

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD AT CIVIC SUITE 2,  
BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY, LEICESTER, LE2 5JJ ON  
WEDNESDAY, 4 OCTOBER 2023 COMMENCING AT 6.00 PM**

**PRESENT**

K J Loydall                                  Chair



Meeting ID: 2549

**COUNCILLORS**

G A Boulter  
S Z Haq  
P Joshi  
J Kaufman  
I K Ridley

**OFFICERS IN ATTENDANCE**

S J Ball	Legal & Democratic Services Manager / Deputy Monitoring Officer
B Bull	Head of Finance / Section 151 Officer
Ms R Deo	Audit Manager
P Harvey	External Auditor
A Hunt	Democratic & Electoral Services Officer
S Khan	Interim Strategic Director
G Patterson	External Auditor

**OTHERS IN ATTENDANCE**

Ms R Deo	360 Assurance
P Harvey	Grant Thornton LLP
G Patterson	Grant Thornton UK LLP

**10. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor C S Gore.

**11. APPOINTMENT OF SUBSTITUTES**

None.

**12. DECLARATIONS OF INTEREST**

None.

**13. MINUTES OF THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The minutes of the previous meeting held on 04 July 2023 be taken as read, confirmed and approved.**

**14. ACTION LIST ARISING FROM THE PREVIOUS MEETING**

None.

**15. PETITIONS AND DEPUTATIONS**

None.

**16. EXTERNAL AUDITORS UPDATE (VERBAL)**

An External Auditors update was verbally delivered by Grant Patterson, of Grant Thornton UK LLP.

**17. AUDIT COMMITTEE SELF ASSESSMENT APPROACH**

The Committee gave consideration to the report and appendices (as set at pages 5 - 34 of the agenda reports pack) which informed members of the 2022 publication of CIPFA's latest updated Position Statement on the purpose, model, core functions and membership of the audit committee.

It was moved by the Chair, seconded by Councillor G A Boulter and

**UNANIMOUSLY RESOLVED THAT:**

- i) The contents of the Report and Appendices be noted; and**
- ii) A 3-member working group from the Audit Committee be established to work with the Head of Finance to undertake a Self-Assessment and Training Needs Analysis.**

**18. INTERNAL AUDIT PROGRESS UPDATE (OCTOBER 2023)**

The Committee gave consideration to the report and appendix (as set at pages 35 - 55 of the agenda reports pack) which give an update on Internal Audit's progress on delivering the 2023/24 Audit Plan.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The progress made in delivering the 2023/24 Audit Plan be noted.**

**19. REVISED INTERNAL AUDIT PLAN (2023/24) (OCTOBER 2023)**

The Committee gave consideration to the report and appendix (as set at pages 56 – 64 of the agenda reports pack) which gave an update on the Internal Audit Plan for 2023/24.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The revised Internal Audit Plan for 2023/24 be noted.**

**20. STRATEGIC RISK UPDATE (2023/24)**

The Committee gave consideration to the report and appendix (as set out on pages 65 – 74 of the agenda pack) which presented present the Strategic Risk Register (2023/24) to Committee for information.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The report and Strategic Risk Register (2023/24) (as set out at Appendix 1) be considered and noted.**

**THE MEETING CLOSED AT 6.46 pm**