

**MINUTES OF THE MEETING OF THE SOUTH WIGSTON RESIDENTS' FORUM HELD AT THE
COMMUNITY CENTRE, ELLIOTT HALL, ALBION STREET, SOUTH WIGSTON, LEICES-
TERSHIRE, LE18 4SA ON TUESDAY, 22 OCTOBER 2019 COMMENCING AT 7.00 PM**

PRESENT

G A Boulter Chair

COUNCILLORS

Mrs R H Adams
R E R Morris

OFFICERS IN ATTENDANCE

Mrs J Bhatha Deputy Depot Manager
Ms V Quintyne Community Engagement Officer

OTHERS IN ATTENDANCE

Ms S Butt Environment & Waste Management Technician - LCC
PCSO Darby Leicestershire Police
PCSO Preston Leicestershire Police
16 Residents

11. LOCAL POLICING ISSUES

The Police Community Support Officers provided the following update.

Warning signs have been put up in parks across the borough to act as a first warning to those wishing to use them for riding electronic scooters or mini motors illegally, or in an anti-social manner. This way, Police will be able to seize vehicles immediately under section 59 of the Police Reform Act rather than having to give a written warning to the offender beforehand.

Residents were requested to keep wheelie bins at the rear of their property, when possible, to reduce the likelihood of bin fires over the Halloween and bonfire period.

Van owners were requested to remove valuables from their vehicles, when possible, tag property which might be left in vans, and if possible purchase a CCTV camera to deter thefts from vans.

Residents were encouraged to sign up to the new Neighborhood Link Scheme. Messages and alerts regarding criminal activity can be received via phone, text message and email.

To register to Neighborhood Link open the following link:

<https://www.neighbourhoodlink.co.uk/>

Residents reported an individual climbing on low level roofs and entering gardens in the Waverley Road area.

Residents expressed concern over the level of traffic congestion caused by roadworks in

the Blaby Road area. Traffic around Gloucester Crescent and Dorset Avenue was reported to be extremely problematic.

Residents were requested to report their concern to the County Council's Highway Department. The Highways Department can be contacted by clicking on the following link:

<https://www.leicestershire.gov.uk/roads-and-travel/road-maintenance/report-a-road-problem>

The Police will address the problem of people using electric scooters on the highway. This constitutes illegal road usage. Residents were requested to report any illegal use of scooters to the Police. PCSO 6640 Preston mentioned the Police will be putting in speed boxes on lamp posts in places where speeding occurs.

Residents reported their concerns about the potential for serious accidents to occur on Countesthorpe Road, Glenburn End and Gloucester Crescent. The Police explained that they sent statistics to the County Council who determined whether to publish them and carry out any highway changes needed.

The Chair informed residents he had met with Inspector Cawley to discuss crime reporting in the Borough. South Wigston has a very low crime rate. It is significantly lower than the crime rate reported for Knighton.

The Policing Update was concluded and the Officers were thanked by the Chair.

12. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting were agreed as a true record subject to the following amendments:

- Page 1 remove the line which reads "Arriva Transport is to sponsor the [Christmas Capers] event in 2019". Replace it with the line, "Arriva Transport is to sponsor the Steam Engine".
- On Page 3 under the heading Spending Requests, delete the first line of the second paragraph and replace it with the following line. "A request was made for one bench, not made solely of wood, to be placed near to Taylor's Bridge Road on the open space by the grassed area".

12a. MATTERS ARISING

The Casepak Recycling Centre item is on tonight's agenda.

The Community Support Officers encouraged residents to sign up to the Neighborhood Link Scheme.

Residents have been informed that they can contact Network Rail directly with regards to reporting rubbish and graffiti issues on phone number : 0345711414 or on the following web site www.networkrail.co.uk/livingbytherailway.

Permission for closure of Blaby Road to facilitate Remembrance Sunday celebrations has been received.

An AGE UK Wigston poster was circulated at tonight's meeting. The poster informed residents of a forthcoming Armed Forces Veterans Breakfast Event taking place: Friday 8th November 2019 from, 09:15 a.m. to 11:30 a.m. The address is: AGE UK, 51 Paddock Street, Wigston, LE18 2AN.

For further information email: Kstorey@hawthornhouse.org.uk or , telephone: (0116) 288 5203.

13. SOUTH WIGSTON TRADERS' UPDATE

The Chair of South Wigston Traders provided the following update:

The opening of Christmas Capers takes place on Saturday 7th December 2019.

Permission has been received from the County Council to close all the three roads around the junction of St Thomas Road, South Wigston.

The Traders Group is awaiting the input of local Council funding towards the cost of the Christmas Capers event.

14. PRIDE OF THE BOROUGH

The Chair provided a brief update on behalf of Pride of the Borough.

The cost of the Loyalty Card will remain at £5.00 in 2020. Funding raised from the loyalty card is used to promote local projects in the Borough. A 25% discount can be accessed from the Two Steeples Restaurant, in Wigston.

15. WIGSTON FIRE SERVICES

The representative of the Fire Service gave an apology for being unable to attend the meeting. This was due to a shortage of staff.

16. ENVIRONMENT WORKING GROUP

The Chair provided an update supported by a paper, listing key aspects of the work of this newly formed working group. This group has 18 priorities for action. The Chair encouraged residents to try and decrease their consumption of the use of plastic and to look to encourage the conservation of wildlife such as butterflies. This might be through the use of growing flowers in window boxes.

The Chair highlighted how the Local Authority is working to reduce its carbon footprint. This will be by working to reduce traffic pollution by the fitting of Air Quality Stations, using less paper, using energy saving vehicles and working in partnership with organisations.

17. CHAIR'S UPDATES

17a. CAPITAL PROJECTS UPDATE

All spending requests brought to the Residents Forum meeting on 9 July 2019 were agreed at tonight's meeting, by those Residents present.

17b. FORUM BUDGET UPDATE

The South Wigston Residents Forum budget spend currently stands at £17,328.

17c. SPENDING REQUESTS

There was a request for a planter tub. This is to be placed in Garden Street, South Wigston. The cost is: £240.

There was a request for two litter bins to be placed near the school entrance to Fairfield Community Primary School.

18. ITEMS RAISED BY RESIDENTS

Emptying of litter bins

To explain why it takes a long time for litter bins to be emptied, the Chair stated that there is one driver employed to cover the Borough, emptying the litter bins. The Chair stated that the Local Authority has appointed a new Section 151 Officer.

The Chair met him and discussed Residents Forum spending. The Local Authority no longer provides dog waste bins. The old ones are being phased out and replaced. Dog waste can be wrapped up and placed in general litter bins. A resident reported that a bin by Gloucester Crescent has been removed. This will be brought to the Street Furniture Officer's attention for replacement.

Litter bins can be placed on pavements as long as they do not interfere with pavement traffic. The County Council charges a fee for the installation of litter bins on the pavement.

19. SUGGESTIONS FOR FUTURE AGENDA ITEMS

There were no suggestions received for future agenda items.

20. DATE OF THE NEXT MEETING

Wednesday 29 January 2020 at 19:00 PM.

The venue is Fairfield Community Primary School Hall, Cheshire Drive, South Wigston, LE18 4WA.

THE MEETING CLOSED AT 8.00 PM



Chair

Wednesday, 29 January 2020

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ENVIRONMENT WORKING GROUP INPUT TO RESIDENTS FORUM – OCTOBER 2019

The Council has been aware of its responsibilities for the environment for a number of years. However, at its AGM in May, it established an Environment Working Group 'to co-ordinate the council's approach to Climate Change'. The group consists of myself, Cllrs Joshi and Kaur from Oadby and Cllrs Boulter and Charlesworth from Wigston and reports to the Service Delivery Committee.

Our role is to understand what practical steps have been taken and are planned by the council officers in response to growing evidence that urgent action is required to respond to global warming and to identify what additional steps should be taken in the future.

The Council has already produced a draft Environment Strategy and Action Plan with short (12 months), medium (3 years) and long term (10 years) goals.

The Strategy and Action Plan seeks to address issues at all levels:

- Global issues, such as climate change – seeking to become carbon neutral
- National issues, more efficient use of resources by decreasing the use of plastics and encouraging reuse and recycling
- Local, improving the quality of the local environment by planting more trees and reducing littering

The document identifies four key themes:

- Reducing Emissions
- Raising Awareness
- Partnership Working
- Volunteering

There are currently 18 objectives;

RE1: Ensuring New Council Buildings are Energy Efficient

This action primarily relates to new build facilities although there may also be some opportunities to retro-fit existing buildings.

RE4: Develop an Energy Performance Certificate Strategy for all Council Housing Properties

Carry out assessment and develop strategy to understand how to achieve long term targets most cost effectively and agree an Energy Investment Plan

RE6: Reducing the Overall Council Carbon Footprint at the Main Council Offices

We will do this by:

- *Ensuring that we are using the most energy efficient equipment.*
- *Reviewing Homeworking policy*

RE3: Ensuring Council Vehicles are Energy Efficient

This action primarily relates to the purchase of new vehicles for the Depot. Consideration will be given to the purchase of those vehicles which have low emissions and improved fuel efficiency. Need to assess feasibility.

RE2: Encouraging Sustainable Transport

This action relates to providing opportunities for the use of sustainable transport and includes the installation of electric car charging points in town centres/car parks refer to partnership bid with other districts.

PW4: Encourage Schools to take up Sustainable Travel Initiatives

RE5: Reduce the Use of Paper and Plastics

We will do this by:

- *Migrating paper processes to an electronic capability through the use of the Electronic Documents and Records Management System*
- *Replacing internal paper transactions and processes with online forms*
- *Introduction of e-billing for both Council Tax and Business Rates.*
- *Making Committees paperless*
- *Reviewing all opportunities to stop or reduce the use of plastics*

RE7: Develop a Procurement Strategy to Maximise Use of Sustainable Materials

RA1: Raising Awareness of Initiatives and Opportunities to Support and Encourage a Cleaner Environment for our Residents

RA2: Raising Awareness of Initiatives and Opportunities to Improve Air Quality

We will install an Air Quality Monitoring Station at Blaby Road/Station Road junction in order to Monitor NOx Levels and Provide Evidence for Declaration of Air Quality Management Area.

RA3: Provide Educational Opportunities Relating to Engaging with Nature

PW5: Formally Designate Brocks Hill Country Park as a Local Natural Reserve

OWBC is working with Natural England to formally designate Brocks Hill Country Park as a Local Natural Reserve. This has many benefits including retaining the countryside and natural open space of the Green Wedge, where Brocks Hill is an essential link.

RA4: Manage our Parks to Protect the Countryside, Preserve the Local Landscape and Nurture Wildlife

PW1: Increase Tree Planting

The primary benefits of trees are that the process greatly contributes to producing the oxygen that we and all other animals need to breathe and sustain life and take up carbon dioxide. It is well documented that trees reduce the amount of storm water runoff, which reduces erosion and pollution in our waterways and may reduce the effects of flooding which are projected to become more intense with the progress of climate change.

PW2: Promote the Leicester Low Carbon Transport Accelerator

Grants are available for the purchase of new Ultra-Low Emission taxi vehicles.

PW3: Manage Flood Planning and Response

VO2: To Increase the Number of Volunteers to Improve the Environment

VO1: Improve the Environmental Quality of the Council's Housing Estates

If you wish to comment on the draft Environment Strategy and Action Plan, please speak to one of the working group. Is there anything missing, which you consider that we should be addressing?

In addition to considering the Policies and Practices of OWBC with the aim of the Council being an exemplar of good practice, we would like to support local initiatives, such as the work by the local Rotary clubs to help the borough achieve Plastic Free Community Status.

As the result of an event about Reducing the Use of Plastics in early August, the Oadby and Wigston Environmental Forum has been formed. It will meet once a term, bringing together individuals and groups with a shared interest in supporting environmental issues with the aim of networking to add value by working together with a complementary and partnership approach.

The first meeting is on Tuesday 29th October; 3.45 – 5.00. Venue to be confirmed.

Due to data protection regulations (GDPR 2018), an email circulation list is being held and administered by Oadby Community Stakeholders. If you wish to be involved please email oadbystakeholders@lionhearttrust.org.uk and request to join. If you choose not to join the mailing list, you may be able to still access information relating to dates and times of meetings via the Oadby and Wigston Environmental Forum Facebook page.

Appendix 1

Casepak Items For Recycling - Oadby Residents Forum Meeting 15.10.2019

Items accepted for recycling at Casepak

Recycling from Leicestershire (except North West Leicestershire, which is sorted at their depot in Coalville), goes to Casepak, a Materials Recycling Facility (MRF) in Leicester. Materials are sorted into the different material categories using state of the art equipment and machinery before being baled and sent on to processors for recycling.

The county and the districts that use Casepak (Blaby, Charnwood, Harborough, Hinckley & Bosworth, Melton and Oadby & Wigston) have agreed to a single list of items accepted for collection at kerbside. This will provide greater consistency for residents within the County for what can and cannot be recycled and is aimed at encouraging everyone to recycle more things, more often.

How to present your recycling

- Empty, rinse and dry all bottles, jars and containers
- Place lids back on all bottles, jars and cartons
- All packaging should be empty
- Items should go in loose (all items separate)
- Flatten cardboard* and cartons – keep it dry

*Large pieces of neatly flattened cardboard can be left by the side of your recycling bin

Items for recycling

Glass

Glass bottles and jars

No flat glass/mirrors/drinking glasses etc as these have a different melting point and cannot be recycled in the same way.

Metals

Drinks cans and food tins

Metal biscuit and chocolate tins

Aerosol cans* from the kitchen and bathroom (must be empty).

Aluminium foil (must be clean) – scrunch it up into a ball

Foil trays (must be clean)

No metal tubes, such as tomato puree

No paint tins

No cooking oil tins

****Avoid aerosols from the garage or shed that contain hazardous materials such as WD40, spray paint or fly killer***

Plastics

Plastic bottles, *including from the kitchen and bathroom*

Plastic pots, tubs, trays and punnets (*any colour except black*)

Plastic bags (not black), such as carrier bags; bread bags; salad and vegetable bags

Plastic film, such as bubble wrap, cling film and cellophane (must be clean)

No black plastic of any kind, including black food trays and bags

No plastic tubes, such as moisturiser, sun cream, hand cream or toothpaste

No hard plastic, such as coat hangers; storage boxes; children's toys; mixing bowls;

Tupperware containers

No CDs & CD cases; video cassettes & cases

No plastic cutlery

No trigger sprays or pump action lids from household sprays and soaps (the bottles are

Items accepted for recycling at CasepakV2

fine)

No crisp packets or other metallised plastic wrappers i.e. from sweets; chocolates; biscuits; tea bags

No metallised food and drink pouches, such as from pet food or soft drinks

No plastic plant pots or seed trays of any colour

Cardboard

Large corrugated cardboard boxes

Other cardboard, such as cereal boxes and card from ready meals

Egg boxes, toilet roll, and kitchen roll middles

Files and folders without metal components

Greeting cards (plain cards only, no glitter, fabric or embellishments)

Cartons/ tetra paks

Food and drink cartons, such as milk, soups etc

Crisp tubes, such as Pringles

Paper

Newspapers, magazines, leaflets

Catalogues and directories

Office paper and envelopes

Wrapping paper* (plain paper only, no glitter, fabric or embellishments)

Shredded paper (place inside an open topped box such as a cereal box or paper bag to prevent the paper from blowing down the street and remember you only need to shred the part of the document that contains personal information rather than the whole document)

No kitchen paper/ tissues – these can't be recycled

No photographs

No wallpaper

****No tissue paper – this can't be recycled***

Books

Softback books and hardback books – ideally donate for reuse where possible

We are unable to recycle the following:

Food waste – place in your general waste

Nappies – place in your general waste

Textiles – Unless your council allows the use of a dedicated collection bag, textiles including clothing, footwear, handbags, belts, towels, blankets, duvets, and pillows are not acceptable in your kerbside collection. Please take them to your local charity for reuse or recycle at textile banks or your Recycling and Household Waste Site ([RHWS](#)).

Clinical waste / needles / sharps – These cannot be recycled or disposed of in your general waste Please contact your district council to arrange a clinical waste collection.

Waste electrical or electronic equipment (WEEE) – Electrical items, batteries and light bulbs are not acceptable in the recycle bin. Unless your council allows the use of a dedicated collection bag, these need to be taken to your Recycling and Household Waste Site ([RHWS](#)) for recycling.

Appendix 2

Recycling over the Christmas period

The Council realises that Christmas is a time when we often produce more, and sometimes unusual types of waste. This is a quick guide to disposing of some common Christmas waste items.

Please recycle these in your brown lidded wheelie bin

- **Cards & envelopes** – recycle all cards and envelopes in your brown lidded bin, except those with glitter or other adornments which should go in the general waste.
- **Gift wrap** – plain wrapping paper should go in your brown lidded bin, but remove all ribbons and bows, string, sticky tape and gift tags first. Shiny metallic and laminated gift wraps aren't recyclable and should go in the general waste.
- **All your usual recycling** – please remember that items need to be rinsed and empty of food and drink residue. Greasy paper and card can't be recycled. Lids can be left on but if you are short of space over Christmas it's okay to squash the items first so that they take up less space. Don't forget that you can now also recycle plastic bags and film (not black), such as; carrier bags; bread bags; salad and vegetable bags, bubble wrap, cling film and cellophane in your brown bin.

Other ways of recycling (these things shouldn't go in the brown lidded bin)

- **Christmas tree lights and fairy lights** – should be recycled at your local Recycling and Household Waste Site (RHWS). If still in good working order some charity shops will accept electrical items. Alternatively, please put in your general waste.
- **Real trees** – These can go in your garden waste collection bin (if they fit) or collected by the Council; please contact Customer Services on 0116 288 8961 before 3rd February 2020 to arrange this. Alternatively, they can be taken to your local RHWS. Please remember that all decorations will need to be removed first!
- **Batteries** – can be taken to your local RHWS. Alternatively, you can take them to local libraries, shops and the Customer Service centre in Wigston.
- **Clothing and textiles** – need to be taken to a textile collection bank or a charity shop.

No – these items need to go in your general waste bin

- **Artificial Christmas trees** – can't be recycled. If the tree is in good condition, then you could take it to your local charity shop instead.
- **Christmas tree baubles and tinsel** – ornaments and decorations of all types are non-recyclable. If in good condition you could pass them on to someone else or take to your local charity shop.
- **Children's toys** – are non-recyclable. They can be taken to your local charity shop for someone else to enjoy if in good condition. Otherwise, place in general waste.
- **Food and drink** – visit www.lovefoodhatewaste.com for some great tips on managing Christmas food and drink. Food waste is best avoided, but otherwise will need to go in your general waste.
- **Nappies** – even if your general waste bin is full, nappies aren't recyclable and should never go into the brown lidded bin.

Points to remember:

- Over Christmas the Council will only be able to collect recycling from your brown-lidded wheeled bin, along with flattened cardboard left neatly to the side of the recycling bin. No additional recycling will be collected if left outside.
- Your local RHWS on Wigston Road, Oadby, will be closed on 25th, 26th and 27th December. It will also be closed on New Year's Day, January 2nd and 3rd.