

**MINUTES OF THE MEETING OF THE LICENSING AND REGULATORY COMMITTEE HELD
AT THE COUNCIL CHAMBER - COUNCIL OFFICES ON THURSDAY, 5 SEPTEMBER 2019
COMMENCING AT 6.30 PM**

PRESENT

Mrs L M Broadley Chair
M L Darr Vice-Chair

COUNCILLORS

Mrs R H Adams
G A Boulter
D M Carter
M H Charlesworth
R F Eaton
Mrs L Eaton JP
F S Ghattoraya (Arrived at 6.36 pm)
J Kaufman
C D Kozlowski
Mrs H E Loydall

OFFICERS IN ATTENDANCE

S J Ball Trainee Solicitor
Ms P Fisher Marketing & Insight Manager
D M Gill Head of Law & Democracy / Monitoring Officer
J Lucas Selective Licensing Officer

9. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillors F S Broadley, D A Gamble and Mrs L Kaufman.

10. APPOINTMENT OF SUBSTITUTES

None.

11. DECLARATIONS OF INTEREST

Councillor G A Boulter declared a non-pecuniary interest with regard to item 7 of the agenda insofar as he owns a property within South Wigston.

Councillor M H Charlesworth declared a non-pecuniary interest with regard to item 10 of the agenda insofar as he carries on a mobile food business registered with the Council.

12. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 06 June 2019 be taken as read, confirmed and signed.

13. ACTION LIST ARISING FROM THE PREVIOUS MEETING

The Committee received a verbal update on action points numbers 1 and 2 on the Action List.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The Action List arising from the previous meeting held on 06 June 2019 be noted.

14. PETITIONS AND DEPUTATIONS

None.

15. SELECTIVE LICENSING COMMUNICATIONS PLAN / OADBY & WIGSTON HOUSING STRATEGY (2019-2024)

The Committee gave joint consideration to the reports and appendices (as set out at pages 4 – 9 and 10 -23 of the agenda reports pack respectively) which asked it:

- (a) to note the Council's plans to consult on a selective licensing scheme for private-rented homes in South Wigston; and
- (b) to note the Council's overall strategic position on housing and inform stakeholder's of its strategic priorities.

It was moved by Councillor M H Charlesworth, seconded by Councillor Mrs L Eaton JP and

UNANIMOUSLY RESOLVED THAT:

The recommendation be amended for the Selective Licensing Communications Plan and Housing Strategy (2019-2024) to be approved for consultation accordingly.

It was moved by Councillor Mrs H E Loydall, seconded by Councillor D M Carter and

UNANIMOUSLY RESOLVED THAT:

- (i) **The contents of the reports and appendices be noted; and**
- (ii) **The Selective Licensing Communications Plan (as set out at Appendix 1 of agenda item 7) and Housing Strategy (2019-2024) (as set out at Appendix 1 of agenda item 8) be approved for consultation accordingly.**

16. REVIEW OF STATEMENT OF LICENSING POLICY (2020-2025)

The Committee gave consideration to the report and appendix (as set out at pages 24 - 68 of the agenda reports pack) which asked it to approve the revised Draft Statement of Licensing Policy (2020-2025) for consultation.

It was moved by Councillor M H Charlesworth, seconded by Councillor G A Boulter and

UNANIMOUSLY RESOLVED THAT:

The revised Draft Statement of Licensing Policy (2020-2025) (as set out at Appendix 1) be approved for the purposes of consultation with relevant parties.

17. REVIEW OF STREET TRADING POLICY (SEPTEMBER 2019)

The Committee gave consideration to the report (as set out at pages 69 - 72 of the agenda reports pack) which asked it to consider a review of the Council's Street Trading Policy.

It was moved by Councillor G A Boulter, seconded by Councillor C D Kozlowski and

RESOLVED THAT:

It be recommend for adoption to Council that:

- (i) The Head of Law and Democracy / Monitoring Officer be given delegated authority to suspend the Street Trading Policy in a specified street (either a prohibited or consent street) for a period not exceeding 24-hours, following consultation with the Chief Executive and Ward Members, to facilitate community/not-for-profit and charitable events, save as to that the delegation not extending to permitting single street traders on what would otherwise be prohibited streets; and**
- (ii) The Head of Law and Democracy / Monitoring Officer be given delegated authority to grant individual exemptions to the Street Trading Policy to facilitate community/not-for-profit or charitable events for a period not exceeding 24-hours in streets that would otherwise be consent streets, following consultation with the Chief Executive and Ward Members.**

Votes For	11
Votes Against	0
Abstentions	2

18. LICENSING UPDATE (Q1 2019/20)

The Committee gave consideration to the report and appendix (as set out at pages 73 - 79 of the agenda reports pack) which asked it to note the work undertaken by the Licensing Section during the first quarter of 2019/20.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The contents of the report and appendix be noted.

19. ENVIRONMENTAL HEALTH UPDATE (Q1 2019/20)

The Committee gave consideration to the report (as set out at pages 80 – 88 of the agenda reports pack) which asked it to note the work undertaken by the Environmental Health Section during the first quarter of 2019/20.

The Chair requested it be minuted that in view of current pressures faced by the Environmental Health Section a Business Plan be prepared to ensure that appropriate staff levels were realised to maintain current workload and meet service standards.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The contents of the report be noted.

THE MEETING CLOSED AT 7.57 PM



Chair

Thursday, 28 November 2019

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