

**MINUTES OF THE MEETING OF THE FULL COUNCIL HELD AT/BY COUNCIL OFFICES,
BUSHLOE HOUSE, STATION ROAD, WIGSTON, LEICESTERSHIRE, LE18 2DR ON
TUESDAY, 12 JULY 2022 COMMENCING AT 7.00 PM**

PRESENT

J Kaufman Deputy Mayor
Mrs L Kaufman Vice-Chair, Acting



Meeting ID: 2237

COUNCILLORS

L A Bentley
G A Boulter
J W Boyce Leader of the Council
Mrs L M Broadley
F S Broadley
M H Charlesworth
Mrs L Eaton JP
F S Ghattoraya
Mrs S Z Haq Deputy Leader of the Council
Miss P V Joshi Leader of the Opposition
Miss A Kaur
D W Loydall
Mrs S B Morris

OFFICERS IN ATTENDANCE

S J Ball Legal & Democratic Services Manager / Deputy Monitoring Officer
C Campbell Head of Finance / Deputy Section 151 Officer
A E Court Chief Executive / Head of Paid Service
P Fisher Strategic Director
D Garner Regeneration Project Manager
D M Gill Head of Law & Democracy / Monitoring Officer
J Kenyon Economic Regeneration Manager
R Sohal Finance Manager
A Thorpe Head of Built Environment

14. CALLING TO ORDER OF THE MEETING

The meeting of the Council was called to order to receive the Deputy Mayor.

A minute's silence was observed in memory of both the late former County Councillor, Mr Alan Kind, and the late former Oadby Urban District and Borough Councillor, Mr Richard Pollard.

Tributes were led by Councillor G A Boulter and the Deputy Mayor respectively.

15. APOLOGIES FOR ABSENCE

An apology for absence was received from Her Worship The Mayor, Councillor Mrs R H Adam, and Councillors N Alam, D M Carter, Mrs H E Darling JP, M L Darr, Ms C D Kozlowski, Mrs H E Loydall, K J Loydall, R E R Morris and Dr I K Ridley.

It was moved by Councillor G A Boulter, seconded by Councillor K J Loydall and

UNANIMOUSLY RESOLVED THAT:

Councillor Mrs L Kaufman be appointed the Vice-Chair for the duration of the meeting only.

16. DECLARATIONS OF INTEREST

None.

17. MINUTES OF THE PREVIOUS MEETING

17a. FULL COUNCIL - TUESDAY, 5 APRIL 2022, 7.00 PM

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 5 April 2022 be taken as read, confirmed and signed.

17b. FULL COUNCIL, AGM (2022/23) - TUESDAY, 10 MAY 2022, 7.00 PM

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the Annual General Meeting (2022/23) held on 10 May 2022 be taken as read, confirmed and signed.

18. ACTION LIST ARISING FROM THE PREVIOUS MEETING

There was no Action List(s) arising from the previous meeting(s).

19. MOTIONS ON NOTICE

19a. THE STATE OF POLLUTION OF RIVERS IN ENGLAND

The Council gave consideration to the Motion on Notice (as set out at pages 15 – 16 of the agenda reports pack) in relation to the state of pollution of rivers in England ("the Motion")

The Council was advised that due to transposition error, paragraphs 1.2 and 1.12 of the Motion as originally published (as set out at 15 page of the agenda reports pack) ought to be disregarded.

It was moved by Councillors M H Charlesworth, seconded by Councillor Mrs L M Broadley and

UNANIMOUSLY RESOLVED THAT:

The Motion be carried, excluding paragraphs 1.2. and 1.12 of the Motion as originally published.

20. PETITIONS, DEPUTATIONS AND QUESTIONS

20a. PRESERVATION OF CHRISTOPHER DRESSER'S SIGNIFICANT WORKS

The Head of Law & Democracy / Monitoring Officer provided the following response to the Question on Notice (as set out on page 17 of the agenda reports pack) received by Councillor M H Charlesworth in relation to the preservation of significant works by Christopher Dresser's at Bushloe House.

Grade II listed buildings are subject to regulations which protect their historical and architectural significance. These buildings are of special interest, meaning alterations and building work cannot be carried out without written consent from the Local Planning Authority. The listing of a building includes the interior and any fixtures, for example the staircase at Bushloe House. Unauthorised works are a criminal offence punishable by an unlimited fine and/or imprisonment for a maximum of 2 years.

No supplementary question was asked by Councillor M H Charlesworth.

21. MAYOR'S ANNOUNCEMENTS

There were no announcements in the absence of Her Worship The Mayor.

21a. OFFICIAL MAYORAL / DEPUTY MAYORAL ENGAGEMENTS

By affirmation of the meeting, it was:

UNANIMOUSLY RESOLVED THAT:

The list of Official Engagements attended by The Mayor and/or Deputy Mayor be noted.

22. LEADER'S STATEMENT

The Leader of the Council presented a Statement outlining his recent work, the administration's plans and an overview of recent decisions taken since the previous meeting of the Council.

In particular, the Leader of the Council provided an update on the current position regarding the Levelling Up Fund and the UK Shared Prosperity Fund relating to this Council and relative and comparative impacts it would have on both the Borough, the immediate Leicester/shire and Rutland area and the wider East Midlands region.

23. PAY POLICY STATEMENT (2022/23)

The Council gave consideration to the report and appendix (as set out at pages 20 – 27 of the agenda reports pack) which asked it to approve the Pay Policy Statement for 2022/23.

The Council was advised that at paragraph 2.1 of the report (as set out at 21 page of the agenda reports pack) the pay award for 2021/22 ought to have read 1.75% and not 1.9%.

It was moved by the Deputy Leader of the Council, seconded by Councillor Mrs S B Morris and

UNANIMOUSLY RESOLVED THAT:

- (i) That the content of the report and appendix be noted;**
- (ii) The Pay Policy Statement for 2022/23 (as set out at Appendix 1 to this report) be approved.**

24. SPECIAL SEVERANCE PAYMENTS BY LOCAL AUTHORITIES

The Council gave consideration to the report and appendices (as set out at pages 28 - 44 of the agenda reports pack) which asked it to approve certain amendments to the Constitution following the issuing of statutory guidance on the making of special severance payments by local authorities.

It was moved by the Leader of the Council, seconded by Councillor Mrs S B Morris and

UNANIMOUSLY RESOLVED THAT:

- (iii) The content of the report and appendices be noted;**
- (iv) The amendments to the Constitution (as set out in paragraphs 5.7, 5.8 and 5.9 of the report) be approved.**

25. UK SHARED PROSPERITY FUND INVESTMENT PLAN

The Council gave consideration to the report and appendices (as set out at pages 45 - 56 of the agenda reports pack) which asked it to approve certain amendments to the Constitution following the issuing of statutory guidance on the making of special severance payments by local authorities.

In relation to the Leader of the Council's earlier Statement (at agenda item 10 and minute item 9), he clarified that the UK Shared Prosperity Fund applied Borough-wide, the Levelling Up Fund applied to Wigston due to an identified development need, and the County Deal applied to the entire Leicester/shire and Rutland area.

It was moved by the Leader of the Council, seconded by Councillor Mrs S B Morris and

UNANIMOUSLY RESOLVED THAT:

- (v) The content of the report and appendix be noted;**
- (vi) The Leader of the Council, in conjunction with the Strategic Director / Section 151 Officer be given delegated authority to approve the final OWB Investment Plan submitted to DHLUC (as set out in paragraph 3.1 of the report); and**
- (vii) The Strategic Director / Section 151 Officer be given authority to make required changes to the Council budget (as set out in paragraph 2.1 of the report).**

26. LEICESTER AND LEICESTERSHIRE STATEMENT OF COMMON GROUND (2022)

The Council gave consideration to the report and appendix (as set out at pages 57 - 104 of the agenda reports pack) which asked it to approve to approve the Leicester and Leicestershire Statement of Common Ground relating to Housing and Employment Land Needs.

The Council was advised that, in response to Members' comments relating to Leicester City Council's purported ability to meet its own 'unmet need' by building upwards (e.g. high - rise apartments) than outwards, evidence-based demand for particular property types, together with appropriate infrastructure to support development on available albeit limited land supply, were also key considerations.

The Council was further advised that, at the present time, there remained an ongoing Duty to Cooperate on strategic housing and employment growth matters and that the Council itself has always been able to meet its own needs through the implementation of its own

Strategic Growth Plan as part of the adopted Local Plan.

It was moved by the Leader of the Council, seconded by Deputy Leader of the Council and

RESOLVED THAT:

The signing of the Leicester and Leicestershire Statement of Common Ground relating to Housing and Employment Land Needs (2022) be approved.

Votes For 10
Votes Against 2
Abstentions 3

27. NEW VISION FOR THE COUNCIL (PRESENTATION)

The Council gave consideration to the presentation (a copy of which is provided with this minute) which asked it to approve an 8-week consultation between 18 July and 9 September 2022 in relation to the Council's New Vision as proposed.

The Council was advised that, once the New Vision was adopted and approved by Council at its meeting on 27 September 2022, Members would be consulted on a revised Corporate Plan in order to gauge whether the New Vision is being realised.

It was moved by the Leader of the Council, seconded by Deputy Leader of the Council and

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

An 8-week consultation between 18 July and 9 September 2022 in relation to the Council's New Vision as proposed be approved.

28. BROCKS HILL / OFFICE RELOCATION PROJECT (PART I) (OPEN)

The Council gave consideration to the report and appendix (as set out at pages 105 - 111 of the agenda reports pack) together with a presentation (a copy of which is provided with this minute) which asked it to the progress of the office relocation project.

It was emphasised to the Council that the building specification comprised a flexible, ground-floor, multiple meeting space solution, which could accommodate both Members and Officers needs, including provision to hold Member surgery sessions, and suitable toilet facilities for Officers on the upper-floor.

The Council requested that as part of the decanting process from Bushloe House to Brocks Hill, that Members and Officers be afforded one last opportunity to tour Bushloe House for nostalgic reasons. The request was fully welcomed.

UNANIMOUSLY RESOLVED THAT:

The progress of the office relocation project and resulting changes required to the Council Budget and Policy Framework, to be considered as a separate item on the meeting's agenda, be noted.

29. EXCLUSION OF THE PRESS AND PUBLIC

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The press and public be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it involved the likely disclosure of exempt information, as defined in the respective paragraph 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item outweighed the public interest in disclosing the information.

30. BROCKS HILL / OFFICE RELOCATION PROJECT (PART II) (EXEMPT)

The Committee gave consideration to the exempt appendix (as set out at page 112 of the private agenda reports pack) in relation to the office relocation project.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The content of the exempt appendix be noted.

31. REVISED 2022/23 CAPITAL PROGRAMMES (EXEMPT)

The Council gave consideration to the exempt report and appendices (as set out at pages 113 - 129 of the private agenda reports pack) in relation to the revised 2022/23 Capital Programmes as commended by the Chair of the Policy, Finance and Development Committee, Councillor M H Charlesworth.

It was moved by Councillor M H Charlesworth, seconded by Councillor Mrs S B Morris and

UNANIMOUSLY RESOLVED THAT:

The recommendation be approved.

THE MEETING CLOSED AT 8.40 pm



Mayor / Deputy Mayor

Tuesday, 16 August 2022

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Full Council – 12 July 2022

Draft Vision for approval

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Oadby & Wigston
BOROUGH COUNCIL

Minute Item 27



Oadby and
Wigston
Borough
Council

Our Vision

*“Our Borough –
The place to be”*

PURPOSE

Provide a sustainable council - by listening, being engaged, putting the customers first to focus on local needs and priorities.

Our Strategic Objectives

Our Council

- To be the local voice of residents and businesses.
- To ensure that we provide high quality, value for money services that meet the needs of residents, businesses and visitors.
- To ensure high connectivity with residents and businesses.

Our Communities

- To provide a clean and safe place for everyone.
- To support any activities or actions that enhance the health and wellbeing of our Borough.
- To provide good, affordable and efficient housing for everyone.

Our Economy

- To support economic growth that is focused on our town centres.
- To make our Borough an inviting place to visit.
- To help to provide good employment opportunities.

Our Environment

- To ensure that we are a carbon conscious Borough.
- To be seen to be ‘Green’.

Our Partners

- To develop, maintain and enhance partnerships to help support delivery of our objectives
- To ensure we are engaged and listening to all sections of the community.

Vision – Proposed Timeline

- Recommendation that the Vision be approved at Full Council – 12 July 2022
- Full consultation for 8 weeks – 18 July – 9 September 2022
- Sign off at Full Council - 27 September 2022
- In place early October 2022



Full Council Office Relocation Project

12 July 2022



Oadby & Wigston
BOROUGH COUNCIL

Background

- Move to facilitate more agile approach and better use of Council assets
- Savings in £'s and Co2
- Brocks Hill Sub-Committee formed December 2021 and has overseen development of the project to date
- Significant milestone passed in May with planning permission granted
- Initial pricing process identified that the scope of the works was beyond the budget available
- Second tendering process undertaken in June/July

Report Recommendation

- Council to note the progress of the office relocation project in connection with the proposed revised Capital programme that is to be covered on a separate item on this meeting agenda.
- Delegated authority now exists for the Strategic Director and Section 151 Officer in consultation with the Brocks Hill Sub-Committee Chair to agree to the tender packages and agree the final contract in line with the revised budgetary framework

Building Specification

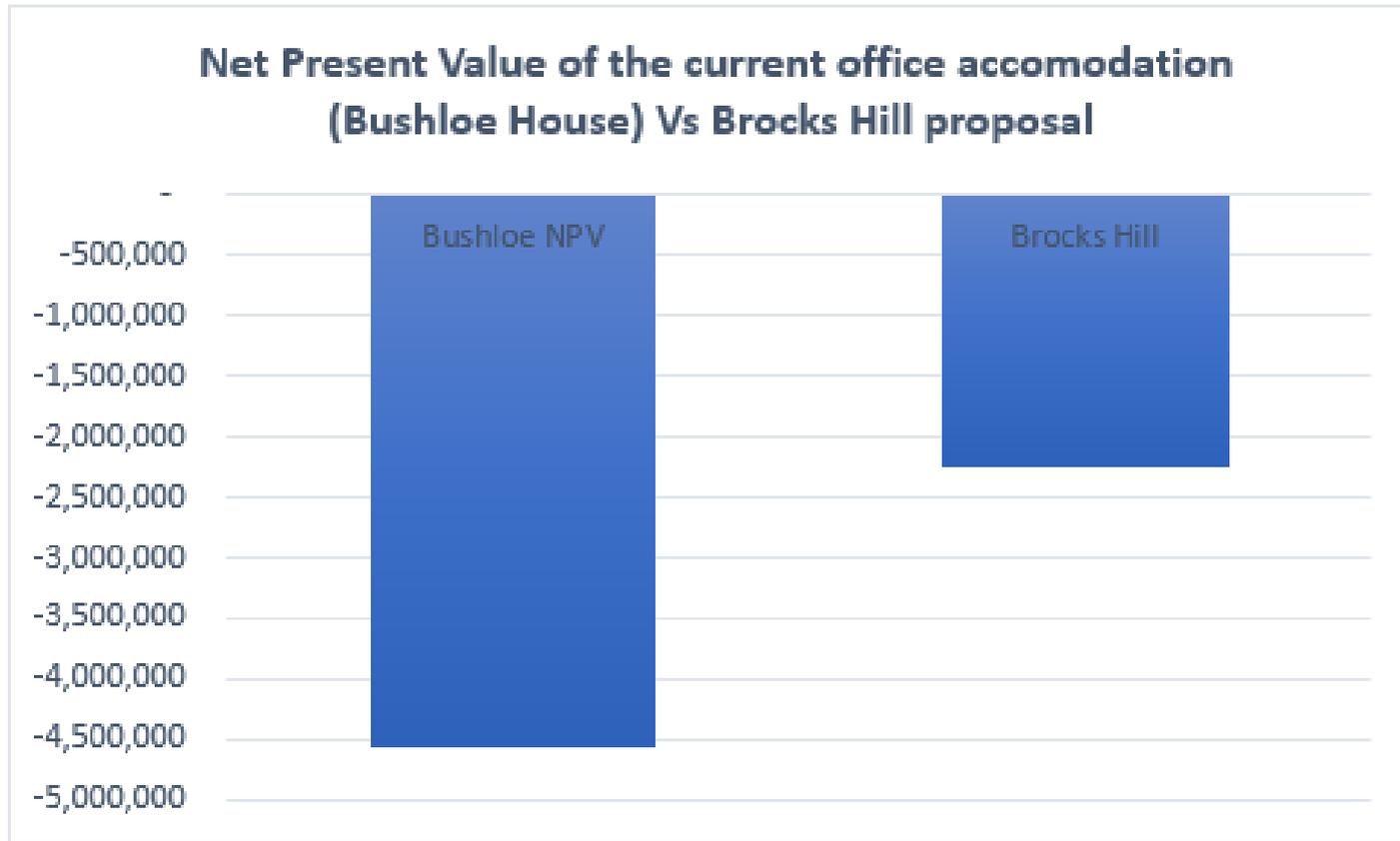
- Workstations, both fixed and flexible, for around 30 staff
- A flexible ground floor Council Chamber/meeting room space, using dividers and flexible furniture to allow multiple uses
- A ground floor secure meeting space for confidential discussions
- Staff welfare facilities throughout the two floors of dedicated staff toilets, kitchen space, quiet space etc.
- A selection of meeting spaces
- Dedicated spaces for IT, servers, and reprographics
- A public café space with toilet provision as existing

Financial Viability

- Net Present Value (NPV) technique – value of all cashflows over period of time
- 10 years used
- Range of assumptions – included in confidential appendix

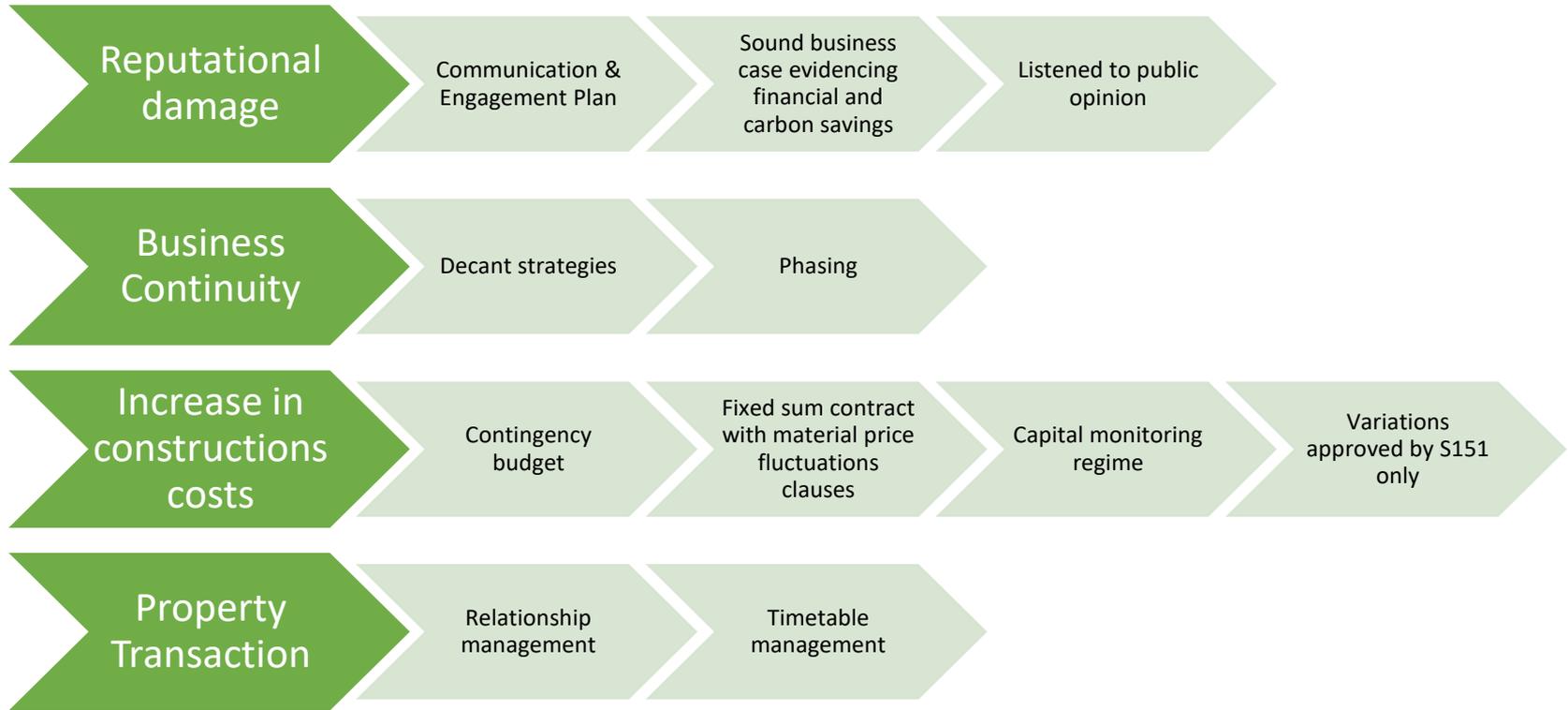
Financial Viability

- Total saving over 10 years = £2.3m



Risk

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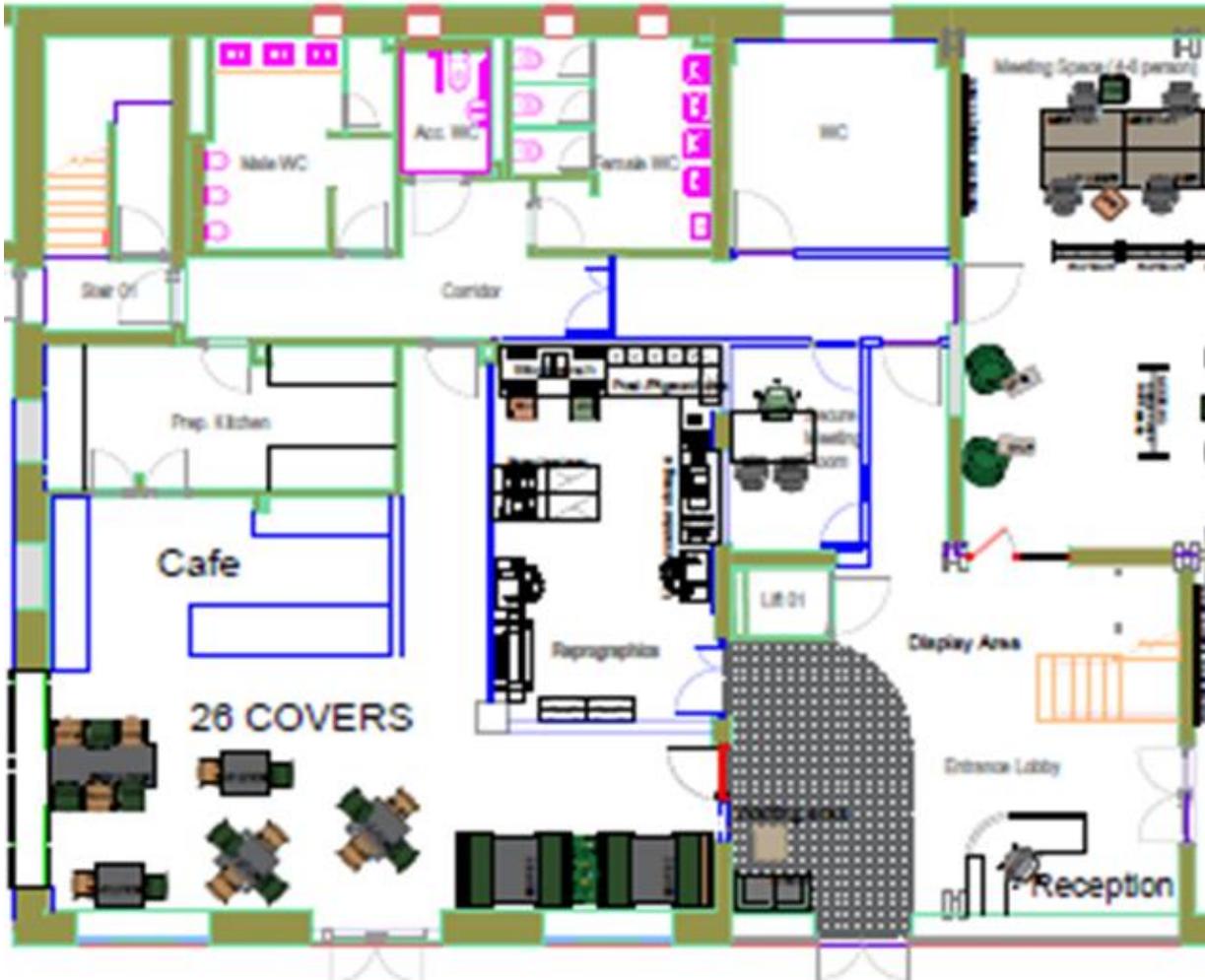
Other Project Workstreams

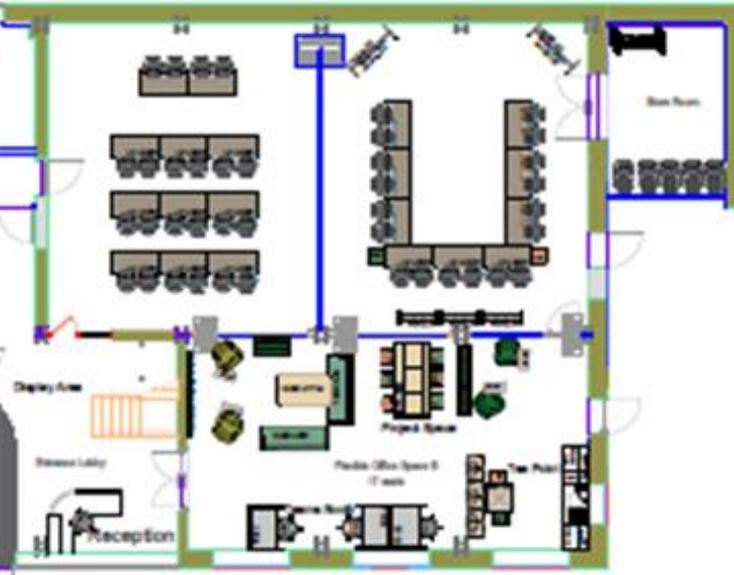
Project split in to 5 Workstreams:

- **Digital** – IT Infrastructure, server room, network, WIFI, reprographics, transition period.
- **Finance** – Budget/cost monitoring of Brocks Hill project and Bushloe House impacts.
- **Comms & Stakeholder** – Comms plan internal & external, staff engagement and members.
- **Bushloe House Decant** – Quantify Offices, scanning/shredding/waste costs, Supplier changes.
- **Construction** – Development Team.

Next Steps

- Construction Start: August 2022 - Brocks Hill building closed at this point.
- Construction End: Spring 2023 – Brocks Hill open to the public again.
- Sub-Committee to be kept abreast of progress
- Opportunity for Members to be able to visit the site at key stages on an escorted basis







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