b>Hire of Hall for Exhibitions (open to the general public) per day</b>	E		1-Apr-14	25.00	25.00		
<b>9.4</b>		<b>Community Art Exhibitions - for a month in the café, use of all walls in café (Sales will incur a 10% commission as of Jan 2014)</b>	E		1-Apr-14	40.00	40.00		
<b>9.5</b>		<b>Hire of Meeting Room/ Hall (exclusive use) - evenings (subject to staff availability ) Weekday Evening - 16:45 p.m onwards (subject to staff availability ) Weekend Evenings - 15:45 p.m. onwards</b>	E						

			VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	annually	Explanations regarding the recommended level of charge
a)		up to 3 hours			1-Apr-14	121.00	121.00		
b)		up to 4 hours	E		1-Apr-14	131.00	131.00		
c)		up to 5 hours			1-Apr-14	144.50	144.50		
d)		Natural History Groups (per hour) Evening meeting must vacate the site by 21:30 p.m.			1-Apr-14	10.00	10.00		
<b>9.3</b>		<b>Entry to exhibition centre</b>	E						
a)		Adults			1-Apr-14	Free	Free		
b)		Child/Senior Citizens			1-Apr-14	Free	Free		
c)		Children under 5			1-Apr-14	Free	Free		
<b>9.4</b>		<b>Talks - per group</b>			1-Apr-14	55.00	55.00		
<b>9.5</b>		<b>Tours - per organised group</b>			1-Apr-14	55.00	55.00		
<b>9.6</b>		<b>School Groups</b> Per school activity up to maximum size of 35 pupils.							
a)		Up to 20 children for schools outside the Borough Council's boundaries a set charge of			1-Apr-14	55.00	55.00		
b)		Up to 20 children for schools located within Oadby and Wigston boundaries			1-Apr-14	45.00	45.00		
c)		For all schools each addition charge above 20 charged per child per session			1-Apr-14	2.25	2.25		
		Teachers/Leaders			1-Apr-14	Free	Free		
<b>9.7</b>		Self led activities available for hire by schools and groups such as the mini-beast kit box ( T & C apply)			1-Apr-14	25.00	25.00		
<b>9.8</b>		<b>Paper charges</b>							
a)		A4 black and white per sheet			1-Apr-14	0.10	0.10		
b)		A4 colour per sheet			1-Apr-14	1.00	1.00		
c)		A3 black and whiter per sheet			1-Apr-14	0.15	0.15		
d)		A3 colour per sheet			1-Apr-14	2.00	2.00		
		<b>Organised events and activities open to the public</b> Charges to the public for events vary according to the type of event and age of participants and so are not listed here. They are calculated on an event by event basis taking into consideration materials provided, use of room, cost of instructor/speaker etc							

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**SERVICE DELIVERY COMMITTEE**

	<u>Description of Charge</u>	VAT	Unit	Date of Last Change	2014/15 £	2015/16 £	Annually	Explanations regarding the recommended level of charge
<b>10</b>	<b>ALLOTMENTS</b>							
a)	i) Rent of plot to residents - per 100 square yards	N		30-Sep-13	13.10	13.50		Increased by RPI
	ii) Rent of plot to residents where tenancy commenced after 29 September 2011							
	1) Wigston Road	N		30-Sep-13	16.80	17.30		Increased by RPI
	2) Aylestone Lane	N		30-Sep-13	16.30	16.80		Increased by RPI
	3) Manchester Gardens - Rectangle	N		30-Sep-13	14.60	14.90		Increased by RPI
	4) Manchester Gardens - Triangle	N		30-Sep-13	13.10	13.50		Increased by RPI
	5) Brabazon Road	N		30-Sep-13	14.60	14.90		Increased by RPI
	Any rise in allotment rent has to be notified to tenants one year in advance.							
b)	Senior Citizens - 25% reduction on the above charge	N						
c)	Deposit - Refundable	N		1-Apr-11	50.00	50.00		No change
d)	Key Replacements	I		1-Apr-13	14.90	15.30		Increased by RPI

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**SERVICE DELIVERY COMMITTEE**

	<u>Description of Charge</u>	<u>VAT</u>	<u>Date of Last Change</u>	<u>2014/15 £</u>	<u>2015/16 £</u>	<u>ternally</u>	<u>Explanations regarding the recommended level of charge</u>
<b>11</b>	<b><u>SPECIAL COLLECTION OF HOUSEHOLD REFUSE</u></b>						
	<p>a) <b>The following non electrical items can be collected;-</b>                      All domestic items. House improvement or building work related items such as building waste or replaced windows will not be collected. Broken glass must be supplied in a box.                      Bagged, boxed and tied waste will be classed as individual items. Sheds must be dismantled and each panel classed as an item. Items <b>must</b> be presented in a form that reasonably facilitates loading and satisfies manual handling requirements - failure to do so will result in a non-collection and payment refunded for those items not collected.                      Note - Bags to be strong enough so items do not split bags when being taken to vehicle. Garden Tools and Equipment*                      Charges are;-</p> <p>i) 1 Item</p> <p>ii) Additional items (each)</p>	N	1-Apr-14	18.20	<b>20.00</b>		Higher than inflation increase to maximise income. This is inline with the level of charge levied by other local authorities.
		N	1-Apr-14	2.30	<b>3.00</b>		
	<p>b) <b>The following electrical items can be collected ;-</b>                      Vacuum Cleaners, Televisions, Fridge, Fridge/Freezer, Coolers, Washing Machines, Tumble Dryers, Dishwashers, audio visual equipment.                      Charges are;-</p> <p>i) 1 Item</p> <p>ii) Additional items (each)</p>	N	1-Apr-14	18.20	<b>20.00</b>		Higher than inflation increase to maximise income. This is inline with the level of charge levied by other local authorities.
		N	1-Apr-14	3.40	<b>4.00</b>		
	<p>The collection of electrical and non-electrical items are two separate services.</p> <p>Free collection for all items above, for those residents receiving Housing Benefit, Council Tax Benefit or Disability Benefit, Military Service - maximum of four items - no more than two separate collections per annum</p> <p>* - Garden Tools can be taken to Brocks Hill Environment Centre for re-use by volunteers working in the borough</p>						
<b>12</b>	<b><u>COMMERCIAL WASTE COLLECTION</u></b>						
	a) Commercial Recycling Collection	N		POA	<b>Delete</b>		Scheme not going ahead at present
	b) Trade Waste Collection	N		POA	<b>Delete</b>		Scheme not going ahead at present
	c) Confidential Waste Collection	N		POA	<b>Delete</b>		Scheme not going ahead at present

**SERVICE DELIVERY COMMITTEE**

	<u>Description of Charge</u>	<u>VAT</u>	<u>Date of Last Change</u>	<u>2014/15 £</u>	<u>2015/16 £</u>	<u>ternally</u>	<u>Explanations regarding the recommended level of charge</u>
13	<b><u>DISPOSAL OF DECEASED DOMESTIC ANIMALS</u></b>	I	1-Apr-13	59.00	<b>60.00</b>		RPI increase rounded to £60
14	<b><u>REMOVAL OF UNAUTHORISED ADVERTISING ON STREETS, OPEN SPACES AND PUBLIC NOTICE BOARDS</u></b>						
	a) Removal of unapproved advertising, promotional material or balloons on public spaces, street furniture or notice boards - per item per week	N	1-Apr-13	37.00	<b>38.00</b>		Increased by RPI
	b) Removal of unapproved notices	N	1-Apr-13	37.00	<b>38.00</b>		Increased by RPI
	c) Taking down and storage of fly posters	N	1-Apr-14	79.00	<b>81.00</b>		Increased by RPI
15	<b><u>COUNCIL CAR PARKS</u></b>						
	a) Off Street parking						
	All day parking ticket	I	1-Apr-11	2.70	<b>3.00</b>		First increase for 3 years with this rise keeping in line with inflation for that period.
16	<b><u>CLEANSING OF PRIVATLY OWNED PARKING AREAS</u></b>						Service below held at the same level as demand is very low.
	a) Cleaning of Slabbed and Block Paved Areas						
	i) Up to 20 sq metres (subject to availability and site inspection for suitability)		1-Apr-12	100.00	<b>100.00</b>		
	ii) Greater than 20 sq metres		1-Apr-12	POA	<b>POA</b>		
	b) Cleaning of Car Parks and other areas		1-Apr-11	POA	<b>POA</b>		
	c) <b>Mowing of Large Private Grassed Areas</b> <b>Price on application</b>		1-Apr-11	POA	<b>POA</b>		
17	<b><u>RELOCATION OF STREET NAME PLATES</u></b>						
	At the request of resident subject to agreement at the discretion of the Council						
	i) Wall mounted name plates			N/A	<b>100.00</b>		Represents the cost plus admin of work
	ii) Frame mounted nameplates			N/A	<b>150.00</b>		Represents the cost plus admin of work

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**SERVICE DELIVERY COMMITTEE**

		<u>Description of Charge</u>	VAT	Date of Last Change	2014/15 £	2015/16 £	Internally Externally	Explanations regarding the recommended level of charge
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N Non Business Activity