



# Oadby & Wigston

## BOROUGH COUNCIL

Law & Democracy  
Democratic Services

### TO COUNCILLOR:

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F S Broadley

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D A Gamble  
Mrs S Z Haq  
Miss P V Joshi  
J Kaufman  
Mrs L Kaufman

K J Loydall  
D W Loydall  
Mrs S B Morris  
Dr I K Ridley (Vice-Chair)

I summon you to attend the following meeting for the transaction of the business in the agenda below.

**Meeting:** Policy, Finance and Development Committee  
**Date and Time:** Tuesday, 28 March 2023, 7.00 pm  
**Venue:** Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR  
**Contact:** Democratic Services  
**t:** (0116) 257 2775  
**e:** democratic.services@oadby-wigston.gov.uk

Yours faithfully

Council Offices  
Wigston  
20 March 2023

**Mrs Anne E Court**  
Chief Executive



**Meeting ID:** 2304



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### ITEM NO.

### AGENDA

### PAGE NO'S

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#### Press & Public Access:

#### YouTube Live Stream

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<https://youtube.com/live/RAe-GYbEkXA>

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OadbyWigstonBC



@Oadby\_Wigston

**1. Apologies for Absence**

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.

**2. Appointment of Substitutes**

To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.

**3. Declarations of Interest**

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

**4. Minutes of the Previous Meeting**

**4 - 9**

To read, confirm and sign the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

**5. Action List Arising from the Previous Meeting**

There was no Action List arising from the previous meeting.

**6. Petitions and Deputations**

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

**7. Corporate Debt Policy (March 2023)**

**9 - 45**

Report of the Head of Finance / Deputy Section 151 Officer

**8. Collection Rate Improvement Plan Update (March 2023)**

**46 - 58**

Report of the Revenues & Benefits Manager

**9. Collection and Write-Off of Miscellaneous Debtors (Q3 2022/23)**

**59 - 64**

Report of the Strategic Director / Section 151 Officer

**10. Approval of Garage Management, Housing Allocations and Repairs & Maintenance Policies (March 2023)**

**To Follow**

Report of the Housing Manager

**11. Customer Experience Strategy & Action Plan (2023-26)**

**65 - 98**

Report of the Head of Customer Service & Transformation

**12. Review of Empty Homes Strategy (2020-24)**

**To Follow**

Report of the Selective Licensing Team Leader

**13. Ethical Standards and Indicators (Q3 2022/23)**

**99 - 109**

Report of the Head of Law & Democracy / Monitoring Officer

**14. Committee Work Plan (2022 - 2023)**

There is no Committee Work Plan for remainder of 2022-2023.

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